SHREVEPORT AIRPORT AUTHORITY

REGULAR BOARD MEETING

APRIL 17, 2025

OLIVER JENKINS, CHAIRMAN

KAY MEDLIN, VICE-CHAIRMAN

TANGELA SYLVIE

RAYMOND ALLEY

CARRANZA PRYOR

DIRECTOR OF AIRPORTS

LARRY W. BLACKWELL, JR.

SHREVEPORT AIRPORT AUTHORITY
REGULAR MEETING NO. 817-25
APRIL 17, 2025

ROLL CALL

Oliver Jenkins, Chairman _____

Kay Medlin, Vice-Chairman _____

Tangela Sylvie _____

Raymond Alley _____

Carranza Pryor _____

SHREVEPORT AIRPORT AUTHORITY
MEETING NO. 817-25
SCHEDULED AGENDA
APRIL 17, 2025

I. Call to order

II. Prayer

III. Pledge

IV. Roll Call

V. Comments from the Public Related to Agenda Items

VI. Approval of the minutes from March 18, 2025, Regular Meeting

VII. EXECUTIVE SESSION –

Central Jet Service, LLC v. City of Shreveport
Docket No. 645,052-B FJDC
Caddo Parish, Louisiana

VIII. Consent Agenda

IX. Discussion Agenda

X. Communications

A. Chairman's Report

B. Board Members' Reports

C. Director's Report
   a. Engineer's Report

D. Staff Reports
   a. Airport Business and Finance Report
   b. Marketing Report

XI. Old Business

XII. New Business

XIII. Adjournment

Next Board Meeting Date – May 22, 2025

SHREVEPORT AIRPORT AUTHORITY
CONSENT AGENDA
REGULAR MEETING NO. 817 – 25
APRIL 17, 2025

DOWNTOWN AIRPORT

NONE

REGIONAL AIRPORT

NONE

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA
REGULAR MEETING NO. 817-25
APRIL 17, 2025

DOWNTOWN/REGIONAL AIRPORTS

ITEM NO. 1 - TO APPROVE A STANDARD LEASING POLICY FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORTS

DOWNTOWN AIRPORT

ITEM NO. 2 - ADOPT A RESOLUTION AUTHORIZING THE CHAIRMAN TO ACCEPT AND EXECUTE A LOUISIANA DEPARTMENT OF TRANSPORTATION AVIATION DIVISION SPONSOR/STATE AGREEMENT NO. H.016432 FOR NORTHWEST APRON – PHASE II AT SHREVEPORT DOWNTOWN AIRPORT

REGIONAL AIRPORT

ITEM NO. 3 - TO APPROVE AMENDMENT #8 TO SUPPLEMENTAL TASK AGREEMENT #4 WITH KSA ENGINEERS, INC., FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE EXTENSION OF RUNWAY 6 AND TAXIWAY C PROJECT AT SHREVEPORT REGIONAL AIRPORT

ITEM NO. 4 - TO ENTER INTO SUPPLEMENTAL TASK AGREEMENT #10 WITH KSA ENGINEERS, INC., FOR BIDDING AND CONSTRUCTION ADMINISTRATION SERVICES FOR AIRFIELD DRAINAGE REHABILITATION-INDUSTRIAL AIRPARK PROJECT AT SHREVEPORT REGIONAL AIRPORT

ITEM NO. 5 - TO APPROVE THE REQUEST BY 4 ACES, LLC D/B/A YELLOW CHECKER CAB TO ENTER INTO A NEW LEASE AGREEMENT FOR ACCESS TO TWO SPACES IN THE COMMERCIAL LOADING ZONE AT SHREVEPORT REGIONAL AIRPORT

ITEM NO. 6 - TO APPROVE A REQUEST BY WESTERN GLOBAL AIRLINES (WGA) TO LEASE HANGAR 5 AND THE EAST CARGO APRON AT SHREVEPORT REGIONAL AIRPORT

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 1
REGULAR MEETING NO. 817-25

DATE: **APRIL 17, 2025** **AIRPORT: DOWNTOWN/REGIONAL**

SUBJECT: **TO APPROVE A LEASING POLICY FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORTS**

PURPOSE:

To approve a leasing policy for Shreveport Downtown and Regional Airports

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BACKGROUND INFORMATION AND DISCUSSION:

As a public-use, federally obligated Airport, compliance with all FAA grant assurances is required. The airport staff and city attorney's office along with input from tenants have worked to draft a proposed standard leasing policy that will establish guidelines for leasing airport land and buildings, ensuring fair contributions from users, supporting airport sustainability, and complying with federal regulations. The Airport's goal is to protect both the airport and the tenants by clearly outlining and enforcing the airports policy with regards to leasing of Airport property.

The draft proposed standard leasing policy has been posted on the Airport website in excess of 30 (thirty) days for review and comment. No comments were received.

FINANCES:

None

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 2
REGULAR MEETING NO. 817-25

DATE: APRIL 17, 2025 **AIRPORT: DOWNTOWN**

SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE CHAIRMAN TO ACCEPT AND EXECUTE A LOUISIANA DEPARTMENT OF TRANSPORTATION AVIATION DIVISION SPONSOR/STATE AGREEMENT NO. H.016432 FOR NORTHWEST APRON – PHASE II (DESIGN) AT SHREVEPORT DOWNTOWN AIRPORT

PURPOSE:

Adopt a resolution authorizing the Chairman to accept and execute a Louisiana Department of Transportation Aviation Division Agreement No. H.016432 for Northwest Apron – Phase II (Design) at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

The Sponsor-State Agreement is a contract confirming the State's commitment to reimburse the cost of a project and cooperate with the Authority according to the terms and conditions identified in the agreement.

The State requested the Authority to adopt a resolution of acceptance for the project entitled Northwest Apron – Phase II at Shreveport Downtown Airport. The Louisiana Department of Transportation Aviation Division will provide 100% of the funding for this project. The total amount of the grant is not to exceed $125,000.00.

A copy of the resolution is attached for your information.

FINANCES:

Total Amount of Grant: An amount not to exceed $125,000.00

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 3
REGULAR MEETING NO. 817-25

DATE: APRIL 17, 2025 **AIRPORT: REGIONAL**

SUBJECT: TO APPROVE AMENDMENT #8 TO SUPPLEMENTAL TASK AGREEMENT #4 WITH KSA ENGINEERS INC., FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE EXTENSION OF RUNWAY 6 AND TAXIWAY C PROJECT AT SHREVEPORT REGIONAL AIRPORT

PURPOSE:

To approve amendment #8 to supplemental task agreement #4 with KSA Engineers, Inc., for construction administrative services for the Extension of Runway 6 and Taxiway C project at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

The Shreveport Airport Authority Board approved Supplemental Task Agreement #4 for engineering services for Extension of Runway 6/24 and Taxiway C project at Shreveport Regional Airport, which includes installation services for the Low-Level Wind-Shear Alert System (LLWAS), which detects weather related hazards at the airport.

KSA Engineers, Inc., as the Engineer of Record, delivered a proposal for construction and post construction phase services in the amount of $57,395.00 for the LLWAS installation. Activities include materials testing, construction survey and resident project representative services.

Airport Management reviewed and found the proposal acceptable. This project is 90% FAA funded and 10% LADOTD funded.

FINANCES:

Original Contract Amount:	$ 618,050.00
Amendment 1 increase	$ 56,950.00
Amendment 2 increase	$ 129,730.00
Amendment 3 decrease	$ -22,050.00
Amendment 4 increase	$ 78,790.00
Amendment 5 increase	$ 32,045.00
Amendment 6 increase	$ 51,755.00
Amendment 7 decrease	$ -16,342.50
Amendment 8 increase	$ 57,395.00
Total Contract Amount:	$ 986,322.50

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 4
REGULAR MEETING NO. 817-25

DATE: APRIL 17, 2025 **AIRPORT: REGIONAL**

SUBJECT: TO ENTER INTO SUPPLEMENTAL TASK AGREEMENT #10 WITH KSA ENGINEERS, INC., FOR BIDDING AND CONSTRUCTION ADMINISTRATION SERVICES FOR AIRFIELD DRAINAGE REHABILITATION-INDUSTRIAL AIRPARK PROJECT AT SHREVEPORT REGIONAL AIRPORT

PURPOSE:

To enter into Supplemental Task Agreement #10 with KSA Engineers, Inc., for Bidding and Construction Administration Services for Airfield Drainage Rehabilitation-Industrial Airpark project at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In October 2020, KSA Engineers, Inc., entered into a Master Services Agreement (RFS 20-704) with the Shreveport Airport Authority, which includes engineering services to ensure the airfield is compliant according to14 CFR Part 139.

The project's construction phase addresses drainage issues in the northeast section of the airfield, which is significantly overgrown with sedimentation, severely impeding water flow and causing the water to pond on the airfield.

Bidding and construction administrative services include bidding review, construction survey and materials testing, providing a resident project representative, project documentation and airfield compliance services.

Airport Management received a proposal from KSA Engineers, Inc., for bidding and construction administration services in the amount of $185,698.00.

Upon reviewing the fee proposal, Airport staff determined the fee proposal from KSA Engineers, Inc., to be acceptable.

This project will be 100% funded by LADOTD.

FINANCES:

Amount not to exceed: $185,698.00

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 5
REGULAR MEETING NO. 817-25

DATE: **APRIL 17, 2025** **AIRPORT: REGIONAL**

SUBJECT: **TO APPROVE THE REQUEST BY 4 ACES, LLC D/B/A YELLOW CHECKER CAB TO ENTER INTO A NEW LEASE AGREEMENT FOR ACCESS TO TWO SPACES IN THE COMMERCIAL LOADING ZONE AT SHREVEPORT REGIONAL AIRPORT**

PURPOSE:

To approve the request by 4 Aces, LLC d/b/a Yellow Checker Cab to enter into a new lease agreement for access to two spaces in the commercial loading zone at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In a letter received Tuesday, April 8, 2025, Ms. Heather Roach of 4 Aces, LLC d/b/a Yellow Checker Cab requested to enter into a new lease agreement for access to two (2) spaces in the commercial loading zone at Shreveport Regional Airport.

If approved, the Lease Agreement will commence May 1, 2025, and expire April 30, 2027.

Yellow Checker Cab's account and insurance are currently in good standing. A copy of the letter is attached for your information.

FINANCES:

Rental Rate: 2 spaces x $100.00 each = $200.00 per month

ALTERNATIVES:

_____ Approve the request as presented.

_____ Reject the request as presented.

_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this consent agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 6
REGULAR MEETING NO. 817-25

DATE: **APRIL 17, 2025** **AIRPORT: REGIONAL**

SUBJECT: **TO APPROVE A REQUEST BY WESTERN GLOBAL AIRLINES (WGA) TO LEASE HANGAR 5 AND THE EAST CARGO APRON AT SHREVEPORT REGIONAL AIRPORT**

PURPOSE:

To approve a request by Western Global Airlines (WGA) to lease Hangar 5 and the East Cargo Apron at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

To accommodate the departure of WGA from Shreveport Regional Airport, there is required maintenance needed on five aircraft still located on the airport. According to an agreement with WGA, the company will utilize Hangar 5 to store aircraft parts and equipment needed to service the aircraft on the East Cargo Apron until they can be ferried from SHV.

If approved, the Lease Agreement will commence May 1, 2025, and expire December 31, 2025.

WGA's account and insurance are currently in good standing. A copy of the lease and agreement are attached for your information.

FINANCES:

Rental Rate: 8 months: Hangar 5 - $5.19 per foot/year $92,910.08
East Cargo Apron: $0.75 per foot/year $82,687.50

ALTERNATIVES:

_____ Approve the request as presented.

_____ Reject the request as presented.

_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this consent agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
"OLD BUSINESS" CONSENT AGENDA
REGULAR MEETING NO. 817 – 25
APRIL 17, 2025

DOWNTOWN AIRPORT

ITEM NO. 1 - TO APPROVE THE REQUEST BY MR. GEORGE CARROLL TO EXERCISE THE SECOND AND FINAL OPTION OF THE NON-COMMERCIAL LEASE AGREEMENT FOR LOT 73 AT SHREVEPORT DOWNTOWN AIRPORT

ITEM NO. 2 - TO APPROVE THE REQUEST BY MR. JAMES W. POOLE TO EXERCISE THE SECOND AND FINAL OPTION OF THE NON-COMMERCIAL LEASE AGREEMENT FOR LOT 51 AT SHREVEPORT DOWNTOWN AIRPORT

REGIONAL AIRPORT

NONE

SHREVEPORT AIRPORT AUTHORITY
OLD BUSINESS CONSENT AGENDA ITEM NO. 1
"CONSENT AGENDA ITEM NO. 1"
REGULAR MEETING NO. 816-25

DATE: **MARCH 18, 2025** **AIRPORT: DOWNTOWN**

SUBJECT: **TO APPROVE THE REQUEST BY MR. GEORGE CARROLL TO EXERCISE THE SECOND AND FINAL OPTION OF THE NON-COMMERCIAL LEASE AGREEMENT FOR LOT 73 AT SHREVEPORT DOWNTOWN AIRPORT**

PURPOSE:

To approve the request by Mr. George Carroll to exercise the second and final option of the Non-Commercial Lease Agreement for Lot 73 at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received a letter from Mr. George Carroll requesting to exercise the second and final option of the Lease Agreement for Lot 73 at Shreveport Downtown Airport.

If approved, the second and final option will commence March 1, 2025 and expire February 28, 2030.

Mr. Carroll's account and insurance are currently in good standing. A copy of the letter is attached for your information.

FINANCES:

Rental Rate: 11,904 sf x $0.184158 = $2,192.22 per year

ALTERNATIVES:

_____ Approve the request as presented.

_____ Reject the request as presented.

_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this consent agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
OLD BUSINESS CONSENT AGENDA ITEM NO. 2
"CONSENT AGENDA ITEM NO. 2"
REGULAR MEETING NO. 816-25

DATE: **MARCH 18, 2025** **AIRPORT: DOWNTOWN**

SUBJECT: **TO APPROVE THE REQUEST BY MR. JAMES W. POOLE TO EXERCISE THE SECOND AND FINAL OPTION OF THE NON-COMMERCIAL LEASE AGREEMENT FOR LOT 51 AT SHREVEPORT DOWNTOWN AIRPORT**

PURPOSE:

To approve the request by Mr. James W. Poole to exercise the second and final option of the Non-Commercial Lease Agreement for Lot 51 at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received a letter from Mr. James W. Poole requesting to exercise the second and final option of the Non-Commercial Lease Agreement for Lot 51 at Shreveport Downtown Airport.

If approved, the second and final option will commence May 1, 2025 and expire April 30, 2030.

Mr. Poole's account and insurance are currently in good standing. A copy of the letter is attached for your information.

FINANCES:

Rental Rate: 5,418 sf x $0.187722 = $1,017.08 per year

ALTERNATIVES:

_____ Approve the request as presented.

_____ Reject the request as presented.

_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this consent agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
"OLD BUSINESS" DISCUSSION AGENDA
REGULAR MEETING NO. 817-25
APRIL 17, 2025

DOWNTOWN AIRPORT

ITEM NO. 1 - TO APPROVE A REQUEST BY MR. LOU CHANDLER TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 130 AT SHREVEPORT DOWNTOWN AIRPORT

ITEM NO. 2A -TO APPROVE A REQUEST BY MR. MICHAEL BAMBURG TO BE RELEASED FROM ANY AND ALL RESPONSIBILITY IN AND OBLIGATION TO THE LEASE AGREEMENT FOR LOT 82 AT SHREVEPORT DOWNTOWN AIRPORT

ITEM NO. 2B- TO APPROVE A REQUEST BY MR. ADAM SCHINDALL D/B/A SCHINDALL PROPERTIES, LLC TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 82 AT SHREVEPORT DOWNTOWN AIRPORT

ITEM NO. 3A- TO APPROVE A REQUEST BY MR. JACK WYNNE TO BE RELEASED FROM ANY AND ALL RESPONSIBILITY IN AND OBLIGATION TO THE LEASE AGREEMENT FOR LOT 111 AT SHREVEPORT DOWNTOWN AIRPORT

ITEM NO. 3B- TO APPROVE A REQUEST BY MR. JAMES WHEELER TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 111 AT SHREVEPORT DOWNTOWN AIRPORT

SHREVEPORT AIRPORT AUTHORITY
OLD BUSINESS DISCUSSION AGENDA ITEM NO. 1
"DISCUSSION AGENDA ITEM NO. 3"
REGULAR MEETING NO. 816-25

DATE: MARCH 18, 2025 **AIRPORT: DOWNTOWN**

SUBJECT: TO APPROVE A REQUEST BY MR. LOU CHANDLER TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 130 AT SHREVEPORT DOWNTOWN AIRPORT

PURPOSE:

To approve a request by Mr. Lou Chandler to enter into a new non-commercial ground lease agreement for Lot 130 at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received an application from Mr. Lou Chandler indicating that he has elected to enter into a new non-commercial ground lease agreement for Lot 130 at Shreveport Downtown Airport.

If approved, the Authority will execute a new ground lease agreement for a primary term commencing April 1, 2025, and expiring March 31, 2035, with two additional ten (10) year options for a total of thirty (30) years.

To exercise the options LESSEE shall provide written notice to LESSOR 60 days before the expiration of the initial term of their intent to extend this lease.

Mr. Chandler's application is attached for your review.

FINANCES:

Rental Rate: 20,625 sq.ft. x $.235971 = $4,866.90 per year

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
OLD BUSINESS DISCUSSION AGENDA ITEM NO. 2A
"DISCUSSION AGENDA ITEM NO. 4A"
REGULAR MEETING NO. 816-25

DATE: **MARCH 18, 2025** **AIRPORT: DOWNTOWN**

SUBJECT: **TO APPROVE A REQUEST BY MR. MICHAEL BAMBURG TO BE RELEASED FROM ANY AND ALL RESPONSIBILITY IN AND OBLIGATION TO THE LEASE AGREEMENT FOR LOT 82 AT SHREVEPORT DOWNTOWN AIRPORT**

PURPOSE:

To approve a request by Mr. Michael Bamburg to be released from any and all responsibility in and obligation to the Lease Agreement for Lot 82 at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received an email notification from Mr. Michael Bamburg requesting to be released from any and all responsibility in and obligation to the lease for Lot 82 effective March 31, 2025.

Mr. Adam Schindall has purchased the improvements located on Lot 82 at Shreveport Downtown Airport.

FINANCES:

Rental Rate: 11,000 sq.ft. x $.235971 = $2,595.68 per year

ALTERNATIVES:

_____ Approve the request as presented
_____ Reject the request as presented
_____ Modify the request and approve

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
OLD BUSINESS DISCUSSION AGENDA ITEM NO. 2B
"DISCUSSION AGENDA ITEM NO. 4B"
REGULAR MEETING NO. 816-25

DATE: MARCH 18, 2025 **AIRPORT: DOWNTOWN**

SUBJECT: TO APPROVE A REQUEST BY MR. ADAM SCHINDALL D/B/A SCHINDALL PROPERTIES, LLC TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 82 AT SHREVEPORT DOWNTOWN AIRPORT

PURPOSE:

To approve a request by Mr. Adam Schindall d/b/a Schindall Properties, LLC to enter into a new Non-Commercial Ground Lease Agreement for Lot 82 at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received an email from Mr. Adam Schindall d/b/a Schindall requesting to enter into a new non-commercial ground lease agreement for Lot 82 at the Shreveport Downtown Airport.

Mr. Schindall has requested that he be approved for one primary term of ten (10) years and two (2) ten (10) year extensions for a total of thirty (30) years.

If approved, the Authority will execute a new ground lease agreement for a primary term commencing April 1, 2025, and expiring March 31, 2035, with two additional ten (10) year options for a total of thirty (30) years. To exercise the option LESSEE shall provide written notice to LESSOR 60 days before the expiration of the initial term of their intent to extend this lease and shall provide documentation that improvements have in fact been made. A copy of the application is attached for your information.

FINANCES:

Rental Rate: 11,000 sq.ft. x $.235971 = $2,595.68 per year

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
OLD BUSINESS DISCUSSION AGENDA ITEM NO. 3A
"DISCUSSION AGENDA ITEM NO. 5A"
REGULAR MEETING NO. 816-25

DATE: **MARCH 18, 2025** **AIRPORT: DOWNTOWN**

SUBJECT: **TO APPROVE A REQUEST BY MR. JACK WYNNE TO BE RELEASED FROM ANY AND ALL RESPONSIBILITY IN AND OBLIGATION TO THE LEASE AGREEMENT FOR LOT 111 AT SHREVEPORT DOWNTOWN AIRPORT**

PURPOSE:

To approve a request by Mr. Jack Wynne to be released from any and all responsibility in and obligation to the Lease Agreement for Lot 111 at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received an email notification from Mr. Jack Wynne requesting to be released from any and all responsibility in and obligation to the lease for Lot 111 effective March 31, 2025.

Mr. James Wheeler has purchased the improvements located on Lot 111 at Shreveport Downtown Airport.

FINANCES:

Rental Rate: 21,000 sq.ft. x $.235971 = $4,955.39 per year

ALTERNATIVES:

_____ Approve the request as presented
_____ Reject the request as presented
_____ Modify the request and approve

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
OLD BUSINESS DISCUSSION AGENDA ITEM NO. 3B
"DISCUSSION AGENDA ITEM NO. 5A"
REGULAR MEETING NO. 816-25

DATE: MARCH 16, 2025 **AIRPORT: DOWNTOWN**

SUBJECT: TO APPROVE A REQUEST BY MR. JAMES WHEELER TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 111 AT SHREVEPORT DOWNTOWN AIRPORT

PURPOSE:

To approve a request by Mr. James Wheeler to enter into a new Non-Commercial Ground Lease Agreement for Lot 111 at Shreveport Downtown Airport

BACKGROUND INFORMATION AND DISCUSSION:

Management received an email from Mr. James Wheeler requesting to enter into a new non-commercial ground lease agreement for Lot 111 at the Shreveport Downtown Airport.

Mr. Wheeler has requested that he be approved for one primary term of ten (10) years and two (2) ten (10) year extensions for a total of thirty (30) years.

If approved, the Authority will execute a new ground lease agreement for a primary term commencing April 1, 2025, and expiring March 31, 2035, with two additional ten (10) year options for a total of thirty (30) years. To exercise the option LESSEE shall provide written notice to LESSOR 60 days before the expiration of the initial term of their intent to extend this lease and shall provide documentation that improvements have in fact been made. A copy of the application is attached for your information.

FINANCES:

Rental Rate: 21,000 sq.ft. x $.235971 = $4,955.39 per year

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports