



SHREVEPORT AIRPORT AUTHORITY

Shreveport Regional Airport • Shreveport Downtown Airport
5103 Hollywood Avenue, Suite 300 • Shreveport, LA 71109
Phone: 318.673.5370 • Fax: 318.673.5377

March 15, 2018

Dear Downtown Airport Tenants,

In an effort to ensure full compliance with federal guidelines by providing fair and equal treatment of our tenants, in February 2004 the Airport Authority adopted Minimum Standards for the Downtown Airport. These rules and regulations became effective as of March 1, 2004.

As a part of our routine management of the airport, we are required to ensure this document is maintained current and relevant for the times. This requires that periodic updates be made to ensure the information is accurate and current.

Airport staff will be presenting to the Airport Authority (7) minor updates to this document at its April 2018 Airport Authority Board meeting to bring our existing document up-to-date.

It is important to note that a recent audit conducted by the Federal Aviation Administration (FAA) identified the Airport as deficient because this document was not up-to-date. The FAA further directed that this deficiency must be corrected as soon as possible.

The seven (7) updates to the Downtown Airport Minimum Standards document include the following:

- Page 2 : Revision Page Updated
- Page 11: Remove Definition for Commercial Self Fueling
- Page 18: Non-compliance with Minimum Standards
- Page 23: Section 4.14 Hangar Space
 - Addition of FAA hangar use policy
- Page 73: Section 8.10.2.2. Aircraft Hangar Operator
- Page 74: Section 8.11 Independent Operator
 - Include Instructor Pilots
- Page 87: Section 11.0 Commercial Self-service Fueling
 - Remove section- Pages 78-92 (FAA does not allow this)

A review of the proposed Minimum Standards updates will be covered at the next Downtown Airport Tenant meeting scheduled in April.

Should you have any questions, please do not hesitate to contact Ms. Stacy Kuba at 318-673-5394 or Stacy.Moritz@shreveportla.gov

Sincerely,

Henry L. Thompson, A.A.E., IAP
Director of Airports