SHREVEPORT AIRPORT AUTHORITY
REGULAR BOARD MEETING

JANUARY 15, 2026

OLIVER JENKINS, CHAIRMAN

KAY MEDLIN, VICE-CHAIRMAN

TANGELA SYLVIE

RAYMOND ALLEY

CARRANZA PRYOR

DIRECTOR OF AIRPORTS
LARRY W. BLACKWELL, JR., C.M.

SHREVEPORT AIRPORT AUTHORITY
REGULAR MEETING NO. 825-26
JANUARY 15, 2026

ROLL CALL

Oliver Jenkins, Chairman _____

Kay Medlin, Vice-Chairman _____

Tangela Sylvie _____

Raymond Alley _____

Carranza Pryor _____

SHREVEPORT AIRPORT AUTHORITY
MEETING NO. 825-26
SCHEDULED AGENDA
JANUARY 15, 2026

I. Call to order

II. Prayer

III. Pledge

IV. Roll Call

V. Comments from the Public Related to Agenda Items

VI. Approval of the minutes from December 18, 2025, Regular Meeting

VII. Consent Agenda

VIII. Discussion Agenda

IX. Communications

- A. Chairman's Report
- B. Board Members' Reports
- C. Director's Report
  1. Engineer Reports
- D. Staff Reports
  1. Airport Business and Finance Report
  2. Marketing Report

X. Old Business

XI. New Business

XII. Adjournment

Next Board Meeting Date – February 19, 2026

SHREVEPORT AIRPORT AUTHORITY
DECEMBER 18, 2025
Meeting No. 824-25

The Shreveport Airport Authority regular meeting was called to order by Chairman Oliver Jenkins at 9:12 AM in the Conference Room of the Shreveport Airport Authority located at Shreveport Regional Airport.

PRESENT:
Oliver Jenkins
Kay Medlin
Carranza Pryor
Tangela Sylvie

STAFF:
Larry W. Blackwell, Jr.
Stacy Kuba
Tiffany Bagley
Mark Crawford
Lisa Clark
DeLontrell Thomas
Stephen Price
Kimberly Harris
Nelda Garza
Kim Coenen

Kristina Douglas – City Attorney's Office
Jonathan Farmer – KSA
Blake Roberson - Garver
Daniel Sabraw – Signature Aviation

Board Member Carranza Pryor provided the opening prayer. Board Member Kay Medlin led the Pledge of Allegiance to the American flag.

PUBLIC COMMENTS – NONE

Motion was made by Mr. Pryor, seconded by Board Member Tangela Sylvie to approve the minutes from the regular meeting held November 20, 2025. Motion passed 4 – 0, unanimously. Mr. Jenkins asked that his email address be verified as correct, due to not receiving a copy of the full agenda on Tuesday, December 16th.

CONSENT AGENDA – NONE

DISCUSSION AGENDA

DISCUSSION AGENDA ITEM NO. 1 - TO APPROVE THE PROPOSED 2026 RATES AND CHARGES FOR SHREVEPORT REGIONAL AND DOWNTOWN AIRPORTS

Shreveport Regional and Downtown Airport allow for increases in rates and charges in accordance with federal guidelines, including rate assessments based upon cost recovery. Attached is a proposed schedule of 2026 Standard Rates and Charges for Board consideration. If approved, the rates will become effective January 1, 2026. Management recommends approving this agenda item as presented. A discussion of possible future parking improvements including covered parking and covered access to the airport from the parking lot followed, including the pros and cons of a parking garage. Director Larry Blackwell added that these things are being considered and possibilities are being explored. Management recommended approving this agenda item as presented.

Motion was made by Mr. Pryor to approve Discussion Agenda Item No. 1, seconded by Ms. Medlin. Motion passed 4 – 0, unanimously.

DISCUSSION AGENDA ITEM NO. 2 - TO ENTER INTO SUPPLEMENTAL TASK AGREEMENT # 4 WITH GARVER, LLC FOR BATHROOM RENOVATIONS AT SHREVEPORT DOWNTOWN AIRPORT

In October 2024, the Shreveport Airport Authority entered into a Master Services Agreement with Garver, LLC for Consulting/Engineering Services, which includes terminal improvement projects at Shreveport Downtown Airport (DTN). The terminal restrooms at the Downtown Airport were constructed in the 1970s and are in need of renovation to improve the aesthetics and bring the restrooms up to current ADA standards for public facilities. These improvements will drastically improve the customer experience for passengers and patrons of the airport facility. Airport management has received a proposal for Task Order #4 in the amount of $99,000. The scope work includes design, bidding, and construction administration services for the restroom renovations. This project is 100% airport funded. Management recommended approving this agenda item as presented.

Motion was made by Ms. Medlin to approve Discussion Agenda Item No. 2, seconded by Ms. Sylvie. Motion passed 4 – 0, unanimously.

DISCUSSION AGENDA ITEM NO. 3A - TO APPROVE A REQUEST BY MR. JUSTIN PROVENZA D/B/A BLUEBIRD AVIATION, LLC TO BE RELEASED FROM ANY AND ALL RESPONSIBILITY IN AND OBLIGATION TO THE LEASE AGREEMENT FOR LOT 47 AT SHREVEPORT DOWNTOWN AIRPORT

In a letter dated November 12, 2025, management received notification from Mr. Justin Provenza d/b/a Bluebird Aviation, LLC indicating that he has sold the hangar located on Lot 47 at Shreveport Downtown Airport to Mr. Michael Miller. Mr. Provenza is requesting that he be released from any and all responsibility in and obligation to the lease effective December 31, 2025. Management recommended approving this agenda item as presented.

Motion was made by Ms. Sylvie to approve Discussion Agenda Item No. 3A, seconded by Mr. Pryor. Motion passed 4 – 0. unanimously.

DISCUSSION AGENDA ITEM NO. 3B - TO APPROVE A REQUEST BY MR. MICHAEL MILLER TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 47 AT SHREVEPORT DOWNTOWN AIRPORT

Management received notification from Mr. Michael Miller that he has purchased the hangar and improvements located on Lot 47 at Shreveport Downtown Airport from Justin Provenza d/b/a Bluebird Aviation, LLC. Mr. Miller submitted an application requesting to enter into a new Non-commercial Ground Lease Agreement for Lot 47 at Shreveport Downtown Airport. Mr. Miller has requested that he be approved for one primary term of ten (10) years and two ten (10) year extensions for a total of thirty (30) years. If approved, Mr. Miller will execute a new ground lease agreement for a primary term commencing January 1, 2026, and expiring December 31, 2036, with two additional ten (10) year options. To exercise the option LESSEE shall provide written notice to LESSOR 60 days before the expiration of the initial term of their intent to extend this lease. A copy of the application is attached for your information. Management recommended approving this agenda item as presented.

Motion was made by Mr. Pryor to approve Discussion Agenda Item No. 3B, seconded by Ms. Sylvie. Motion passed 4 – 0, unanimously.

DISCUSSION AGENDA ITEM NO. 4 - TO APPROVE A REQUEST BY WESTERN GLOBAL AIRLINES (WGA) TO LEASE HANGAR 5 AND EAST CARGO APRON AT SHREVEPORT REGIONAL AIRPORT

In June 2025, the Airport Authority Board approved WGA's lease of Hangar 5 and East Cargo Apron to accommodate the departure of WGA from Shreveport Regional Airport (SHV). Currently, there are five aircraft still located on the airport undergoing required maintenance. Due to the recent crash of an MD-11-F model, the Federal Aviation Administration (FAA) has issued an emergency directive which grounds that type of aircraft and prevents WGA from flying the aircraft from SHV. Because the agreement for the hangar and ramp expires December 31, 2025, WGA is requesting to enter into a new lease agreement, under the same terms. If approved, A new lease will be issued from January 1, 2026, until March 31, 2026. All rent will be prepaid. WGA's account and insurance are currently in good standing. A copy of the lease and agreement are attached for your information. Management recommended approving this agenda item as presented.

Motion was made by Mr. Pryor to approve Discussion Agenda Item No. 4, seconded by Ms. Sylvie. Motion passed 4 – 0, unanimously.

CHAIRMAN'S REPORT: Mr. Jenkins stated that he continues to hear positive comments about how the community views the changes at the airport and how happy they are. He also commented that despite the increase in rates and charges, he has received multiple comments from community members on the affordability of parking and rentals here in Shreveport, especially relative to other areas of the country. He also requested information on a response to anyone searching for a hangar to buy at the Downtown Airport. "How would an individual or

business go about finding out about hangars available for purchase?" Deputy Director Stacy Kuba responded with information that there is a bulletin board at the Downtown Airport with this information posted. She also stated that contacting Bruce Hollander or Stephen Price would be another avenue to inquire about hangars for sale.

BOARD MEMBER REPORTS: Mr. Pryor echoed the statements of Mr. Jenkins regarding the positive response to improvements at the airport. There were no other comments.

DIRECTOR'S REPORT – Director Larry Blackwell was present to give his report:

- LADOTD placed signs with airplane symbols at exits on I 20, I 220, and 70th Street providing enhanced guidance to the airport.
- The Experimental Aircraft Association (EAA) held a nice Christmas dinner in the restaurant at the Downtown Airport. The event was well attended, and the restaurant did a great job hosting the event.
- We are applying for 2026 FAA Airport Terminal Program (ATP) grants for the construction of the new airport traffic control tower and terminal improvements. They are due January 15, 2026.
- Lastly, I would like to wish everyone a Merry Christmas and Happy New Year! Board members, please join us for our staff and tenant holiday lunch at 11:30 AM today.

- **BUSINESS AND FINANCE REPORT:** Ms. Tiffany Bagley presented this report. Ms. Bagley reported that the aging schedule as of month end for November 2025 showed an overall decrease from $1,088,121 to $1,010,461, which is a decrease of $77,660. We will continue to work to reduce AR to under $1,000,000. Revenues for November were approximately $1,231,502, about 8% above the 3-year average. Expenses were $1,187,794, which is an 16% increase over the 3-year average. Net revenues were $43,718.

- **MARKETING REPORT:** Mr. Mark Crawford was present to give the Marketing Report. Passenger numbers were up 13% overall year-to-date. However, these numbers were down for the first time in over 24 months in November, and this was due to the 44-day government shutdown. (Numbers were down 8% for the month of November, yet still up 13% YTD). American Airlines saw the most overall flights canceled in comparison to other airlines during the 10 - 14-day period that affected Airports. Mr. Jenkins asked a question regarding the exact numbers of flights canceled over that time. Mr. Crawford responded that the numbers indicate there were 2700 fewer passengers in November 2025, as compared to November 2024. This was only a loss of approximately 14 flights over the span of 10 – 14 days.

OLD BUSINESS - NONE

NEW BUSINESS - NONE

There being no further business, the meeting was adjourned at 9:52 AM.

_____ _____

OLIVER JENKINS, CHAIRMAN LARRY W. BLACKWELL, JR., SECRETARY

SHREVEPORT AIRPORT AUTHORITY
CONSENT AGENDA
REGULAR MEETING NO. 825–26
JANUARY 15, 2026

DOWNTOWN AIRPORT

NONE

REGIONAL AIRPORT

NONE

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA
REGULAR MEETING NO. 825–26
JANUARY 15, 2026

DOWNTOWN AIRPORT

ITEM NO. 1 - **TO APPROVE A REQUEST BY DR. DAVID AUSTIN AND DR. CHRIS ERIKSON TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 90 AT SHREVEPORT DOWNTOWN AIRPORT**

REGIONAL AIRPORT

ITEM NO. 2 - **TO APPROVE CHANGE ORDER #2 TO THE CONTRACT WITH HAND CONSTRUCTION, LLC FOR THE FEDERAL INSPECTION STATION AT SHREVEPORT REGIONAL AIRPORT**

ITEM NO. 3 - **TO APPROVE A REQUEST TO ENTER INTO TASK AGREEMENT #5 WITH KSA ENGINEERS, INC., FOR PROGRAM MANAGEMENT SERVICES RELATED TO THE RELOCATION OF THE AIRPORT TRAFFIC CONTROL TOWER AND TERMINAL MODERNIZATION PROGRAM AT SHREVEPORT REGIONAL AIRPORT**

ITEM NO. 4- **TO APPROVE A REQUEST FROM SHREVEPORT LIMOUSINE TO ENTER INTO A NEW LEASE AGREEMENT FOR ONE (1) SPACE IN THE COMMERCIAL LOADING ZONE AT SHREVEPORT REGIONAL AIRPORT**

SHREVEPORT AIRPORT AUTHORITY
REGULAR MEETING NO. 825-26
DISCUSSION AGENDA ITEM NO. 1

DATE: **JANUARY 15, 2026** **AIRPORT: DOWNTOWN**

SUBJECT: **TO APPROVE A REQUEST BY DR. DAVID AUSTIN AND DR. CHRIS ERIKSON TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 90 AT SHREVEPORT DOWNTOWN AIRPORT**

PURPOSE:

To approve a request by Dr. David Austin and Dr. Chris Erikson to enter into a new non-commercial ground lease agreement for Lot 90 at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received an application from Dr. David Austin and Dr. Chris Erikson, requesting to enter into a new non-commercial ground lease agreement for Lot 90 at Shreveport Downtown Airport.

If approved, the new ten (10) year Lease Agreement will be for a primary term of ten (10) years and two (2) ten (10) year extensions for a total of thirty (30) years. Approval of this lease is contingent on a positive engineering report and hangar inspection.

If approved, the Shreveport Airport Authority (SAA) will execute a new ground lease agreement for a primary term, backdating to March 1, 2020, and expiring on April 30, 2030, with two (2) additional ten (10) year options. To exercise the option to extend the LESSEE shall provide written notice to LESSOR 60 days before the expiration of the initial term of their intent to extend this lease.

FINANCES:

Rental Rate: 13,200 sq.ft. x $0.2254 = $2,975.28 per year

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
REGULAR MEETING NO. 825-26
DISCUSSION AGENDA ITEM NO. 2

DATE: **JANUARY 15, 2026** **AIRPORT: REGIONAL**

SUBJECT: **TO APPROVE CHANGE ORDER #2 TO THE CONTRACT WITH HAND CONSTRUCTION, LLC FOR THE FEDERAL INSPECTION STATION AT SHREVEPORT REGIONAL AIRPORT**

PURPOSE:

To approve change order #2 to the contract with Hand Construction, LLC for the Federal Inspection Station (FIS) at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In August 2025, the Shreveport Airport Authority entered into a contract with Hand Construction, LLC for the Federal Inspection Station at Shreveport Regional Airport.

Hand Construction, LLC submitted change order request #2 to replace the existing stairs and handguard railings at Gate 1 to fully accommodate the Customs and Borders Protection (CBP) Interview and hold room and provide a better customer layout at Gate 1.

Airport management received the change order in the amount of $97,212.00. The proposal was reviewed and was found to be acceptable.

This project is 63.5% FAA, 3.5% LADOTD and 33% SAA funded.

FINANCES:

Original Contract amount:	$ 6,540,000.00
Change order #1:	$ 28,448.00
Change order #2:	$ 97,212.00
New contract amount:	$ 6,665,660.00

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
REGULAR MEETING NO. 825-26
DISCUSSION AGENDA ITEM NO. 3

DATE: **JANUARY 15, 2026** **AIRPORT: REGIONAL**

SUBJECT: **TO APPROVE A REQUEST TO ENTER INTO TASK AGREEMENT #5 WITH KSA ENGINEERS, INC., FOR PROGRAM MANAGEMENT SERVICES RELATED TO THE RELOCATION OF THE AIRPORT TRAFFIC CONTROL TOWER AND TERMINAL MODERNIZATION PROGRAM AT SHREVEPORT REGIONAL AIRPORT**

PURPOSE:

To approve a request to enter into Task Agreement #5 with KSA Engineers, Inc., for Program Management Services related to the Relocation of the Airport Traffic Control Tower and Terminal Modernization Program at Shreveport Regional Airport

BACKGROUND INFORMATION AND DISCUSSION:

In January 2025, the Shreveport Airport Authority Board approved KSA Engineers, Inc, Task Agreement #4 for Calendar Year 2025 for Program Management Services related to the Relocation of the Airport Traffic Control Tower and Terminal Modernization Program at Shreveport Regional Airport.

Airport Management has received a proposal for Task Agreement #5 for Calendar Year 2026 in the amount of $210,270.00. The scope of services includes program management during multiple phases control tower relocation and terminal modernization activities, from pre-design to commissioning. The complete scope of work is attached as Exhibit A for your review**.** This Task Agreement for Calendar Year 2026 is in accordance with the FAA approved Master Services Agreement (MSA) 23-703.

This service is reimbursable through FAA and LADOTD grants.

FINANCES:

Amount: Not to Exceed $210,270.00

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airport

SHREVEPORT AIRPORT AUTHORITY
REGULAR MEETING NO. 825-26
DISCUSSION AGENDA ITEM NO. 4

DATE: **JANUARY 15, 2026** **AIRPORT: REGIONAL**

SUBJECT: **TO APPROVE A REQUEST FROM SHREVEPORT LIMOUSINE TO ENTER INTO A NEW LEASE AGREEMENT FOR ONE (1) SPACE IN THE COMMERCIAL LOADING ZONE AT SHREVEPORT REGIONAL AIRPORT**

PURPOSE:

To approve a request from Shreveport Limousine to enter into a new Lease Agreement for one (1) space in the commercial loading zone at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received a letter of acknowledgment from Mr. Ronald Remedies, President of Shreveport Limousine, requesting to enter into a new Lease Agreement for one (1) space in the commercial loading zone in front of the terminal building at Shreveport Regional Airport.

If approved, the new two (2) year Lease Agreement will commence February 1, 2026, and expire January 31, 2028, with a one (1) year option.

Mr. Remedies' account and insurance are currently in good standing. A copy of the letter is attached for your information.

FINANCES:

One Space: $100.00 per month

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports