SHREVEPORT AIRPORT AUTHORITY

SPECIAL BOARD MEETING

MAY 29, 2025

OLIVER JENKINS, CHAIRMAN

KAY MEDLIN, VICE-CHAIRMAN

TANGELA SYLVIE

RAYMOND ALLEY

CARRANZA PRYOR

LARRY W. BLACKWELL, JR.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
SPECIAL MEETING NO. 1-25
MAY 29, 2025

ROLL CALL

Oliver Jenkins, Chairman _____

Kay Medlin, Vice-Chairman _____

Tangela Sylvie _____

Raymond Alley _____

Carranza Pryor _____

SHREVEPORT AIRPORT AUTHORITY
SPECIAL MEETING NO. 1 – 25
SCHEDULED AGENDA
MAY 29, 2025

I. CALL TO ORDER

II. PRAYER

III. PLEDGE

IV. ROLL CALL

V. COMMUNICATIONS
A. Comments from the Public Related to Agenda Items

VI. CONSENT AGENDA

VII. DISCUSSION AGENDA

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ADJOURNMENT

Next Board Meeting Date – TBD

CONSENT AGENDA
SPECIAL MEETING NO. 1 – 25
MAY 29, 2025

DOWNTOWN AIRPORT

NONE

REGIONAL AIRPORT

NONE

DISCUSSION AGENDA
SPECIAL MEETING NO. 1 – 25
MAY 29, 2025

DOWNTOWN/REGIONAL AIRPORT

ITEM NO. 1 - TO APPROVE AMENDMENTS TO THE DTN RULES AND REGULATIONS FOR THE SHREVEPORT DOWNTOWN AIRPORT

ITEM NO. 2 - TO APPROVE AMENDMENTS TO THE STANDARD LEASING POLICY AND RATES AND CHARGES FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORTS

ITEM NO. 3 - TO AUTHORIZE THE CHAIRMAN TO EXECUTE ALL NECESSARY DOCUMENTS TO FINALIZE THE SETTLEMENT IN THE LITIGATION TITLED JUST PLANE FUN, LLC ET AL V. CITY OF SHREVEPORT, NO. 630,266-A 1ST JDC, CADDO PARISH, LOUISIANA FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORT

ITEM NO. 4 - TO AUTHORIZE THE CHAIRMAN TO EXECUTE ALL NECESSARY DOCUMENTS TO FINALIZE THE SETTLEMENT IN THE LITIGATION TITLED GRAFTAIRE, LLC V. CITY OF SHREVEPORT NO. 638,359-A 1ST JDC, CADDO PARISH, LOUISIANA FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORT

ITEM NO. 5 - TO AUTHORIZE THE CHAIRMAN TO EXECUTE ALL NECESSARY DOCUMENTS TO FINALIZE THE SETTLEMENT IN THE LITIGATION TITLED ARLINDERS HALL V. CITY OF SHREVEPORT NO. 652,205 – B 1ST JDC, CADDO PARISH, LOUISIANA FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORT

ITEM NO. 6 - TO AUTHORIZE THE CHAIRMAN TO EXECUTE NEW GROUND LEASE AGREEMENTS FOR CERTAIN SHREVEPORT DOWNTOWN AND REGIONAL AIRPORT LESSEES AS DESCRIBED HEREIN

DOWNTOWN AIRPORT

ITEM NO. 7 - TO ENTER INTO SUPPLEMENTAL TASK AGREEMENT #2 WITH GARVER, LLC FOR ENVIRONMENTAL AND DESIGN SERVICES FOR RUNWAY 32 – REMOVAL OF OFF AIRPORT OBSTRUCTIONS AT SHREVEPORT DOWNTOWN AIRPORT

REGIONAL AIRPORT

ITEM NO. 8- TO ENTER INTO A CONTRACT WITH M-B COMPANIES, INC., FOR THE PURCHASE OF A HEAVY-DUTY AIRPORT SNOW REMOVAL VEHICLE AT SHREVEPORT REGIONAL AIRPORT

ITEM NO. 9- TO AWARD AND ENTER INTO A CONTRACT WITH SYNERGEN CONSTRUCTION, LLC FOR AIRFIELD DRAINAGE REHABILITATION INDUSTRIAL PARK AT SHREVEPORT REGIONAL AIRPORT

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 1
SPECIAL MEETING NO. 1 - 25

DATE: **MAY 29, 2025** **AIRPORT: DOWNTOWN**

SUBJECT: **TO APPROVE AMENDMENTS TO THE DTN RULES AND REGULATIONS FOR THE SHREVEPORT DOWNTOWN AIRPORT**

PURPOSE:

To approve amendments to the DTN Rules and Regulations for the Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

The Shreveport Airport Authority maintains Airport Rules and Regulations for the Shreveport Downtown Airport that were adopted in 2004 and have been amended, as needed. Airport staff have placed the proposed amendments to the DTN Rules and Regulations on the Airport's website for public comment. One comment was received.

The sections with proposed amendments include:

Section 2.0 Definitions of Commercial Aeronautical Activity and Commercial Aeronautical Service.
Section 3.6 Enforcement Policy
Section 5.0 Conditions and Requirements for Leases/ 5.6 Sublease (page 30)
Section 7.5.8 – Unleaded Gasoline
Section 9.0(e) – Non-Commercial Operators
Schedule of Minimum Insurance Requirements

A copy of the changes is highlighted and attached for your information.

FINANCES:

Rental Rate: None

ALTERNATIVES:

_____ Approve the request as presented.

_____ Reject the request as presented.

_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommended approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 2
SPECIAL MEETING NO. 1-25

DATE: **MAY 29, 2025** **AIRPORT: DOWNTOWN/REGIONAL**

SUBJECT: **TO APPROVE AMENDMENTS TO THE STANDARD LEASING POLICY AND RATES AND CHARGES FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORTS**

PURPOSE:

To approve amendments to the Standard Leasing Policy and Rates and Charges for Shreveport Downtown and Regional Airports

BACKGROUND INFORMATION AND DISCUSSION:

The Airport Authority Board approved a Standard Leasing Policy on April 17, 2025. The new policy establishes guidelines for leasing airport land and buildings, ensuring compliance with federal regulations and supporting airport sustainability.

Aviation-Focused Community Based Non-Profit Organizations provide valuable services to the community. As a result, leasing rules and special rates for these organizations are being added. Shreveport Airport Authority Standard Leasing Policy and Rates and Charges documents have been updated to include these changes.

In accordance with the leasing policy, the Airport has established a new charge on the Rates and Charges for Aviation-Focused Community Based Non-Profit Organizations.

Updates to section 4.3 (page 14) and the Rates and Charges are included for your information.

FINANCES:

In accordance with the Amended SAA Rates and Charges

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 3
SPECIAL MEETING NO. 1-25

DATE: MAY 29, 2025 **AIRPORT: DOWNTOWN/REGIONAL**

SUBJECT: TO AUTHORIZE THE CHAIRMAN TO EXECUTE ALL NECESSARY DOCUMENTS TO FINALIZE THE SETTLEMENT IN THE LITIGATION TITLED JUST PLANE FUN, LLC ET AL V. CITY OF SHREVEPORT, NO. 630,266-A 1ST JDC, CADDO PARISH, LOUISIANA FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORT

PURPOSE:

To authorize the chairman to execute all necessary documents to finalize the settlement in the litigation titled Just Plane Fun, LLC et al v. City of Shreveport, No. 630,266-A 1ST JDC, Caddo Parish, Louisiana for Shreveport Downtown and Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

The City Attorney's office requests the Chairman of the Airport Authority Board be authorized to execute all necessary documents to finalize the settlement in the litigation titled Just Plane Fun, LLC et al v. City of Shreveport, No. 630,266-A 1ST JDC, Caddo Parish, Louisiana.

FINANCES:

None

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 4
SPECIAL MEETING NO. 1-25

DATE: MAY 29, 2025 **AIRPORT: DOWNTOWN/REGIONAL**

SUBJECT: TO AUTHORIZE THE CHAIRMAN TO EXECUTE ALL NECESSARY DOCUMENTS TO FINALIZE THE SETTLEMENT IN THE LITIGATION TITLED GRAFTAIRE, LLC V. CITY OF SHREVEPORT NO. 638,359-A 1ST JDC, CADDO PARISH, LOUISIANA FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORT

PURPOSE:

To authorize the chairman to execute all necessary documents to finalize the settlement in the litigation titled Graftaire, LLC v. City of Shreveport, No. 638,359-A 1ST JDC, Caddo Parish, Louisiana for Shreveport Downtown and Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

The City Attorney's office requests the Chairman of the Airport Authority Board be authorized to execute all necessary documents to finalize the settlement in the litigation titled Graftaire, LLC v. City of Shreveport, No. 638,359-A JDC, Caddo Parish, Louisiana.

FINANCES:

None

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 5
SPECIAL MEETING NO. 1-25

DATE: MAY 29, 2025 **AIRPORT: DOWNTOWN/REGIONAL**

SUBJECT: TO AUTHORIZE THE CHAIRMAN TO EXECUTE ALL NECESSARY DOCUMENTS TO FINALIZE THE SETTLEMENT IN THE LITIGATION TITLED ARLINDERS HALL V. CITY OF SHREVEPORT NO. 652,205 – B 1ST JDC, CADDO PARISH, LOUISIANA FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORT

PURPOSE:

To authorize the chairman to execute all necessary documents to finalize the settlement in the litigation titled Arlinders Hall v. City of Shreveport, No. 652,205-B 1ST JDC, Caddo Parish, Louisiana for Shreveport Downtown and Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

The City Attorney's office requests that the Chairman of the Airport Authority Board be authorized to execute all necessary documents to finalize the settlement in the litigation titled Arlinders Hall v. City of Shreveport, No. 652,205-B 1ST JDC, Caddo Parish, Louisiana

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FINANCES:

None

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 6
SPECIAL MEETING NO. 1-25

DATE: MAY 29, 2025 **AIRPORT: DOWNTOWN/REGIONAL**

SUBJECT: TO AUTHORIZE THE CHAIRMAN TO EXECUTE NEW GROUND LEASE AGREEMENTS FOR CERTAIN SHREVEPORT DOWNTOWN AND REGIONAL AIRPORT LESSEES AS DESCRIBED HEREIN

PURPOSE:

To authorize the Chairman to execute new Ground Lease Agreements for Certain Shreveport Downtown and Regional Airport lessees as described herein

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BACKGROUND INFORMATION AND DISCUSSION:

Management received notification from Marcus Edwards, Shreveport City Attorney, that a settlement has been negotiated with the plaintiffs connected to the litigation titled, Just Plane Fun, LLC et al v. City of Shreveport, No. 630,266-A 1ST JDC, Caddo Parish, Louisiana; Graft Aire, LLC v. City of Shreveport No. 638,359-A 1ST JDC, Caddo Parish, Louisiana and Arlinders Hall v. City of Shreveport No. 652,205 – B 1ST JDC, Caddo Parish, Louisiana.

The Shreveport Airport Authority Board has been requested to approve the lease application forms and ground leases that have been prepared as a part of the settlement agreements with the plaintiffs. They are as follows:

Robert Aiello	Lot # 11	Downtown
Mark Roberts	Lot #112	Downtown
Teil Properties, LLC	Lot #118	Downtown
Terry Sullivan	Lot #124	Downtown
Just Plane Fun, LLC	Lot #126	Downtown
William P. Johnson	Lot #13	Downtown
Royal Wings Aviation, Inc.	Lot #16	Downtown
Don G. Bethel	Lot #160	Downtown
P2i Real Estate, Ltd	Lot #164	Downtown
Phillips Operating, LP	Lot #17	Downtown
Saddlewind Creek, LLC	Lot #21	Downtown
Downtown Hangar, LLC	Lot # 3	Downtown
EAA	Lot #34	Downtown
Vincent Rice	Lot #35	Downtown
Marshall Rice	Lot #36	Downtown
Elizabeth “Liz” Swaine	Lot #4	Downtown
Gary Boucher	Lot #44	Downtown
Cartman Holding, LLC	Lot#48	Downtown
James W. Poole	Lot #51	Downtown
Tex-Petro Services, LLC	Lot #6	Downtown
Randy A. Northcut	Lot # 64, 65	Downtown
EAA	Lot 71, 72	Downtown
George Carroll	Lot #73	Downtown
Bert G. (“Doc”) Moore	Lot #73A	Downtown
James McCormick	Lot #77	Downtown
Horizon Aviation Lane Co., LLC	Lot #C-1	Downtown

Directional Properties, LLC	Lots #78, 88, 91, 92, 93, 139, 140	Downtown
KimAir, LLC	Lot #115	Regional
Moran Air, LLC	Lot #118	Regional
Hangar 7, LLC	Lot #7 and 34 feet of 8	Regional

FINANCES:

Rental Rate: As depicted in the lease agreements

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 7
SPECIAL MEETING NO. 1 - 25

DATE: May 29, 2025 **AIRPORT: DOWNTOWN**

SUBJECT: TO ENTER INTO SUPPLEMENTAL TASK AGREEMENT #2 WITH GARVER, LLC FOR ENVIRONMENTAL AND DESIGN SERVICES FOR RUNWAY 32 – REMOVAL OF OFF AIRPORT OBSTRUCTIONS AT SHREVEPORT DOWNTOWN AIRPORT

PURPOSE:

To enter into Supplemental Task Agreement #2 with Garver, LLC for environmental and design services for Runway 32 Removal of Off Airport Obstructions at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In October 2024, Garver, LLC entered into a Master Services Agreement with the Shreveport Airport Authority, which includes services for obstruction mitigation services at Shreveport Downtown Airport.

Off airport tree obstructions have been identified in the approach zone of Runway 32, requiring mitigation per 14 CFR Part 77.

Garver, LLC, will perform environmental coordination, avigation easement development, property surveys and design services to formalize preconstruction obstruction mitigation.

Airport Management received a proposal from Garver, LLC in the amount of $236,300.00 and upon review, determined the fee proposal was acceptable.

This project will be 100% LADOTD funded.

FINANCES:

Amount not to exceed: $236,300.00

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 8
SPECIAL MEETING NO. 1 - 25

DATE: MAY 29, 2025 **AIRPORT: REGIONAL**

SUBJECT: TO ENTER INTO A CONTRACT WITH M-B COMPANIES, INC., FOR THE PURCHASE OF A HEAVY-DUTY AIRPORT SNOW REMOVAL VEHICLE AT SHREVEPORT REGIONAL AIRPORT

PURPOSE:

To enter into a contract with M-B Companies, Inc., for the purchase of a heavy-duty airport snow removal vehicle at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In May 2025, the City of Shreveport Purchasing Division posted an Invitation for Bid (IFB #25-018) for Purchase of a Heavy-Duty Airport Snow Removal Vehicle at Shreveport Regional Airport. The scope consists of purchasing one heavy duty airport snow removal vehicle with a 22' snowplow and material spreader for deice chemicals.

On May 15, 2025, the Purchasing Division opened bids. One (1) proposal was received as follows:

Bidder	Bid Amount	Alternate 1
M-B Companies, Inc.	$710,876.74	$55,101.98

Corgan, Inc., and airport staff evaluated the bid and found it to be satisfactory, therefore, selected M-B Companies, Inc., for purchase of this equipment in the amount of $710,876.74. Additionally, the Airport will include Alternate 1 for a solid material spreader for $55,101.98. Funding is provided 95% from the FAA and 5% from the LADOTD.

FINANCES:

Amount: $710,876.74 and Alternate 1 - $55,101.98 = TOTAL $765,978.72

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:
Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 9
SPECIAL MEETING NO. 1 - 25

DATE: MAY 29, 2025 **AIRPORT: REGIONAL**

SUBJECT: TO AWARD AND ENTER INTO A CONTRACT WITH SYNERGEN CONSTRUCTION, LLC FOR AIRFIELD DRAINAGE REHABILITATION INDUSTRIAL PARK AT SHREVEPORT REGIONAL AIRPORT

PURPOSE:

To award and enter into a contract with Synergen Construction, LLC, for Airfield Drainage Rehabilitation Industrial Park at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Through the City of Shreveport's Purchasing Department, the Airport Authority requested bids for Airfield Drainage Rehabilitation Industrial Park (IFB 25-015) at Shreveport Regional Airport. The project is to address the overgrown drainage ditch south of Industrial Airpark, which is impeding water flow, causing severe ponding, and creating areas which attract wildlife.

The bids were opened on May 27, 2025. Four bids were received as follows:

Company	Bid
Benchmark Construction, LLC	$1,959,000.00
Earnest Contracting, LLC	$1,939,785.00
Synergen Construction, LLC	$1,655,859.38
3Gen Construction, LLC	$1,829,476.30

The lowest, responsive apparent bidder was Synergen Construction, LLC. Airport management and Engineer of Record, KSA Engineers, Inc., have reviewed the bid submittals and recommend awarding the contract to Synergen Construction, LLC in the amount of $1,655,859.38.

This project is funded 100% LADOTD.

FINANCES:

Amount Not to Exceed: $1,655,859.38

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports