SHREVEPORT AIRPORT AUTHORITY

REGULAR BOARD MEETING

MAY 15, 2025

OLIVER JENKINS, CHAIRMAN

KAY MEDLIN, VICE-CHAIRMAN

TANGELA SYLVIE

RAYMOND ALLEY

CARRANZA PRYOR

DIRECTOR OF AIRPORTS

LARRY W. BLACKWELL, JR.

SHREVEPORT AIRPORT AUTHORITY
REGULAR MEETING NO. 818-25
MAY 15, 2025

ROLL CALL

Oliver Jenkins, Chairman _____

Kay Medlin, Vice-Chairman _____

Tangela Sylvie _____

Raymond Alley _____

Carranza Pryor _____

SHREVEPORT AIRPORT AUTHORITY
MEETING NO. 818-25
SCHEDULED AGENDA
MAY 15, 2025

I. Call to order

II. Prayer

III. Pledge

IV. Roll Call

V. Comments from the Public Related to Agenda Items

VI. Approval of the minutes from April 17, 2025, Regular Meeting

VII. Consent Agenda

VIII. Discussion Agenda

IX. Communications

A. Chairman's Report

B. Board Members' Reports

C. Director's Report
   a. Engineer's Report

D. Staff Reports
   a. Airport Business and Finance Report
   b. Marketing Report

X. Old Business

XI. New Business

XII. Adjournment

Next Board Meeting Date – May 29, 2025

SHREVEPORT AIRPORT AUTHORITY
CONSENT AGENDA
REGULAR MEETING NO. 818 – 25
MAY 15, 2025

DOWNTOWN AIRPORT

NONE

REGIONAL AIRPORT

NONE

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA
REGULAR MEETING NO. 818-25
MAY 15, 2025

DOWNTOWN AIRPORT

NONE

REGIONAL AIRPORT

ITEM NO. 1 - TO APPROVE A REQUEST BY SKYWEST AIRLINES, INC., TO ENTER INTO A NEW LEASE AGREEMENT FOR HANGAR 40 AT SHREVEPORT REGIONAL AIRPORT

ITEM NO. 2 - TO APPROVE A REQUEST TO ENTER INTO TASK AGREEMENT #6 WITH CORGAN, INC., FOR CIVIL ENGINEERING DESIGN SERVICES RELATED TO THE RELOCATION OF THE AIRPORT TRAFFIC CONTROL TOWER AT SHREVEPORT REGIONAL AIRPORT

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 1
REGULAR MEETING NO. 818-25

DATE: **MAY 15, 2025** **AIRPORT: REGIONAL**

SUBJECT: **TO APPROVE A REQUEST BY SKYWEST AIRLINES, INC., TO ENTER INTO A NEW LEASE AGREEMENT FOR HANGAR 40 AT SHREVEPORT REGIONAL AIRPORT**

PURPOSE:

To approve a request by SkyWest Airlines, Inc., to enter into a new Lease Agreement for Hangar 40 at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

The Shreveport Airport Authority (SAA) staff negotiated an agreement with SkyWest Airlines, Inc., to lease Hangar 40 on Challenger Drive at Shreveport Regional Airport. The hangar contains approximately 152,000 square feet of space and will be used for the purpose of modification, repair and maintenance of aircraft and related ancillary services on SkyWest Airlines aircraft.

Management has been negotiating with SkyWest Airlines, Inc., and highlights of the final negotiations are as follows:

- Issue a new lease consisting of a primary term of three (3) years, which will commence on June 11, 2025, and expire June 10, 2028, with two additional one (1) year options.
- Rental charge from June 11, 2025, through June 10, 2028. The rental rate will be $4.83 per square foot with rates to be negotiated thereafter.
- The Lessor and Lessee have agreed that the base rent shall be abated for the period beginning June 11, 2025, and ending June 10, 2027, in consideration of the improvements to be completed within the Leased Premises, as agreed upon by both parties.
- Based on a building assessment, Hangar 40 needs approximately $4,000,000 in hangar improvements. Those improvements will be accomplished over the initial 2 years of the lease.

Airport management anticipates ancillary revenue from landing fees, fuel sales, etc., resulting from additional flights associated with the SkyWest Maintenance Base. The additional revenue should offset some of the cost of the abated rent.

FINANCES:

Hangar 40: June 11, 2025 – June 10, 2027 – No rental charge
June 11, 2027 – June 10, 2028 - 151,951 sf x $4.83 per foot or $61,000 per month

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ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 2
REGULAR MEETING NO. 818-25

DATE: May 15, 2025 **AIRPORT: REGIONAL**

SUBJECT: TO APPROVE A REQUEST TO ENTER INTO TASK AGREEMENT #6 WITH CORGAN, INC., FOR CIVIL ENGINEERING DESIGN SERVICES RELATED TO THE RELOCATION OF THE AIRPORT TRAFFIC CONTROL TOWER AT SHREVEPORT REGIONAL AIRPORT

PURPOSE:

To approve a request to enter into Task Agreement #6 with Corgan, Inc., for the Civil Engineering Design Services related to the relocation of the Airport Traffic Control Tower at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In July 2023, Corgan, Inc., entered into a Master Services Agreement with the Shreveport Airport Authority for Architectural and Engineering Services for the Airport Traffic Control Tower Relocation and Terminal Modernization Programs. The scope of work includes planning, justification, and costs for these projects and will serve as a roadmap to complete the overall Airport Modernization Program.

Airport Management received a proposal for Task Order #6, to produce bidding documents for the Site Civil Design of the necessary improvements at the selected location of the new Airport Traffic Control Tower in the amount of $302,480.00. These improvements will consist of a service road/fire lane and utility extensions to service the future buildings. Per FAA guidelines, a third-party Independent Fee Estimate (IFE) on the Corgan, Inc., fee proposal was conducted. Upon review of the fee proposal and IFE, determined the fee proposal from Corgan, Inc., is acceptable.

This project is 100% reimbursable through FAA (95%) and LADOTD (5%) grants.

FINANCES:

Amount: $302,480.00

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports