SHREVEPORT AIRPORT AUTHORITY
May 29, 2025
Special Meeting No. 1-25

The Shreveport Airport Authority special meeting was called to order by Chairman Oliver Jenkins at 9:00 a.m. in the Conference Room of the Shreveport Airport Authority located at Shreveport Regional Airport.

PRESENT:
Oliver Jenkins
Tangela Sylvie
Raymond Alley
Carranza Pryor

ABSENT:
Kay Medlin

STAFF:
Larry W. Blackwell, Jr.
Stacy Kuba
Mark Crawford
Tiffany Bagley
Lisa Clark
Stephen Price
Nelda Garza

Marcus Edwards/Kristina Douglas – City Attorney
Bridget Lantz – Signature Aviation

This special meeting had been called in order for the Airport Authority Board to consider and approve the documents connected to the following litigation Just Plane Fun, LLC et al v. City of Shreveport No. 630,266-A; Graftaire, LLC v. City of Shreveport No. 638,359 and Arlinders Hall v. City of Shreveport No. 652,205. There were no reports given and no approval of minutes in this meeting.

PUBLIC COMMENTS: NONE

CHAIRMAN'S REPORT: NONE

BOARD MEMBER REPORTS: NONE

DIRECTOR'S REPORT – NONE

CONSENT AGENDA

DOWNTOWN/REGIONAL AIRPORT

NONE

DISCUSSION AGENDA

DISCUSSION AGENDA ITEM NO. 1 - TO APPROVE AMENDMENTS TO THE DTN RULES AND REGULATIONS FOR THE SHREVEPORT DOWNTOWN AIRPORT The Shreveport Airport Authority maintains Airport Rules and Regulations for the Shreveport Downtown Airport that were adopted in 2004 and have been amended, as needed. Airport staff have placed the proposed amendments to the DTN Rules and Regulations on the Airport's website for public comment. One comment was received.
The sections with proposed amendments include:
Section 2.0 Definitions of Commercial Aeronautical Activity and Commercial Aeronautical Service.
Section 3.6 Enforcement Policy
Section 5.0 Conditions and Requirements for Leases/ 5.6 Sublease (page 30)
Section 7.5.8 – Unleaded Gasoline
Section 9.0(e) – Non-Commercial Operators
Schedule of Minimum Insurance Requirements
Rental Rate: None
Management recommended approving this agenda item as presented.

Motion was made by Mr. Alley, seconded by Ms. Sylvie to approve Discussion Agenda Item No. 1. Motion passed 4 – 0.

DISCUSSION AGENDA ITEM NO. 2 - TO APPROVE AMENDMENTS TO THE STANDARD LEASING POLICY AND RATES AND CHARGES FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORTS The Airport Authority Board approved a Standard Leasing Policy on April 17, 2025. The new policy establishes guidelines for leasing airport land and buildings, ensuring compliance with federal regulations and supporting airport sustainability. Aviation-Focused Community Based Non-Profit Organizations provide valuable services to the community. As a result, leasing rules and special rates for these organizations are being added. Shreveport Airport Authority Standard Leasing Policy and Rates and Charges documents have been updated to include these changes. In accordance with the leasing policy, the Airport has established a new charge on the Rates and Charges for Aviation-Focused Community Based Non-Profit Organizations. In accordance with the Amended SAA Rates and Charges. Management recommended approving this agenda item as presented.

Motion was made by Mr. Alley, seconded by Ms. Sylvie to approve Discussion Agenda Item No. 2. Motion passed 4 – 0.

DISCUSSION AGENDA ITEM NO. 3 - TO AUTHORIZE THE CHAIRMAN TO EXECUTE ALL NECESSARY DOCUMENTS TO FINALIZE THE SETTLEMENT IN THE LITIGATION TITLED JUST PLANE FUN, LLC ET AL V. CITY OF SHREVEPORT, NO. 630,266-A 1ST JDC, CADDO PARISH, LOUISIANA FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORT The City Attorney's office requests the Chairman of the Airport Authority Board be authorized to execute all necessary documents to finalize the settlement in the litigation titled Just Plane Fun, LLC et al v. City of Shreveport, No. 630,266-A 1ST JDC, Caddo Parish, Louisiana. Management recommends approving this agenda item as presented.

Motion was made by Mr. Alley, seconded by Mr. Pryor to approve Discussion Agenda Item No. 3. Motion was made by Mr. Jenkins to amend Agenda Item No. 3 to read, "authorize the Chairman or City Attorney to execute…" seconded by Ms. Sylvie. Motion passed for amendment 4 – 0. Motion passed to approve Discussion Agenda Item No. 3 as amended 4 - 0

DISCUSSION AGENDA ITEM NO. 4 - TO AUTHORIZE THE CHAIRMAN TO EXECUTE ALL NECESSARY DOCUMENTS TO FINALIZE THE SETTLEMENT IN THE LITIGATION TITLED GRAFTAIRE, LLC V. CITY OF SHREVEPORT NO. 638,359-A 1ST JDC, CADDO PARISH, LOUISIANA FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORT The City Attorney's office requests the Chairman of the Airport Authority Board be authorized to execute all necessary documents to finalize the settlement in the litigation titled Graftaire, LLC v. City of Shreveport, No. 638,359-A JDC, Caddo Parish, Louisiana. Management recommended approving this agenda item as presented.

Motion was made by Mr. Alley, seconded by Mr. Pryor to approve Discussion Agenda Item No. 4. Motion was made by Mr. Jenkins to amend Agenda Item No. 4 to read, "authorize the Chairman or City Attorney to execute…" seconded by Ms. Sylvie. Motion passed for amendment 4 – 0. Motion passed to approve Discussion Agenda Item No. 4 as amended 4 - 0

DISCUSSION AGENDA ITEM NO. 5 - TO AUTHORIZE THE CHAIRMAN TO EXECUTE ALL NECESSARY DOCUMENTS TO FINALIZE THE SETTLEMENT IN THE LITIGATION TITLED ARLINDERS HALL V. CITY OF SHREVEPORT NO. 652,205 – B 1ST JDC, CADDO PARISH, LOUISIANA FOR SHREVEPORT DOWNTOWN AND REGIONAL AIRPORT The City Attorney's office requests that the Chairman of the Airport Authority Board be authorized to execute all necessary documents to finalize the settlement in the litigation titled Arlinders Hall v. City of Shreveport, No. 652,205-B 1ST JDC, Caddo Parish, Louisiana. Management recommended approving this agenda item as presented.

Motion was made by Mr. Alley, seconded by Ms. Sylvie to approve Discussion Agenda Item No. 5. Motion was made by Mr. Jenkins to amend Agenda Item No. 5 to read, "authorize the Chairman or City Attorney to execute…" seconded by Ms. Sylvie. Motion passed for amendment 4 – 0. Motion passed to approve Discussion Agenda Item No. 5 as amended 4 – 0.

DISCUSSION AGENDA ITEM NO. 6 - TO AUTHORIZE THE CHAIRMAN TO EXECUTE NEW GROUND LEASE AGREEMENTS FOR CERTAIN SHREVEPORT DOWNTOWN AND REGIONAL AIRPORT LESSEES AS DESCRIBED HEREIN Management received notification from Marcus Edwards, Shreveport City Attorney, that a settlement has been negotiated with the plaintiffs connected to the litigation titled, Just Plane Fun, LLC et al v. City of Shreveport, No. 630,266-A 1ST JDC, Caddo Parish, Louisiana; Graft Aire, LLC v. City of Shreveport No. 638,359-A 1ST JDC, Caddo Parish, Louisiana and Arlinders Hall v. City of Shreveport

No. 652,205 – B 1ST JDC, Caddo Parish, Louisiana. The Shreveport Airport Authority Board has been requested to approve the lease application forms and ground leases that have been prepared as a part of the settlement agreements with the plaintiffs. They are as follows:

Robert Aiello	Lot # 11	Downtown
Mark Roberts	Lot #112	Downtown
Teil Properties, LLC	Lot #118	Downtown
Terry Sullivan	Lot #124	Downtown
Just Plane Fun, LLC	Lot #126	Downtown
William P. Johnson	Lot #13	Downtown
Royal Wings Aviation, Inc.	Lot #16	Downtown
Don G. Bethel	Lot #160	Downtown
P2i Real Estate, Ltd	Lot #164	Downtown
Phillips Operating, LP	Lot #17	Downtown
Saddlewind Creek, LLC	Lot #21	Downtown
Downtown Hangar, LLC	Lot # 3	Downtown
EAA	Lot #34	Downtown
Vincent Rice	Lot #35	Downtown
Marshall Rice	Lot #36	Downtown
Elizabeth "Liz" Swaine	Lot #4	Downtown
Gary Boucher	Lot #44	Downtown
Cartman Holding, LLC	Lot#48	Downtown
James W. Poole	Lot #51	Downtown
Tex-Petro Services, LLC	Lot #6	Downtown
Randy A. Northcut	Lot # 64, 65	Downtown
EAA	Lot 71, 72	Downtown
George Carroll	Lot #73	Downtown
Bert G. ("Doc") Moore	Lot #73A	Downtown
James McCormick	Lot #77	Downtown
Horizon Aviation Lane Co., LLC	Lot #C-1	Downtown
Directional Properties, LLC	Lots #78, 88, 91, 92, 93, 139, 140	Downtown
KimAir, LLC	Lot #115	Regional
Moran Air, LLC	Lot #118	Regional
Hangar 7, LLC	Lot #7 and 34 feet of 8	Regional
Arlinders Hall	Lot #12	Downtown

Rental Rate: As depicted in the lease agreements

Management recommended approving this agenda item as presented.

Motion was made by Mr. Alley, seconded by Mr. Pryor to approve Discussion Agenda Item No. 6. City Attorney Marcus Edwards said this item would resolve the complaint of all the complainants in the Graftaire matter, all but two of the complainants in the Just Plane Fun matter and there was no lease for the succession of the Arlinders Hall matter. Mr. Edwards said they were waiting to see if the family could make the necessary improvement to the hangar before issuing lease. So all but three of the complainants' issues would be resolved with the approval of this item, those three being Hall, Teeters and Walford. Motion passed 4 – 0.

DISCUSSION AGENDA ITEM NO. 7 - TO ENTER INTO SUPPLEMENTAL TASK AGREEMENT #2 WITH GARVER, LLC FOR ENVIRONMENTAL AND DESIGN SERVICES FOR RUNWAY 32 – REMOVAL OF OFF AIRPORT OBSTRUCTIONS AT SHREVEPORT DOWNTOWN AIRPORT In October 2024, Garver, LLC entered into a Master Services Agreement with the Shreveport

Airport Authority, which includes services for obstruction mitigation services at Shreveport Downtown Airport. Off airport tree obstructions have been identified in the approach zone of Runway 32, requiring mitigation per 14 CFR Part 77. Garver, LLC, will perform environmental coordination, avigation easement development, property surveys and design services to formalize preconstruction obstruction mitigation. Airport Management received a proposal from Garver, LLC in the amount of $236,300.00 and upon review, determined the fee proposal was acceptable. This project will be 100% LADOTD funded. Amount not to exceed: $236,300.00
Management recommended approving this agenda item as presented.

Motion was made by Mr. Alley, seconded by Ms. Sylvie to approve Discussion Agenda Item No. 7. Motion passed 4 – 0.

DISCUSSION AGENDA ITEM NO. 8 - TO ENTER INTO A CONTRACT WITH M-B COMPANIES, INC., FOR THE PURCHASE OF A HEAVY-DUTY AIRPORT SNOW REMOVAL VEHICLE AT SHREVEPORT REGIONAL AIRPORT
In May 2025, the City of Shreveport Purchasing Division posted an Invitation for Bid (IFB #25-018) for Purchase of a Heavy-Duty Airport Snow Removal Vehicle at Shreveport Regional Airport. The scope consists of purchasing one heavy duty airport snow removal vehicle with a 22' snowplow and material spreader for deice chemicals. On May 15, 2025, the Purchasing Division opened bids. One (1) proposal was received as follows:

Bidder	Bid Amount	Alternate 1
M-B Companies, Inc.	$710,876.74	$55,101.98

Corgan, Inc., and airport staff evaluated the bid and found it to be satisfactory, therefore, they selected M-B Companies, Inc., for purchase of this equipment in the amount of $710,876.74. Additionally, the Airport will include Alternate 1 for a solid material spreader for $55,101.98. Funding is provided 95% from the FAA and 5% from the LADOTD.
Amount: $710,876.74 and Alternate 1 - $55,101.98 = TOTAL $765,978.72
Management recommends approving this agenda item as presented.

Motion was made by Mr. Alley, seconded by Mr. Pryor to approve Discussion Agenda Item No. 8. Motion passed 4 – 0.

DISCUSSION AGENDA ITEM NO. 9 - TO AWARD AND ENTER INTO A CONTRACT WITH SYNERGEN CONSTRUCTION, LLC FOR AIRFIELD DRAINAGE REHABILITATION INDUSTRIAL PARK AT SHREVEPORT REGIONAL AIRPORT
Through the City of Shreveport's Purchasing Department, the Airport Authority requested bids for Airfield Drainage Rehabilitation Industrial Park (IFB 25-015) at Shreveport Regional Airport. The project is to address the overgrown drainage ditch south of Industrial Airpark, which is impeding water flow, causing severe ponding, and creating areas which attract wildlife. The bids were opened on May 27, 2025. Four bids were received as follows:

Company	Bid
Benchmark Construction, LLC	$1,959,000.00
Earnest Contracting, LLC	$1,939,785.00
Synergen Construction, LLC	$1,655,859.38
3Gen Construction, LLC	$1,829,476.30

The lowest, responsive apparent bidder was Synergen Construction, LLC. Airport management and Engineer of Record, KSA Engineers, Inc., have reviewed the bid submittals and recommend awarding the contract to Synergen Construction, LLC in the amount of $1,655,859.38. This project is funded 100% LADOTD. Amount Not to Exceed: $1,655,859.38. Management recommended approving this agenda item as presented.

Motion was made by Mr. Pryor, seconded by Ms. Sylvie to approve Discussion Agenda Item No. 9. Motion passed 4 – 0.

OLD BUSINESS – NONE

NEW BUSINESS - NONE

There being no further business, the meeting was adjourned.

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OLIVER JENKINS, CHAIRMAN LARRY W. BLACKWELL, JR., SECRETARY