SHREVEPORT AIRPORT AUTHORITY
May 15, 2025

Meeting No. 818-25

The Shreveport Airport Authority regular meeting was called to order by Chairman Oliver Jenkins at 9:00 a.m. in the Conference Room of the Shreveport Airport Authority located at Shreveport Regional Airport.

PRESENT:
Oliver Jenkins
Raymond Alley
Carranza Pryor

ABSENT:
Kay Medlin
Tangela Sylvie

STAFF:
Larry W. Blackwell, Jr.
Stacy Kuba
Tiffany Bagley
Mark Crawford
Stephen Price
Nelda Garza

Marcus Edwards/Kristina Douglas – City Attorney's Office
Jonathan Edwards – Former SAA Member
Blake Robertson – Garver
Brian Reddy – Corgan

Board Member Carranza Pryor provided the opening prayer. Board Member Raymond Alley led the Pledge of Allegiance to the American flag.

PUBLIC COMMENTS – None

Motion was made by Mr. Alley, seconded by Mr. Pryor to approve the minutes from the regular meeting held April 17, 2025. Motion passed 3 – 0.

CONSENT AGENDA - None

DISCUSSION AGENDA

DISCUSSION AGENDA ITEM NO. 1 - TO APPROVE A REQUEST BY SKYWEST AIRLINES, INC., TO ENTER INTO A NEW LEASE AGREEMENT FOR HANGAR 40 AT SHREVEPORT REGIONAL AIRPORT The Shreveport Airport Authority (SAA) staff negotiated an agreement with SkyWest Airlines, Inc., to lease Hangar 40 on Challenger Drive at Shreveport Regional Airport. The hangar contains approximately 152,000 square feet of space and will be used for the purpose of modification, repair and maintenance of aircraft and related ancillary services on SkyWest Airlines aircraft. Management has been negotiating with SkyWest Airlines, Inc., and highlights of the final negotiations are as follows:

- Issue a new lease consisting of a primary term of three (3) years, which will commence on June 11, 2025, and expire June 10, 2028, with two additional one (1) year options.
- Rental charge from June 11, 2025, through June 10, 2028. The rental rate will be $4.83 per square foot with rates to be negotiated thereafter.
- The Lessor and Lessee have agreed that the base rent shall be abated for the period beginning June 11, 2025, and ending June 10, 2027, in consideration of the improvements to be completed within the Leased Premises, as agreed upon by both parties.
- Based on a building assessment, Hangar 40 needs approximately $4,000,000 in hangar improvements. Those improvements will be accomplished over the initial 2 years of the lease.

Airport management anticipates ancillary revenue from landing fees, fuel sales, etc., resulting from additional flights associated with the SkyWest Maintenance Base. The additional revenue should offset some of the cost of the abated rent.

Hangar 40: June 11, 2025 – June 10, 2027 – No rental charge
June 11, 2027 – June 10, 2028 - 151,951 sf x $4.83 per foot or $61,000 per month

Management recommended approving this agenda item as presented.

Motion made by Mr. Alley, seconded by Mr. Pryor to approve Discussion Agenda Item No. 1. Motion passed 3 – 0.

DISCUSSION AGENDA ITEM NO. 2 - TO APPROVE A REQUEST TO ENTER INTO TASK AGREEMENT #6 WITH CORGAN, INC., FOR CIVIL ENGINEERING DESIGN SERVICES RELATED TO THE RELOCATION OF THE AIRPORT TRAFFIC CONTROL TOWER AT SHREVEPORT REGIONAL AIRPORT In July 2023, Corgan, Inc., entered into a Master Services Agreement with the Shreveport Airport Authority for Architectural and Engineering Services for the Airport Traffic Control Tower Relocation and Terminal Modernization Programs. The scope of work includes planning, justification, and costs for these projects and will serve as a roadmap to complete the overall Airport Modernization Program. Airport Management received a proposal for Task Order #6, to produce bidding documents for the Site Civil Design of the necessary improvements at the selected location of the new Airport Traffic Control Tower in the amount of $302,480.00. These improvements will consist of a service road/fire lane and utility extensions to service the future buildings. Per FAA guidelines, a third-party Independent Fee Estimate (IFE) on the Corgan, Inc., fee proposal was conducted. Upon review of the fee proposal and IFE, determined the fee proposal from Corgan, Inc., is acceptable. This project is 100% reimbursable through FAA (95%) and LADOTD (5%) grants. Amount: $302,480.00. Management recommended approving this agenda item as presented.

Motion made by Mr. Alley, seconded by Mr. Pryor to approve Discussion Agenda Item No. 2. Motion passed 3 – 0.

OLD BUSINESS - NONE

CHAIRMAN'S REPORT: Mr. Jenkins said the Airport had a great press conference and announcement for the new airline Sky West. He thanked Mark Crawford for the invitation to ArtPort and the Nashville launch. He continued to receive very positive feedback on the appearance and new amenities provided at the airport. Mr. Jenkins expressed some astonishment in the choices passengers were making related to parking in the Airport parking lots.

BOARD MEMBER REPORTS: Mr. Alley requested that in the future when a lease such as the Sky West lease, on the agenda this date, is being negotiated; he would like to be included in order to have more input. He said there were some things on the lease of which he would have liked to have had more clarification. Mr. Pryor said he had received a number of calls from people asking if he had left his job, which he did not expect, but he was honored to serve on the Airport Authority Board.

DIRECTOR'S REPORT – Director Larry Blackwell was present to provide this report:

- Mr. Blackwell said Western Global had made good progress moving from Hangar 40. He said there was one MD-11 on the ramp in front of the hangar having a fuel cell repaired. Mr. Blackwell said he had been informed that the aircraft and the ground support equipment associated with it would be moved by May 26th. He said there was a B-747 aircraft in the hangar being repaired by Boeing. He said this aircraft should be moved no later than June 10. Attorney Ron Stamps had filed paperwork to evict and ensure the Airport is protected if Western Global did not adhere to the schedule.
- Mr. Blackwell said that he and Stacy briefed the congressional delegation on the need to relocate the airport traffic control tower and add gate capacity in the terminal to accommodate the airport's growth. He felt the meetings went well and that Shreveport Airports would be competitive for grant funds.
- Mr. Blackwell announced that there would be a launch event with food and swag at Gate 7 when the Nashville launch occurred on May 22. Mark Crawford had forwarded invitations to each of the Board Members.
- ArtPort was scheduled to return to Shreveport Regional Airport on June 5, 2025, beginning at 5:30 p.m. to 9:30 p.m. in the Airport terminal. He said there would be art, food and music.
- Shreveport Regional Airport was recognized by Visit Shreveport-Bossier at the annual Excellence in Hospitality Awards. The Airport was honored with the Aviation Advancement Award. The award was to be displayed in the reception area.
- Mr. Blackwell said he would be bringing in temporary employees to provide parking assistance throughout the busy summer season. He said the parking lot assistants would be traveling around in golf cars in the various lots keeping track of available open parking spots and directing people to available parking spaces.

Mr. Blackwell had requested that the engineers in charge of several of the airport projects in progress be present for this meeting to give updates on their current status. Blake Roberson of Garver and Brian Reddy of Corgan were present and provided brief reports on the construction projects at Regional and Downtown Airports.

- **BUSINESS AND FINANCE REPORT:** Ms. Tiffany Bagley presented this report.

Ms. Bagley said the aging schedule as of month end for April, 2025 showed an overall decrease from $1,231,188 to $1,157,463 a decrease of approximately $73,000. Revenues for April were approximately $1,221,879 about 6% above the 3-year average. Expenses were $1,262,773 a 30% increase over the 3-year average. Net decrease of approximately ($40,894) a 122% decrease in favorability in comparison to the 3-year average. Ms. Bagley said some of this could be attributed to the departure of Hangar 40.

- **MARKETING REPORT:** Mr. Mark Crawford was present to give the Marketing Report.

- **NEW BUSINESS - NONE**

Mr. Blackwell requested that former SAA Board Member Jonathan Reynolds join him at the podium. Mr. Blackwell explained that Mr. Reynolds had been appointed to the SAA Board on July 11, 2017, by Mayor Ollie Tyler. In his time on the Board, he served on the Finance Committee, served as the Vice-Chairman in 2019 and as the Chairman in 2020. Mr. Reynolds was reappointed to the SAA Board on January 14, 2020, by Adrian Perkins for a second term that expired on February 28, 2025.

Mr. Reynolds said that some parts of his work with the Board which were a pleasure, others were a challenge. He said he served under three mayors. He said he was excited to see the growth of the Airport over the past seven years. He congratulated Mr. Pryor on being appointed to take over his position on the Board. Mr. Reynolds thanked the staff for their support. Mr. Jenkins said that Mr. Reynolds contribution to the Airport was significant and his efforts were appreciated.

There being no further business, the meeting was adjourned.

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OLIVER JENKINS, CHAIRMAN LARRY W. BLACKWELL, JR., SECRETARY