SHREVEPORT AIRPORT AUTHORITY
APRIL 16, 2026
Meeting No. 828-26

The Shreveport Airport Authority regular meeting was called to order by Chairman Oliver Jenkins at 9:05 AM in the Conference Room of the Shreveport Airport Authority located at Shreveport Regional Airport.

PRESENT:
Oliver Jenkins
Raymond Alley
Linda Biernacki

ABSENT:
Tangela Sylvie
Carranza Pryor

STAFF:
Larry W. Blackwell, Jr.
Stacy Kuba
Tiffany Bagley
Mark Crawford
Lisa Clark
DeLontrell Thomas
Stephen Price
Kim Coenen

Kristina Douglas – City Attorney's Office
Keith O'Connor – Corgan
Blake Roberson - Garver
Jonathan Farmer – KSA Engineers, Inc.
Mark Hall – KSA Engineers, Inc.
Daniel Sabraw – Signature Aviation
Micah Harrington – Signature Aviation
Jeff Charlton – Structure Tone SW

Linda Biernacki was sworn in by Kristina Douglas prior to the beginning of the meeting.

The meeting was called to order at 9:06 AM by Oliver Jenkins, Chairman.

Board Member Raymond Alley provided the opening prayer. Board Member Linda Biernacki led the Pledge of Allegiance to the American flag.

PUBLIC COMMENTS – None

Motion was made by Mr. Alley, seconded by Ms. Biernacki to approve the minutes from the regular meeting held March 19, 2026. Motion passed 3– 0, unanimously.

Motion was made by Chairman Oliver Jenkins to make Board Member Raymond Alley Vice-Chairman for the 2026-27 year. Motion seconded by Ms. Biernacki. Motion passed 3-0.

Motion was made by Chairman, Oliver Jenkins to revert the agenda back to its previous order and proceed with the Consent and Discussion Agendas before moving on to the Chairman's Report. Motion was seconded by Mr. Alley and passed 3-0.

CONSENT AGENDA -

TO APPROVE A REQUEST BY MR. CARLTON POULSEN TO EXERCISE THE SECOND AND FINAL OPTION OF THE NON- COMMERCIAL LEASE AGREEMENT FOR LOT 52 AT SHREVEPORT DOWNTOWN AIRPORT Management received correspondence dated March 30, 2026, requesting to exercise the second and final option of the non-commercial lease agreement for Lot 52 at Shreveport Downtown Airport. If approved, the second and final option of the lease agreement will commence July 1, 2026, and will expire June 30, 2031, with no additional options remaining. Mr. Poulsen's account and insurance are in good standing. The letter is attached for your information.
FINANCES: Rental Rate: 5,500 sf x $0.192010 per month = $1,056.00 per year
Management recommended approving this consent agenda item as presented.

Motion was made by Mr. Alley, seconded by Ms. Biernacki to approve Consent Agenda Item 1. Motion passed 3-0. There were no items on the Consent Agenda for the Regional Airport.

DISCUSSION AGENDA –

DISCUSSION ITEM NO. 1 - TO APPROVE A REQUEST BY MR. MICHAEL HAND AND DR. SHANE BARTON D/B/A RED RIVER AVIATION, LLC TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 54 AT SHREVEPORT DOWNTOWN AIRPORT Management received a request by Mr. Michael Hand and Dr. Shane Barton DBA Red River Aviation, LLC to enter into a new Non-commercial Ground Lease Agreement for Lot 54 at Shreveport Downtown Airport. Red River Aviation, LLC has requested that they be approved for one primary term of ten (10) years and two ten (10) year extensions for a total of thirty (30) years. The hangar will be used for personal use only. If approved, the Authority will execute a new ground lease agreement for a primary term commencing May 1, 2026, and expiring April 30, 2036, with two additional ten (10) year options for a total of thirty (30) years. A copy of the application is attached for your information. Red River Aviation, LLC's account and insurance are in good standing.
FINANCES: Rental Rate: 4,500 sf x $ .24294 = $ 1,093.23 per year
Management recommended approving this agenda item as presented. Motion made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0.

DISCUSSION ITEM NO. 2 - TO APPROVE A REQUEST BY THE FEDERAL AVIATION ADMINISTRATION TO RENEW THE LEASE AGREEMENT FOR THE SYSTEMS SUPPORT CENTER (SSC) -RADIO COMMUNICATIONS OFFICE (RCO) EQUIPMENT SPACE IN THE AIRPORT TERMINAL AT SHREVEPORT DOWNTOWN AIRPORT Management received a request from Mr. Otis Daniel, Real Estate Contracting Officer (RECO) with the Federal Aviation Administration (FAA) to renew the lease

agreement for approximately 924 square feet of technical storage space in the airport terminal at Shreveport Downtown Airport. If approved, the Authority will execute a new lease agreement for the term commencing April 1, 2026 and expiring September 30, 2030. The new lease, FAA Contract Number:697DCM-24-L-00178, will supersede the existing agreement, DTFACN-16-L-00088. A copy of the new Lease was attached.
FINANCES: Rental Rate: 924 sf x $16.00 = $ 14,784.00 per year
Management recommended approving this agenda item as presented. Motion made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0.

DISCUSSION ITEM NO. 3 - TO ENTER INTO SUPPLEMENTAL TASK AGREEMENT #5 WITH GARVER, LLC FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE NORTHWEST RAMP REHABILITATION AT SHREVEPORT DOWNTOWN AIRPORT In October 2024, Garver LLC entered into a Master Services Agreement with the Shreveport Airport Authority, which includes construction administration services for Northwest Ramp Rehabilitation at Shreveport Downtown Airport. During the preliminary and design phases of the Northwest Apron Rehabilitation project, it was determined the asphalt pavement is deteriorating, showing severe fatigue and cracking, requiring a new asphalt section to be constructed. Airport Management received a proposal for Construction Administration services in the amount of $119,710.00. Per FAA A/C 150/5100-14D, an Independent Fee Estimate (IFE) was performed. Airport Management, the FAA and LADOTD have reviewed the proposal and found the fee acceptable. This project is 68% LADOTD funded, 24% FAA funded, and 7% SAA funded.
FINANCES: Amount not to exceed: $119,710.00
Management recommended approving this agenda item as presented. Motion was made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0.

DISCUSSION AGENDA ITEM NO. 4 - TO APPROVE THE REQUEST BY THE FEDERAL AVIATION ADMINISTRATION TO RENEW THE LEASE AGREEMENT FOR THE AIRPORT TRAFFIC CONTROL TOWER AND BASE BUILDING AT SHREVEPORT REGIONAL AIRPORT Management received a request from Mr. Otis Daniel, Real Estate Contracting Officer (RECO) with the Federal Aviation Administration (FAA), to renew the lease agreement for approximately 2,781 square feet of office, storage, and special purpose space in the Airport Traffic Control Tower (ATCT) and Base Building at Shreveport Regional Airport. If approved, the Authority will execute a new lease agreement for the term commencing April 1, 2026, and expiring September 30, 2030. The new lease, FAA Contract Number: 697DCM-25-L-00035, will supersede the existing agreement, 697DCM-18-L-00064. When the proposed Airport Traffic Control Tower is completed, this agreement will be terminated, and a new lease will be executed. A copy of the lease was attached.
FINANCES:

Base Rental (office space):	$16.00 /sf
Utilities:	2.50 /sf
Janitorial:	1.36 /sf
Operations and Maintenance:	4.50/sf
TOTAL RENT DUE:	2,781sf x $24.36/sf = $67,745.16/year or $5,645.43/month

Management recommended approving this agenda item as presented. Motion made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0. Motion was made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0.

DISCUSSION AGENDA ITEM NO. 5 - TO APPROVE A REQUEST BY THE FEDERAL AVIATION ADMINISTRATION TO RENEW THE LEASE AGREEMENT FOR THE SYSTEMS SUPPORT CENTER (SSC) OFFICE BUILDING AT SHREVEPORT REGIONAL AIRPORT Management received a request from Mr. Otis Daniel, Real Estate Contracting Officer (RECO) with the Federal Aviation Administration (FAA), to renew the lease agreement for the Systems Support Center (SSC) located at 6129 Amelia Earhart Drive at Shreveport Regional Airport. The space includes approximately 2,225 square feet of space in the building, 2 plots of land (20' x 24' and 30' x 15') for government owned buildings and ten (10) parking spaces. If approved, the Authority will execute a new lease agreement for the term commencing April 1, 2026, and expiring September 30, 2030. The new lease, FAA Contract Number: 697DCM-25-L-00040, will supersede the existing agreement, DTFACN-16-L-00096.
A copy of the lease was attached.
FINANCES: TOTAL RENT DUE: 2,225 sf x $15.99964 = $35,599.20/year or $2,966.60/month
Management recommended approving this agenda item as presented. Motion made by Mr. Alley, passed by Ms. Biernacki. Motion passed 3-0.

DISCUSSION ITEM NO. 6 - TO APPROVE CHANGE ORDER #1 TO THE CONTRACT WITH ENFRA EP BREAUX, LLC FOR TERMINAL ELECTRICAL UPGRADES FOR PASSENGER BOARDING BRIDGES AT SHREVEPORT REGIONAL AIRPORT. In March 2025, the Shreveport Airport Authority entered into a contract with ENFRA EP Breaux, LLC for Terminal Electrical Upgrades for Passenger Boarding Bridges at Shreveport Regional Airport. ENFRA EP Breaux, LLC submitted a requested change order to install lighting on the passenger boarding bridges, under concourse breezeways and to install additional electrical outlets for seating at departure gates. Airport management received the change order in the amount of $303,950.00. The proposal was reviewed and was found to be acceptable. This project will be funded using Passenger Facility Charge (PFC) funds.

Original Contract amount:	$ 904,000.00
Change order #1:	$ 303,950.00
New contract amount:	$1,207,950.00

Management recommended approving this agenda item as presented. Motion was made by Mr. Alley, passed by Ms. Biernacki. Motion passed 3-0.

DISCUSSION ITEM NO. 7 - TO ADOPT A RESOLUTION AUTHORIZING THE DIRECTOR OF AIRPORTS TO ACCEPT AND EXECUTE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AVIATION DIVISION SPONSOR/STATE GRANT AGREEMENTS FOR SHREVEPORT REGIONAL AND SHREVEPORT DOWNTOWN AIRPORTS Management was notified by LADOTD- Aviation Division that effective June 1, 2026, all future LADOTD grant agreements, amendments, and related documents will be processed and executed electronically via Docusign. This new procedure will ensure a secure, compliant platform that will significantly speed up approvals, eliminate mailing delays, and provide better tracking and audit trails. This resolution will allow for the Director of Airports to execute the documents via Docusign as the grant agreements are issued. The grants are issued based on the Capital Improvement Program (CIP) approved by the Shreveport Airport Authority Board each year.
A copy of the resolution was attached.
FINANCES: None.
Management recommended approving this agenda item as presented. Motion was made by Ms.

Biernacki, seconded by Mr. Alley. Motion passed 3-0.

CHAIRMAN'S REPORT: Chairman Oliver Jenkins reported that he recently spoke with the head of the Shreveport Downtown Rotary Club, and that they are interested in partnering with the Shreveport Airport Authority to open a possible lounge area in the Regional Airport. Mr. Jenkins gave the SAA contact information to the Rotary Club. He extended a warm welcome to our newest board member, Linda Biernacki. We are thankful for her expertise.

BOARD MEMBER REPORTS:

DIRECTOR'S REPORT: Mr. Larry Blackwell was present to give the Director's Report:

- The airport is hosting a grand opening for the gate expansion project on May 21st. The event is being held in Gate 8 at 9:00 AM. We are expecting attendance from the FAA, local and state elected officials and dignitaries. Please make plans to attend.
- The EAA is sponsoring a training event with the first responders on Saturday at the Downtown Airport from 1 until 5. The event will allow first responders to familiarize themselves with general aviation aircraft and procedures to access aircraft and shut off engines in the event of an emergency.
- Shreveport Regional Airport received its new 3000-gallon aircraft rescue and firefighting truck. The truck is currently having air to ground radios installed and should be in service next week.
- I attended the Maintenance Professional of the Year awards at Barksdale AFB as part of the honorary commander program. It was beneficial speaking to service members about our airports.

ENGINEERS PROJECT UPDATE:

- Keith O'Connor – Mr. O'Connor with Corgan discussed ongoing projects including Gate 2 and Gate 8. He stated that the art walls are scheduled to be delivered on May 11. Construction on the Airport Traffic Control Tower will begin in May. He also discussed the status of the chiller replacement. He discussed the globe scheduled to be placed at the airport entrance and the parking lot expansion.
- Blake Roberson – Mr. Garver with Roberson discussed the restroom at the Downtown Airport, the surveys for the runways at the Downtown Airport. The Northwest Ramp reconstruction is entering Phase I.
- Jonathan Farmer – Mr. Farmer with KSA informed the board that the final inspections for the drainage project at the Regional Airport on the northwest corner of the airfield were last week. The State completed an airfield inspection marking the work that has been done. That project is in the closeout phase now. He also discussed a recent meeting with the Federal Aviation Administration (FAA), at which Director Larry Blackwell and Deputy Director Stacy Kuba were also present.

- **BUSINESS AND FINANCE REPORT:** Ms. Tiffany Bagley was present to give this report. She reported that the aging schedule as of month end for March 2026 showed an overall increase from $1,063,501 to $1,095,698, which is an increase of approximately $32K. Revenues for March were $1,164,303, about 10% above the 3-year average. Expenses were

$1,188,768 which is a 1% decrease over the 3-year average. Net Revenues have increased in favorability by 105% in comparison to the 3 year average.

- **MARKETING REPORT:** Mr. Mark Crawford was present to give the marketing Report. He gave the fuel report. The air carrier report numbers are down from last year, although we have a higher load factor. We do have fewer passenger numbers in general because of fewer flights this year. However, you will see an increase by this summer due to the addition of the Denver flights. Mr. Crawford then discussed the change of Skywest to a smaller aircraft which decreases overall capacity.

Chairman Oliver Jenkins then commented that he would like to return the agenda to having the Staff reports given prior to the Consent and Discussion Agendas.

OLD BUSINESS - NONE

NEW BUSINESS – Mr. Alley brought up reconvening for discussion on the Agenda Item that was unable to be voted on today. The plan is to reach out to the Board for a possible meeting next week.

There being no further business, the meeting was adjourned at 10:32 AM.

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OLIVER JENKINS, CHAIRMAN LARRY W. BLACKWELL, JR., C.M., SECRETARY