SHREVEPORT AIRPORT AUTHORITY
REGULAR BOARD MEETING

APRIL 16, 2026

OLIVER JENKINS, CHAIRMAN

TANGELA SYLVIE

RAYMOND ALLEY

CARRANZA PRYOR

LINDA BIERNACKI

DIRECTOR OF AIRPORTS
LARRY W. BLACKWELL, JR., C.M.

SHREVEPORT AIRPORT AUTHORITY
REGULAR MEETING NO. 828-26
APRIL 16, 2026

ROLL CALL

Oliver Jenkins, Chairman _____

Tangela Sylvie _____

Raymond Alley _____

Carranza Pryor _____

Linda Biernacki _____

SHREVEPORT AIRPORT AUTHORITY
MEETING NO. 828-26
SCHEDULED AGENDA
APRIL 16, 2026

I. Call to order

II. Prayer

III. Pledge

IV. Roll Call

V. Comments from the Public Related to Agenda Items

VI. Approval of minutes from March 19, 2026, Regular Meeting

VII. Communications

- A. Chairman's Report
- B. Board Members' Reports
- C. Director's Report
  1. Engineer's Report
- D. Staff Reports
  1. Airport Business and Finance Report
  2. Marketing Report

VIII. Consent Agenda

IX. Discussion Agenda

X. Old Business

XI. New Business

XII. Adjournment

Next Board Meeting Date – TBD

SHREVEPORT AIRPORT AUTHORITY
MARCH 19, 2026
Meeting No. 827-26

The Shreveport Airport Authority regular meeting was called to order by Chairman Oliver Jenkins at 9:05 AM in the Conference Room of the Shreveport Airport Authority located at Shreveport Regional Airport.

PRESENT:
Oliver Jenkins
Kay Medlin
Raymond Alley
Carranza Pryor

ABSENT:
Tangela Sylvie

STAFF:
Larry W. Blackwell, Jr.
Stacy Kuba
Tiffany Bagley
Mark Crawford
Lisa Clark
DeLontrell Thomas
Bruce Hollander
Stephen Price
Kimberly Harris
Kim Coenen

Kristina Douglas – City Attorney's Office
Jonathan Farmer – KSA Engineers, Inc.
Collin Neu – Neu Aviation
Steve Bannister – SP Plus
Nancy Mason – SP Plus

Board Member Carranza Pryor provided the opening prayer. Board Member Raymond Alley led the Pledge of Allegiance to the American flag.

PUBLIC COMMENTS – None

Motion was made by Mr. Pryor, seconded by Vice-Chair Kay Medlin to approve the minutes from the regular meeting held February 19, 2026. Motion passed 4 – 0, unanimously.

CONSENT AGENDA -

CONSENT AGENDA ITEM NO. 1 - TO APPROVE A REQUEST BY INSIGHT M, INC., (FORMERLY KAIROS AEROSPACE, INC.), TO EXERCISE THE FINAL ONE (1) YEAR OPTION FOR OFFICE SPACE AT SHREVEPORT DOWNTOWN AIRPORT
Management received a request from Mr. Eric Sanchez, Manager at Insight M, Inc., to exercise the final one (1) year option on office space at the Shreveport Downtown Airport. If approved, the Lease Agreement will extend commencing March 1, 2026, and expire on February 28, 2027. Insight M's account and insurance are in good standing.

FINANCES:

Rental Rate:	368 sf x $ 10.68 =	$ 3,930.24 per year
Utility Fee:	368 sf x $ 2.50 =	$ 920.00 per year
TOTAL RENT DUE:		$ 4,850.24 per year or $ 404.19 per month

Management recommended approving this consent agenda item as presented.

CONSENT AGENDA ITEM NO. 2 - TO APPROVE A REQUEST BY TUBREAUX AVIATION, LLC TO EXERCISE THE FIRST FIVE (5) YEAR OPTION FOR THE LEASE FOR THE FBO SP ACE IN THE TERMINAL BUILDING AT SHREVEPORT DOWNTOWN AIRPORT Management received a request from Ms. Kelly Garvin, Manager of Tubreaux Aviation, LLC to exercise the first five (5) year option for the FBO Operation Space (Room 112), Line Shack (160), and Flight Simulator and Training Space (Room 118) in the terminal at Shreveport Downtown Airport. If approved, the Lease Agreement will be extended commencing September 1, 2025, and expire August 31, 2030. Tubreaux Aviation, LLC's account and insurance are in good standing.

FINANCES:

Rental Rate for Room 112:	1,833.21 sf x $ 13.10435 =	$2,001.92 per month
Utility Fee:	1,833.21 sf x $ 2.50 =	$ 381.92 per month
Rental Rate for Room 160:	159.63 sf x $ 13.10435 =	$ 174.32 per month
Utility Fee:	159.63 sf x $ 2.50 =	$ 33.26 per month
Rental Rate for Room 118:	529 sf x $ 13.10435 =	$ 577.68 per month
Utility Fee:	529 sf x $ 2.50 =	$ 110.20 per month
Total:		$3,279.31 per month

Management recommended approving this agenda item as presented.

Motion was made by Mr. Alley, seconded by Mr. Pryor to approve Consent agenda Items 1 and 2. Motion passed unanimously. There were no items on the Consent Agenda for the Regional Airport.

DISCUSSION AGENDA –

DISCUSSION AGENDA ITEM NO. 1 - TO TERMINATE THE LEASE AGREEMENT WITH THREE DUDES AND A HANGAR, LLC FOR LOTS 69/70 AT SHREVEPORT DOWNTOWN AIRPORT The lease agreement for Lot 69/70 was approved and executed by the SAA Board with a commencement date of December 1, 2022. The lease stipulated a hangar

had to begin construction within 6 months of the lease execution, however, as of March 19, 2026, the hangar construction has yet to commence. Notifications requesting construction intentions and/or payment of past due amounts were provided to the tenants on the following dates: July 26, 2023, October 11, 2023, November 28, 2023, February 15, 2024, September 18, 2024, October 22, 2024, December 15, 2025, and January 20, 2026. As of February 26, 2026, all amounts due have been paid. Management provided written, certified notification on March 2, 2026, informing Three Dudes and a Hangar, LLC of its intent to request Shreveport Airport Authority (SAA) Board approval to terminate the lease agreement, effective March 31, 2026. To date, no feedback has been received from the applicable tenants. If approved, the SAA Board will execute the termination and refund the tenant's rents paid for future rental periods April 1, 2026, through November 30, 2026, at $1,705.65.
FINANCES: Rental Rate: 10,000 sq. ft. x $0.255847 = $2,558.47 per year

Management recommended approving this agenda item as presented. Motion made by Mr. Alley, seconded by Mr. Pryor. Motion passed 4-0.

DISCUSSION ITEM NO. 2 -TO APPROVE A REQUEST BY WARREN CARROLL TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT # 117 AT SHREVEPORT DOWNTOWN AIRPORT Management received notification from Mr. Warren Carroll that he has purchased the hangar and improvements located on Lot #117 at Shreveport Downtown Airport. Currently, no ground lease exists on Lot # 117. Mr. Carroll submitted an application requesting to enter into a new Non-commercial Ground Lease Agreement for Lot # 117 at Shreveport Downtown Airport. Mr. Carroll has requested that he be approved for one primary term of ten (10) years and two ten (10) year options for a total of thirty (30) years. If approved, Mr. Carroll will execute a new non-commercial ground lease agreement for a primary term commencing April 1, 2026, and expiring March 31, 2036, with two additional ten (10) year options. To exercise the option LESSEE shall provide written notice to LESSOR 60 days before the expiration of the initial term of their intent to extend this lease. A copy of the application is attached for your information.
FINANCES: Rental Rate: 17,500 sf x $ 0.24294 = $ 4,251.45 per year

Management recommended approving this agenda item as presented. Motion made by Ms. Medlin, seconded by Mr. Alley. Motion passed 4-0.

DISCUSSION ITEM NO. 3 - TO APPROVE A REQUEST BY WESTERN GLOBAL AIRLINES (WGA) TO LEASE HANGAR 5 AND EAST CARGO APRON AT SHREVEPORT REGIONAL AIRPORT In December 2025, the Airport Authority Board approved a lease with WGA to accommodate the departure of WGA from Shreveport Regional Airport (SHV). According to an agreement with WGA, they will utilize Hangar 5 to store aircraft parts and equipment needed to service the aircraft on the East Cargo Apron until they can be ferried from SHV. Due to the MD-11 accident in Louisville in late 2025, the MD-11 fleet has been grounded by the FAA. Until the FAA order is lifted, the aircraft cannot depart SHV. Therefore, WGA has requested a new lease for an additional six (6) months. If approved, the Lease Agreement will commence April 1, 2026, and expire September 30, 2026.
FINANCES:
Rental Rate: April 1, 2026–September 30, 2026 - Hangar 5 - $5.35349 per foot/year x 26,801 - $139,338.40
Monthly rate:$11,956.57

	6 months x $11,956.57 = $71,739.40
Rental Rate: April 1, 2026–September 30, 2026 -	East Cargo Apron Base Rental
	$0.77214 per foot/year x 165,375 sf = $124,031.25
	Monthly rate: $10,641.03
	6 months x $10,641.03 = $63,846.18
TOTAL RENT DUE:	**$135,585.57**

Ms. Medlin initiated discussion of the FAA reasons for grounding these planes and the reasons that these airplanes are unable to be moved at this time, including WGA's cannibalization of the parts of some of the planes for repair to others. The Airport Authority is receiving the revenue for the space upfront, so there are no problems with this arrangement currently, and we are observing progress for the future movement of these planes.
Management recommended approving this consent agenda item as presented. Motion made by Mr. Pryor, seconded by Mr. Alley. Motion passed 4-0.

DISCUSSION AGENDA ITEM NO. 4 - TO APPROVE CHANGE ORDER #3 TO THE CONTRACT WITH HAND CONSTRUCTION, LLC FOR THE FEDERAL INSPECTION STATION (FIS) AT SHREVEPORT REGIONAL AIRPORT
In August 2025, the Shreveport Airport Authority entered into a contract with Hand Construction, LLC for the FIS at Shreveport Regional Airport. Hand Construction, LLC submitted change order request #3 to reconfigure/replace water heaters, fire sprinklers, ducts and pipes, roof insulation and terrazzo flooring. Airport management received the change order in the amount of $113,243.00. The proposal was reviewed by the Architect of Record and was found to be acceptable. This project is 57% FAA, 3% LADOTD and 40% SAA funded.
FINANCES:

Original Contract amount:	$ 6,540,000.00
Change order #1:	$ 28,448.00
Change order #2:	$ 97,212.00
Change order #3:	$ 113,243.00
New contract amount:	$ 6,778,903.00

Management recommended approving this agenda item as presented. Motion made by Mr. Alley, seconded by Ms. Medlin. Motion passed 4-0.

DISCUSSION AGENDA ITEM NO. 5 - TO AWARD AND ENTER INTO A CONTRACT WITH SYNERGEN CONSTRUCTION, LLC FOR THE PARKING LOT EXPANSION – PHASE I AT SHREVEPORT REGIONAL AIRPORT Through the City of Shreveport's Purchasing Department, the Shreveport Airport Authority requested quotes (RFQ 26-502) for the Parking Lot Expansion-Phase I at Shreveport Regional Airport. The project is to construct a temporary parking lot area to address the higher demand from growing passenger traffic. The RFQ was advertised as a lump sum bid with a mandatory pre-bid meeting and site visit requirement for vendors to tender a bid. The bids were opened March 10, 2026. Five (5) bids were received as follows:

Company	Bid
Dales Paving, Inc.	$144,300.00
Netherton Company, LLC	$117,777.00
Synergen Construction, LLC	$98,396.00
JHW Construction	$165,640.00

The KLW Construction	$149,716.16

The lowest responsive bidder was Synergen Construction, LLC. Airport management recommends awarding the contract to Synergen Construction, LLC in the amount of $98,396.00. This project is 100% airport funded.
FINANCES: Amount Not to Exceed: $98,396.00

Chairman Jenkins asked questions regarding the bids on the future parking lot expansion. Mr. Pryor asked if the bids have been from local providers, and Mrs. Kuba indicated that they are from local providers.

Management recommended approving this agenda item as presented. Motion made by Mr. Alley, passed by Mr. Pryor. Motion passed 4-0.

CHAIRMAN'S REPORT: Chairman Oliver Jenkins reported continuing to receive weekly positive reports on the progress and improvements at the airports, including "no long lines at TSA", as have been reported in the national news. He also commented on looking forward to the movement of the SporTran Bus Depot away from the front of the airport to Hollywood Avenue.

BOARD MEMBER REPORTS: Board Member Raymond Alley reported that a conveyor belt broke last night on his flight and asked a question about how luggage issues are handled. Larry Blackwell reported that the individual airlines handle their own baggage claim problems. Kay Medlin reported that she continues to receive weekly positive comments on the improved aesthetics of the airport as well as parking space available.

DIRECTOR'S REPORT: Mr. Larry Blackwell was present to give the Director's Report:

- Stacy and I attended a lunch meeting sponsored by NLEP to discuss the hiring needs of SkyWest Airlines. The lunch was attended by the following: SkyWest Airlines, SUSLA A & P Program, Barksdale Aircraft Maintainers, Barksdale Employment Placement Office. Discussions at the meeting included the needs of SkyWest and how SUSLA can train and certify mechanics to meet those needs plus how Barksdale Maintainers can qualify for abbreviated civilian transition. SkyWest has between 60 and 70 mechanics currently working at Hangar 40 with a need for 140 mechanics.
- On March 11th, I met with Ruth Ward from Speaker Mike Johnson's office. We discussed current projects at both airports, our current flight schedule and the need for a direct flight to the Washington, D.C. area.
- Construction has started on the SporTran West Transfer Station. The project is planned to take up to 6 months.
- Mark, Tim Wilhite with RASA, and I are scheduled to attend the Mead and Hunt Airline Conference next week in San Antonio, TX. The two-day conference provides the opportunity to meet directly with air carriers and discuss opportunities for new or expanded service. We have one-on-one meetings scheduled with six individual airlines.
- On March 11th, a MAMAVA Pod nursing station was installed on concourse B (Delta Airlines concourse). The pod will provide nursing mothers with a private, secure, and comfortable place to care for their baby.

ENGINEERS PROJECT UPDATE:

- Jonathan Farmer – Jonathan discussed the drainage improvements, which are nearly complete, the progress with the Federal Inspection Station (FIS), the parking lot expansion, Phases I and II, and reviewed the CMAR projects.

- **BUSINESS AND FINANCE REPORT: Ms. Tiffany Bagley was present to give this report**. She reported that the aging schedule as of month end for February 2026 showed an overall increase from $1,033,594 to $1,063,501, which is an increase of $29,907. External collections increased from January 2026 to February 2026 from $282,042 to $285,342. Revenues for February were approximately $1,293,973, about 14% above the 3-year average. Expenses were $927,447, which is an 11% decrease over the 3-year average. Net revenues were $366,526. February Net Revenues have increased in favorability in comparison to the 3-year average by 289%.

- **MARKETING REPORT: Mr. Mark Crawford was present to give the Marketing Report**. Fuel numbers show a continued slight dip in traffic at the beginning of February, which is probably a result of lingering effects from the snowstorm in January. Air carrier report is down 3% in comparison to February of last year, but we have 12,000 fewer seat this year due to smaller aircraft being used. We should be seeing an increase in aircraft size in the coming months with the busier months of the summer.

OLD BUSINESS - NONE

NEW BUSINESS - NONE

There being no further business, the meeting was adjourned at 9:46 AM.

_____ _____

OLIVER JENKINS, CHAIRMAN LARRY W. BLACKWELL, JR., C.M., SECRETARY

SHREVEPORT AIRPORT AUTHORITY
CONSENT AGENDA
REGULAR MEETING NO. 828–26
APRIL 16, 2026

DOWNTOWN AIRPORT

ITEM NO. 1 - **TO APPROVE A REQUEST BY MR. CARLTON POULSEN TO EXERCISE THE SECOND AND FINAL OPTION OF THE NON-COMMERCIAL LEASE AGREEMENT FOR LOT 52 AT SHREVEPORT DOWNTOWN AIRPORT**

REGIONAL AIRPORT

NONE

SHREVEPORT AIRPORT AUTHORITY
CONSENT AGENDA ITEM NO. 1
REGULAR MEETING NO. 828-26

DATE: **APRIL 16, 2026** **AIRPORT: DOWNTOWN**

SUBJECT: **TO APPROVE A REQUEST BY MR. CARLTON POULSEN TO EXERCISE THE SECOND AND FINAL OPTION OF THE NON-COMMERCIAL LEASE AGREEMENT FOR LOT 52 AT SHREVEPORT DOWNTOWN AIRPORT**

PURPOSE:

To approve a request by Mr. Carlton Poulson to exercise the second and final option of the non-commercial lease agreement for Lot 52 at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received correspondence dated March 30, 2026, requesting to exercise the second and final option of the non-commercial lease agreement for Lot 52 at Shreveport Downtown Airport.

If approved, the second and final option of the lease agreement will commence July 1, 2026, and will expire June 30, 2031, with no additional options remaining.

Mr. Poulsen's account and insurance are in good standing. The letter is attached for your information.

FINANCES:

Rental Rate: 5,500 sf x $0.192010 per month = $1,056.00 per year

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ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this consent agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA
REGULAR MEETING NO. 828–26
APRIL 16, 2026

DOWNTOWN AIRPORT

ITEM NO. 1 - **TO APPROVE A REQUEST BY MR. MICHAEL HAND AND DR. SHANE BARTON D/B/A RED RIVER AVIATION, LLC TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 54 AT SHREVEPORT DOWNTOWN AIRPORT**

ITEM NO. 2 - **TO APPROVE A REQUEST BY THE FEDERAL AVIATION ADMINISTRATION TO RENEW THE LEASE AGREEMENT FOR THE SYSTEMS SUPPORT CENTER (SSC) -RADIO COMMUNICATIONS OFFICE (RCO) EQUIPMENT SPACE IN THE AIRPORT TERMINAL AT SHREVEPORT DOWNTOWN AIRPORT**

ITEM NO. 3 - **TO ENTER INTO SUPPLEMENTAL TASK AGREEMENT #5 WITH GARVER, LLC FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE NORTHWEST RAMP REHABILITATION AT SHREVEPORT DOWNTOWN AIRPORT**

REGIONAL AIRPORT

ITEM NO. 4 - **TO APPROVE THE REQUEST BY THE FEDERAL AVIATION ADMINISTRATION TO RENEW THE LEASE AGREEMENT FOR THE AIRPORT TRAFFIC CONTROL TOWER AND BASE BUILDING AT SHREVEPORT REGIONAL AIRPORT**

ITEM NO. 5 - **TO APPROVE A REQUEST BY THE FEDERAL AVIATION ADMINISTRATION TO RENEW THE LEASE AGREEMENT FOR THE SYSTEMS SUPPORT CENTER (SSC) OFFICE BUILDING AT SHREVEPORT REGIONAL AIRPORT**

ITEM NO. 6- **TO APPROVE CHANGE ORDER #1 TO THE CONTRACT WITH ENFRA EP BREAUX, LLC FOR TERMINAL ELECTRICAL UPGRADES FOR PASSENGER BOARDING BRIDGES AT SHREVEPORT REGIONAL AIRPORT**

DOWNTOWN/REGIONAL AIRPORT

ITEM NO. 7- **TO ADOPT A RESOLUTION AUTHORIZING THE DIRECTOR OF AIRPORTS TO ACCEPT AND EXECUTE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT - AVIATION DIVISION SPONSOR/STATE GRANT AGREEMENTS FOR SHREVEPORT REGIONAL AND SHREVEPORT DOWNTOWN AIRPORTS**

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 1
REGULAR MEETING NO. 828-26

DATE: APRIL 16, 2026 **AIRPORT: DOWNTOWN**

SUBJECT: TO APPROVE A REQUEST BY MR. MICHAEL HAND AND DR. SHANE BARTON D/B/A RED RIVER AVIATION, LLC TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 54 AT SHREVEPORT DOWNTOWN AIRPORT

PURPOSE:

To approve a request by Mr. Michael Hand and Dr. Shane Barton D/B/A Red River Aviation, LLC to enter into a new Non-commercial Ground Lease Agreement for Lot 54 at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received a request by Mr. Michael Hand and Dr. Shane Barton DBA Red River Aviation, LLC to enter into a new Non-commercial Ground Lease Agreement for Lot 54 at Shreveport Downtown Airport.

Red River Aviation, LLC has requested that they be approved for one primary term of ten (10) years and two ten (10) year extensions for a total of thirty (30) years. The hangar will be used for personal use only.

If approved, the Authority will execute a new ground lease agreement for a primary term commencing May 1, 2026, and expiring April 30, 2036, with two additional ten (10) year options for a total of thirty (30) years. A copy of the application is attached for your information.

Red River Aviation, LLC's account and insurance are in good standing.

FINANCES:

Rental Rate: 4,500 sf x $ .24294 = $ 1,093.23 per year

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this consent agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 2
REGULAR MEETING NO. 828-26

DATE: **APRIL 16, 2026** **AIRPORT: DOWNTOWN**

SUBJECT: **TO APPROVE A REQUEST BY THE FEDERAL AVIATION ADMINISTRATION TO RENEW THE LEASE AGREEMENT FOR THE SYSTEMS SUPPORT CENTER (SSC) -RADIO COMMUNICATIONS OFFICE (RCO) EQUIPMENT SPACE IN THE AIRPORT TERMINAL AT SHREVEPORT DOWNTOWN AIRPORT**

PURPOSE:

To approve a request by the Federal Aviation Administration to renew the lease agreement for the System Support Center (SSC) – Radio Communications Office (RCO) Equipment space in the airport terminal at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received a request from Mr. Otis Daniel, Real Estate Contracting Officer (RECO) with the Federal Aviation Administration (FAA) to renew the lease agreement for approximately 924 square feet of technical storage space in the airport terminal at Shreveport Downtown Airport.

If approved, the Authority will execute a new lease agreement for the term commencing April 1, 2026 and expiring September 30, 2030. The new lease, FAA Contract Number:697DCM-24-L-00178, will supersede the existing agreement, DTFACN-16-L-00088.

A copy of the new Lease is attached for your information.

FINANCES:

Rental Rate: 924 sf x $16.00 = $ 14,784.00 per year

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 3
REGULAR MEETING NO. 828-26

DATE: APRIL 16, 2026 **AIRPORT: DOWNTOWN**

SUBJECT: TO ENTER INTO SUPPLEMENTAL TASK AGREEMENT #5 WITH GARVER, LLC FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE NORTHWEST RAMP REHABILITATION AT SHREVEPORT DOWNTOWN AIRPORT

PURPOSE:

To enter into Supplemental Task Agreement #5 with Garver, LLC for construction administration services for the Northwest Ramp Rehabilitation at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In October 2024, Garver LLC entered into a Master Services Agreement with the Shreveport Airport Authority, which includes construction administration services for Northwest Ramp Rehabilitation at Shreveport Downtown Airport.

During the preliminary and design phases of the Northwest Apron Rehabilitation project, it was determined the asphalt pavement is deteriorating, showing severe fatigue and cracking, requiring a new asphalt section to be constructed.

Airport Management received a proposal for Construction Administration services in the amount of $119,710.00. Per FAA A/C 150/5100-14D, an Independent Fee Estimate (IFE) was performed. Airport Management, the FAA and LADOTD have reviewed the proposal and found the fee acceptable.

This project is 68% LADOTD funded, 24% FAA funded, and 7% SAA funded.

FINANCES:

Amount not to exceed: $119,710.00

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 4
REGULAR MEETING NO. 828-26

DATE: **APRIL 16, 2026** **AIRPORT:** **REGIONAL**

SUBJECT: **TO APPROVE THE REQUEST BY THE FEDERAL AVIATION ADMINISTRATION TO RENEW THE LEASE AGREEMENT FOR THE AIRPORT TRAFFIC CONTROL TOWER AND BASE BUILDING AT SHREVEPORT REGIONAL AIRPORT**

PURPOSE:

To approve a request by the Federal Aviation Administration to renew the lease agreement for the Airport Traffic Control Tower and Base Building at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received a request from Mr. Otis Daniel, Real Estate Contracting Officer (RECO) with the Federal Aviation Administration (FAA), to renew the lease agreement for approximately 2,781 square feet of office, storage, and special purpose space in the Airport Traffic Control Tower (ATCT) and Base Building at Shreveport Regional Airport.

If approved, the Authority will execute a new lease agreement for the term commencing April 1, 2026, and expiring September 30, 2030. The new lease, FAA Contract Number: 697DCM-25-L-00035, will supersede the existing agreement, 697DCM-18-L-00064. When the proposed Airport Traffic Control Tower is completed, this agreement will be terminated, and a new lease will be executed.

A copy of the lease is attached for your information.

FINANCES:

Base Rental (office space):	$16.00 /sf
Utilities:	2.50 /sf
Janitorial:	1.36 /sf
Operations and Maintenance:	4.50/sf
TOTAL RENT DUE:	2,781sf x $24.36/sf = $67,745.16/year or $5,645.43/month

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ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this consent agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 5
REGULAR MEETING NO. 828-26

DATE: APRIL 16, 2026 **AIRPORT: REGIONAL**

SUBJECT: TO APPROVE A REQUEST BY THE FEDERAL AVIATION ADMINISTRATION TO RENEW THE LEASE AGREEMENT FOR THE SYSTEMS SUPPORT CENTER (SSC) OFFICE BUILDING AT SHREVEPORT REGIONAL AIRPORT

PURPOSE:

To approve a request by the Federal Aviation Administration to renew the lease agreement for the Systems Support Center (SSC) Office Building at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received a request from Mr. Otis Daniel, Real Estate Contracting Officer (RECO) with the Federal Aviation Administration (FAA), to renew the lease agreement for the Systems Support Center (SSC) located at 6129 Amelia Earhart Drive at Shreveport Regional Airport. The space includes approximately 2,225 square feet of space in the building, 2 plots of land (20' x 24' and 30' x 15') for government owned buildings and ten (10) parking spaces.

If approved, the Authority will execute a new lease agreement for the term commencing April 1, 2026, and expiring September 30, 2030. The new lease, FAA Contract Number: 697DCM-25-L-00040, will supersede the existing agreement, DTFACN-16-L-00096.

A copy of the lease is attached for your information.

FINANCES:

TOTAL RENT DUE: 2,225 sf x $15.99964 = $35,599.20/year or $2,966.60/month

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ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 6
REGULAR MEETING NO. 828-26

DATE: APRIL 16, 2026 **AIRPORT: REGIONAL**

SUBJECT: TO APPROVE CHANGE ORDER #1 TO THE CONTRACT WITH ENFRA EP BREAUX, LLC FOR TERMINAL ELECTRICAL UPGRADES FOR PASSENGER BOARDING BRIDGES AT SHREVEPORT REGIONAL AIRPORT

PURPOSE:

To approve change order #1 to the contract with ENFRA EP Breaux, LLC for Terminal Electrical Upgrades for Passenger Boarding Bridges at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In March 2025, the Shreveport Airport Authority entered into a contract with ENFRA EP Breaux, LLC for Terminal Electrical Upgrades for Passenger Boarding Bridges at Shreveport Regional Airport.

ENFRA EP Breaux, LLC submitted a requested change order to install lighting on the passenger boarding bridges, under concourse breezeways and to install additional electrical outlets for seating at departure gates.

Airport management received the change order in the amount of $303,950.00. The proposal was reviewed and was found to be acceptable.

This project will be funded using Passenger Facility Charge (PFC) funds.

Original Contract amount:	$ 904,000.00
Change order #1:	$ 303,950.00
New contract amount:	$1,207,950.00

FINANCES:

Amount Not to Exceed: $1,207,950.00

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 7
REGULAR MEETING NO. 828-26

DATE: APRIL 16, 2026 **AIRPORT: DOWNTOWN/REGIONAL**

SUBJECT: TO ADOPT A RESOLUTION AUTHORIZING THE DIRECTOR OF AIRPORTS TO ACCEPT AND EXECUTE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AVIATION DIVISION SPONSOR/STATE GRANT AGREEMENTS FOR SHREVEPORT REGIONAL AND SHREVEPORT DOWNTOWN AIRPORTS

PURPOSE:

To adopt a resolution authorizing the Director of Airports to accept and execute Louisiana Department of Transportation and Development – Aviation Division Sponsor/State Grant Agreements for Shreveport Regional and Shreveport Downtown Airports

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BACKGROUND INFORMATION AND DISCUSSION:

Management was notified by LADOTD- Aviation Division that effective June 1, 2026, all future LADOTD grant agreements, amendments, and related documents will be processed and executed electronically via Docusign. This new procedure will ensure a secure, compliant platform that will significantly speed up approvals, eliminate mailing delays, and provide better tracking and audit trails.

This resolution will allow for the Director of Airports to execute the documents via Docusign as the grant agreements are issued. The grants are issued based on the Capital Improvement Program (CIP) approved by the Shreveport Airport Authority Board each year.

A copy of the resolution is attached for your information.

FINANCES:

None

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports