SHREVEPORT AIRPORT AUTHORITY

REGULAR BOARD MEETING

JUNE 30, 2025

OLIVER JENKINS, CHAIRMAN

KAY MEDLIN, VICE-CHAIRMAN

TANGELA SYLVIE

RAYMOND ALLEY

CARRANZA PRYOR

DIRECTOR OF AIRPORTS

LARRY W. BLACKWELL, JR.

SHREVEPORT AIRPORT AUTHORITY
REGULAR MEETING NO. 819-25
JUNE 30, 2025

ROLL CALL

Oliver Jenkins, Chairman _____

Kay Medlin, Vice-Chairman _____

Tangela Sylvie _____

Raymond Alley _____

Carranza Pryor _____

SHREVEPORT AIRPORT AUTHORITY
MEETING NO. 819-25
SCHEDULED AGENDA
JUNE 30, 2025

I. Call to order

II. Prayer

III. Pledge

IV. Roll Call

V. Comments from the Public Related to Agenda Items

VI. Approval of the minutes from May 15, 2025, Regular Meeting and May 29, 2025, Special Meeting

VII. Consent Agenda

VIII. Discussion Agenda

IX. Communications

A. Chairman's Report

B. Board Members' Reports

C. Director's Report
   a. Engineer's Report

D. Staff Reports
   a. Airport Business and Finance Report
   b. Marketing Report

X. Old Business

XI. New Business

XII. Adjournment

Next Board Meeting Date – July 17, 2025

SHREVEPORT AIRPORT AUTHORITY
CONSENT AGENDA
REGULAR MEETING NO. 819 – 25
JUNE 30, 2025

DOWNTOWN AIRPORT

NONE

REGIONAL AIRPORT

NONE

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA
REGULAR MEETING NO. 819-25
JUNE 30, 2025

DOWNTOWN AIRPORT

NONE

REGIONAL AIRPORT

ITEM NO. 1 -TO APPROVE THE REQUEST BY ALCHEMY ROOFING AND SHEET METAL, LLC TO LEASE CARGO BAYS 11 AND 12 IN THE EAST CARGO BUILDING AT SHREVEPORT REGIONAL AIRPORT

ITEM NO. 2 -TO AWARD AND ENTER INTO A CONTRACT WITH BOYER'S MECHANICAL SERVICE FOR AIRPORT CHILLER REPLACEMENT AT SHREVEPORT REGIONAL AIRPORT

ITEM NO. 3 -TO ENTER INTO TASK AGREEMENT #1 WITH FRASCA AND ASSOCIATES FOR RENTAL CAR CUSTOMER FACILITY CHARGE PROGRAM DEVELOPMENT AT SHREVEPORT REGIONAL AIRPORT

ITEM NO. 4 - TO APPROVE CHANGE ORDER #1 TO THE CONTRACT WITH DAREN BAILEY, INC., FOR THE HANGAR 40 WALL REPAIRS AT SHREVEPORT REGIONAL AIRPORT

ITEM NO. 5 - TO AUTHORIZE THE DIRECTOR'S ACCEPTANCE AND EXECUTION OF PENDING FEDERAL AVIATION ADMINISTRATION GRANTS FOR SHREVEPORT REGIONAL AIRPORT

ITEM NO. 6 - TO APPROVE A REQUEST TO ENTER INTO TASK AGREEMENT #8 WITH CORGAN, INC., FOR CIVIL ENGINEERING DESIGN SERVICES RELATED TO PARKING LOT EXPANSION-PHASE 2 AT SHREVEPORT REGIONAL AIRPORT

ITEM NO. 7 - TO APPROVE CHANGE ORDER #4 TO THE CONTRACT WITH EARNEST CONTRACTING, LLC FOR PARKING LOT EXPANSION AT SHREVEPORT REGIONAL AIRPORT

ITEM NO. 8 - TO APPROVE CHANGE ORDER #6 TO THE CONTRACT WITH HAND CONSTRUCTION, LLC FOR THE GATE CAPACITY ENHANCEMENT PROJECT AT SHREVEPORT REGIONAL AIRPORT

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 1
REGULAR MEETING NO. 819-25

DATE: **JUNE 30, 2025** **AIRPORT: REGIONAL**

SUBJECT: **TO APPROVE THE REQUEST BY ALCHEMY ROOFING AND SHEET METAL, LLC TO LEASE CARGO BAYS 11 AND 12 IN THE EAST CARGO BUILDING AT SHREVEPORT REGIONAL AIRPORT**

PURPOSE:

To approve the request by Alchemy Roofing and Sheet Metal, LLC to lease Cargo Bays 11 and 12 in the East Cargo Building at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management has received a business application from Christopher Smith requesting a new lease for Cargo Bays 11 and 12 for a term of two years with an additional one-year option in the East Cargo Building at Shreveport Regional Airport.

If approved, a new lease will be issued commencing June 1, 2025, and expiring May 31, 2027. A copy of the application is attached for your information.

FINANCES:

Rental Rate: 3,200 sf x $5.00 = $1,333.33 per month

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 2
REGULAR MEETING NO. 819-25

DATE: JUNE 30, 2025 **AIRPORT: REGIONAL**

SUBJECT: TO AWARD AND ENTER INTO A CONTRACT WITH BOYER'S MECHANICAL SERVICE FOR AIRPORT CHILLER REPLACEMENT AT SHREVEPORT REGIONAL AIRPORT

PURPOSE:

To award and enter into a contract with Boyer's Mechanical Service for Airport Chiller Replacement at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Through the City of Shreveport's Purchasing Department, the Airport Authority requested bids for Airport Chiller Replacement (IFB 25-017) in the Shreveport Regional Airport terminal. The project is to replace both aging chillers, secondary chilled water pumps, and speed drivers.

The bids were opened June 3, 2025. Five (5) bids were received as follows:

Company	Bid
Dove Group	$1,412,000.00
Hamm Mechanical	$938,740.00
The Payne Company	$1,022,000.00
Boyer's Mechanical Service	$883,975.00
Storer Services	$1,356,100.00

The lowest, responsive bidder was Boyer's Mechanical Service. Airport management and the Engineer of Record, Corgan, Inc. have reviewed the bid submittals and recommend awarding the contract to Boyer's Mechanical Service in the amount of $883,975.00.

This project is 95% FAA and 5% LADOTD funded.

FINANCES:

Amount Not to Exceed: $883,975.00

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 3
REGULAR MEETING NO. 819-25

DATE: JUNE 30, 2025 **AIRPORT: REGIONAL**

SUBJECT: TO ENTER INTO TASK AGREEMENT #1 WITH FRASCA AND ASSOCIATES FOR RENTAL CAR CUSTOMER FACILITY CHARGE PROGRAM DEVELOPMENT AT SHREVEPORT REGIONAL AIRPORT

PURPOSE:

To enter into Task Agreement #1 with Frasca and Associates for Rental Car Customer Facility Charge Program Development at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In June 2022, Frasca and Associates entered into a Master Services Agreement (RFP 22-816) with the Shreveport Airport Authority for financial planning services.

In June 2025, Airport Management received a proposal from Frasca and Associates for Rental Car Customer Facility Charge (CFC) Program Development consulting services in the amount of $30,000.00. The CFC Program will allow the airport to collect a fee that can be used to fund capital projects in the airport terminal and rental car lots. These projects are meant to enhance the customer's experience. Frasca will assist the Airport in development of proposed eligible projects and implementation of the CFC program.

This project will be 100% funded through the Airport's Operating Budget but will be reimbursed through the CFC program.

FINANCES:

Amount not to exceed: $30,000.00

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 4
REGULAR MEETING NO. 819-25

DATE: **JUNE 30, 2025** **AIRPORT: REGIONAL**

SUBJECT: **TO APPROVE CHANGE ORDER #1 TO THE CONTRACT WITH DAREN BAILEY, INC., FOR HANGAR 40 WALL REPAIRS AT SHREVEPORT REGIONAL AIRPORT**

PURPOSE:

To approve Change Order #1 to the contract with Daren Bailey, Inc., for Hangar 40 Wall Repairs at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In November 2024, the Shreveport Airport Authority entered into a contract with Daren Bailey, Inc., for the Hangar 40 Wall Repair (IFB 24-052) in the amount of $248,000.00. The project consisted of repairs to reconstruct a wall which detached from the Hangar due to a severe windstorm.

During construction, severe weather events caused additional sections of the wall to detach, necessitating the need to anchor the wall, install new windows, sheetrock and carpeting to seal the hangar and make the hangar suitable for occupation.

Airport management received a change order proposal in the amount of $156,991.72. The proposal was reviewed by Airport management and the insurance adjusters and was found acceptable.

This project is 100% Airport funded, however will be reimbursed through an insurance claim.

FINANCES:

Original Contract Amount:	$ 248,103.00
Change Order #1:	$ 156,991.72
Total Contract Amount:	$ 405,094.72

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 5
REGULAR MEETING NO. 819-25

DATE: **JUNE 30, 2025** **AIRPORT: REGIONAL**

SUBJECT: **TO AUTHORIZE THE DIRECTOR'S ACCEPTANCE AND EXECUTION OF PENDING FEDERAL AVIATION ADMINISTRATION GRANTS FOR SHREVEPORT REGIONAL AIRPORT**

PURPOSE:

To authorize the Director's acceptance and execution of pending Federal Aviation Administration grants for Shreveport Regional Airport

BACKGROUND INFORMATION AND DISCUSSION:

The Shreveport Airport Authority has applied for federal grants through the Federal Aviation Administration in accordance with the Airport's Capital Improvement Program. The following grants have been applied for and are expected to be received soon.

- Grant 84 –Sweeper Truck - $292,125
- Grant 86- Snow Removal Equipment –Grant #86 - $742,699
- Grant 88- Expand Terminal Phase II Design (FAA Reimbursable Agreement & Program Management 2025) –$339,153
- Grant 89- Terminal Modernization Federal Inspection Station Design Phase I – $387,577
- Grant 90- Terminal Modernization Design/Construct Chillers Replacement- $1,031,325
- Grant 91- Expand Terminal Phase III Design/Construct ATCT (ATP)–$7,000,000

The FAA migrated to a paperless grant process and, therefore, does not send grant offers for wet signature. Instead, the grant documents are emailed to the Director, City Attorney, and FAA Regional Manager. In order to ensure the grants are executed in a timely manner, this agenda item authorizes the Director to execute the documents as they are received.

A copy of the grant applications is attached for your review.

FINANCES

As stated on each grant application

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 6
REGULAR MEETING NO. 819-25

DATE: **JUNE 30, 2025** **AIRPORT: REGIONAL**

SUBJECT: **TO APPROVE A REQUEST TO ENTER INTO TASK AGREEMENT #8 WITH CORGAN, INC., FOR CIVIL ENGINEERING DESIGN SERVICES RELATED TO PARKING LOT EXPANSION-PHASE 2 AT SHREVEPORT REGIONAL AIRPORT**

PURPOSE:

To approve a request to enter into Task Agreement #8 with Corgan, Inc., for Civil Engineering Design Services related to Parking Lot Expansion – Phase 2 at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In July 2023, Corgan, Inc., entered into a Master Services Agreement with the Shreveport Airport Authority for Architectural and Engineering Services for the Airport Traffic Control Tower Relocation and Terminal Modernization Programs. The scope of work includes planning, justification, and costs for these projects and will serve as a roadmap to complete the overall Airport Modernization Program, including landside projects like parking areas.

Airport Management received a proposal for Task Order #8, to produce bidding documents for Phase 2 of the Parking Lot Expansion Project in the amount of $529,537.00. This task order will produce complete plans and specs for the next two proposed parking lots. The construction will be phased into two separate projects. With the rapid growth at the airport, it is imperative that passengers have spaces to park their vehicles and that the airport captures that revenue. An analysis of the fee proposal was conducted, and it was determined the fee proposal is acceptable.

This project is 100% SAA funded

FINANCES:

Amount: $529,537.00

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 7
REGULAR MEETING NO. 819-25

DATE: JUNE 30, 2025 **AIRPORT: REGIONAL**

SUBJECT: TO APPROVE CHANGE ORDER #4 TO THE CONTRACT WITH EARNEST CONTRACTING, LLC FOR PARKING LOT EXPANSION AT SHREVEPORT REGIONAL AIRPORT

PURPOSE:

To approve Change Order #4 to the contract with Earnest Contracting, LLC for the Parking Lot Expansion at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

The City of Shreveport's Purchasing Division requested bids (IFB-24-026) for the Parking Lot Expansion at Shreveport Regional Airport.

During construction, weak and unstable soil conditions were discovered during geotechnical materials testing. To prevent future pavement failure, the unsuitable materials require excavation below the subgrade to be replaced with stable materials.

Additionally, replacement of lighting fixtures in the rental car area was requested by Airport management.

This project is 100% Airport funded.

FINANCES:

Amount:	Original Contract amount:	$3,522,520.00
	Change order #1:	$ 36,910.00
	Change order #2:	$ 20,762.50
	Change order #3:	$ 38,617.00
	Change order #4:	$ 183,050.00
	New contract amount:	$3,801,859.50

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 8
REGULAR MEETING NO. 819-25

DATE: JUNE 30, 2025 **AIRPORT: REGIONAL**

SUBJECT: TO APPROVE CHANGE ORDER #6 TO THE CONTRACT WITH HAND CONSTRUCTION, LLC FOR THE GATE CAPACITY ENHANCEMENT PROJECT AT SHREVEPORT REGIONAL AIRPORT

PURPOSE:

To approve Change Order #6 to the contract with Hand Construction, LLC for the Gate Capacity Enhancement Project at Shreveport Regional Airport

BACKGROUND INFORMATION AND DISCUSSION:

In September 2024, the Shreveport Airport Authority entered into a contract with Hand Construction, LLC for the Gate Capacity Enhancement at Shreveport Regional Airport.

Hand Construction, LLC submitted Change Order request #6 to furnish and install a new HDI handrail system, which has handhold stability and is designed to provide safety and support to prevent falls.

Airport management received the change order in the amount of $56,973.00. The proposal was reviewed and was found to be acceptable.

This project is 95% FAA and 5% LADOTD funded.

FINANCES:

Original Contract amount:	$ 2,225,028.00	
Change order #1:	$ 00	-This change order to correct retainage amount
Change order #2:	$ 6,288.00	
Change order #3:	$ 21,581.00	
Change order #4:	$ 12,198.00	
Change order #5:	$ 25,748.00	
Change order #6	$ 56,973.00	
New contract amount:	$ 2,347,816.00	

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr.
Director of Airports