SHREVEPORT AIRPORT AUTHORITY
JANUARY 15, 2026

Meeting No. 825-26

The Shreveport Airport Authority regular meeting was called to order by Chairman Oliver Jenkins at 9:09 AM in the Conference Room of the Shreveport Airport Authority located at Shreveport Regional Airport.

PRESENT:
Oliver Jenkins
Raymond Alley
Kay Medlin
Carranza Pryor

STAFF:
Larry W. Blackwell, Jr.
Stacy Kuba
Tiffany Bagley
Mark Crawford
Lisa Clark
DeLontrell Thomas
Stephen Price
Kimberly Harris
Nelda Garza
Kim Coenen

Kristina Douglas – City Attorney's Office
Robert Taggart – SFD ARFF Coordinator
Jonathan Farmer – KSA
Mark Hall - KSA
Randall Smoak - CGS
Daniel Sabraw – Signature Aviation
Micah Harrington – Signature Aviation

Board Member Raymond Alley provided the opening prayer. Board Member Kay Medlin led the Pledge of Allegiance to the American flag.

PUBLIC COMMENTS – None

Motion was made by Ms. Medlin seconded by Mr. Alley to approve the minutes from the regular meeting held December 18, 2025. Motion passed 3 – 0, unanimously.

CONSENT AGENDA – NONE

DISCUSSION AGENDA

DISCUSSION AGENDA ITEM NO. 1 - TO APPROVE A REQUEST BY DR. DAVID AUSTIN AND DR. CHRIS ERIKSON TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 90 AT SHREVEPORT DOWNTOWN AIRPORT Management received an application from Dr. David Austin and Dr. Chris Erikson, requesting to enter into a new non-commercial ground lease agreement for Lot 90 at Shreveport Downtown Airport. If approved, the new ten (10) year Lease Agreement will be for a primary term of ten (10) years and two (2) ten (10) year extensions for a total of thirty (30) years. Approval of this lease is contingent on a positive engineering report and hangar inspection. If approved, the Shreveport Airport Authority (SAA) will execute a new ground lease agreement for a primary term, backdating to March 1, 2020, and expiring on April 30, 2030, with two (2) additional ten (10) year options. To exercise the option to extend the LESSEE shall provide written notice to LESSOR 60 days before the expiration of the initial term of their intent to extend this lease. Rental Rate is as follows: 13,200 sq.ft. x $0.2254 = $2,975.28 per year. Management recommended approving this agenda item as presented.

Motion was made by Mr. Alley to approve Discussion Agenda Item No. 1, seconded by Ms. Medlin. Motion passed 3 – 0, unanimously.

Board Member Carranza arrived at 9:13 AM.

DISCUSSION AGENDA ITEM NO. 2 - TO APPROVE CHANGE ORDER #2 TO THE CONTRACT WITH HAND CONSTRUCTION, LLC FOR THE FEDERAL INSPECTION STATION AT SHREVEPORT REGIONAL AIRPORT In August 2025, the Shreveport Airport Authority entered a contract with Hand Construction, LLC for the Federal Inspection Station at Shreveport Regional Airport. Hand Construction, LLC submitted change order request #2 to replace the existing stairs and handguard railings at Gate 1 to fully accommodate the Customs and Borders Protection (CBP) Interview and hold room and provide a better customer layout at Gate 1. Airport management received the change order in the amount of $97,212.00. The proposal was reviewed and was found to be acceptable. This project is 63.5% FAA, 3.5% LADOTD and 33% SAA funded. Management recommended approving this agenda item as presented.

Motion was made by Ms. Medlin to approve Discussion Agenda Item No. 2, seconded by Mr. Alley. Motion passed 4 – 0, unanimously.

DISCUSSION AGENDA ITEM NO. 3 - TO APPROVE A REQUEST TO ENTER INTO TASK AGREEMENT #5 WITH KSA ENGINEERS, INC., FOR PROGRAM MANAGEMENT SERVICES RELATED TO THE RELOCATION OF THE AIRPORT TRAFFIC CONTROL TOWER AND TERMINAL MODERNIZATION PROGRAM AT SHREVEPORT REGIONAL AIRPORT In January 2025, the Shreveport Airport Authority Board approved KSA Engineers, Inc, Task Agreement #4 for Calendar Year 2025 for Program Management Services related to the Relocation of the Airport Traffic Control Tower and Terminal Modernization Program at Shreveport Regional Airport. Airport Management has received a proposal for Task Agreement #5 for Calendar Year 2026 in the amount of $210,270.00. The scope of services includes program management during multiple phases control tower relocation and terminal modernization activities, from pre-design to commissioning. The complete scope of work is attached as Exhibit A for your review**.** This Task Agreement for Calendar Year 2026 is in accordance with the FAA approved Master Services

Agreement (MSA) 23-703. This service is reimbursable through FAA and LADOTD grants. The amount is not to exceed $210,270.00. Management recommended approving this agenda item as presented.

Motion was made by Mr. Alley to approve Discussion Agenda Item No. 3, seconded by Ms. Medlin. Motion passed 4 – 0. unanimously.

DISCUSSION AGENDA ITEM NO. 4 - TO APPROVE A REQUEST FROM SHREVEPORT LIMOUSINE TO ENTER INTO A NEW LEASE AGREEMENT FOR ONE (1) SPACE IN THE COMMERCIAL LOADING ZONE AT SHREVEPORT REGIONAL AIRPORT
Management received a letter of acknowledgment from Mr. Ronald Remedies, President of Shreveport Limousine, requesting to enter into a new Lease Agreement for one (1) space in the commercial loading zone in front of the terminal building at Shreveport Regional Airport. If approved, the new two (2) year Lease Agreement will commence February 1, 2026, and expire January 31, 2028, with a one (1) year option. Mr. Remedies' account and insurance are currently in good standing. The cost of the leased space will be $100/month. A copy of the letter was attached. Management recommended approving this consent agenda item as presented.

Motion was made by Mr. Alley to approve Discussion Agenda Item No. 4, seconded by Ms. Medlin. Motion passed 4 – 0, unanimously.

CHAIRMAN'S REPORT: NONE.

BOARD MEMBER REPORTS: Mr. Pryor asked a question prompted by one directed to him from a citizen. This citizen asked why American Airlines is using smaller aircraft when they used to use larger aircraft. This citizen feels this practice limits the capacity of flights at times. Director Larry Blackwell explained that the SAA has no control over what size aircraft the airlines use. The decision is based on passenger numbers, which is evaluated on a monthly, quarterly, and yearly basis by the airlines. These decisions follow the law of supply and demand. Mr. Pryor verbalized understanding of this rationale and commented that he has received positive comments about the additional parking available at the Airport. Mr. Alley commented that he has received positive comments about the improved appearance of the airport in general.

DIRECTOR'S REPORT – Director Larry Blackwell was present to give his report:

- The airport visitor pass program is expected to begin on March 1st. The program allows for 25 visitors per day (adjusted as needed). Visitors will register on the Airport website.
- There is a new interactive visitor booth, sponsored by Visit Shreveport-Bossier, located adjacent to the baggage claim in the passenger terminal. This booth will allow visitors to learn about things to do, places to see and restaurants in Shreveport-Bossier area.
- SkyWest continues to upgrade Hangar 40. Mr. Blackwell toured the hangar on Tuesday, and reports that aircraft maintenance operations are going well. There are currently 85 employees working at the hangar with a goal of 150 employees.
- We are expecting to have a groundbreaking on the new Sportran Bus Transfer Station in the next three (3) weeks. The new station will be located on Hollywood Avenue, just south of the fuel farm. Chairman, Oliver Jenkins, asked for the estimated time for

groundbreaking on this project. Larry Blackwell and Stacy Kuba explained that Sportran is leading this project, but May of 2026 is the date that the airport has been given.

- ► Today is Nelda Garza's last Airport Authority Board Meeting. Nelda has been our Confidential Secretary since December of 1998. She is currently the longest serving team member on our staff. We will all miss Nelda and wish her the very best in her well-deserved retirement. [Applause]

- **BUSINESS AND FINANCE REPORT:** Ms. Tiffany Bagley presented this report. Ms. Bagley reported that the aging schedule as of month end for December 2025 showed an overall increase from $1,010,461 to $1,053,298, which is an increase of $42,000. Revenues for December were approximately $1,308,804, about 3% above the 3-year average. Expenses were $1,091,490, which is an 4% decrease over the 3-year average. Net revenues were $217,314. December Net Revenues have increased in favorability in comparison to the 3-year average. Chairman, Oliver Jenkins initiated discussion regarding Hangar 40 Rent, and its contributive effect to these overall numbers. This was discussed briefly and Ms. Bagley agreed to change the way the numbers are calculated in the future to reflect any possible lost revenues from rent not paid, as evidenced by the situation incurred with Judah One and Hangar 40. Finally, Ms. Bagley presented a 2025 Full Year Recap, which included Comprehensive 2025 Net Revenues of $1,738,434.00.

- **MARKETING REPORT:** Mr. Mark Crawford was present to give the Marketing Report. Passenger numbers were up 10% overall end of year in December. (Numbers were down 5% for the month of December, still due to the government shutdown). Mr. Crawford stated we finished just above 800,000 total passengers in 2025, which exceeded our goal. We were up 12% in passengers over 2024. We had 84,000 more passengers in 2025 than in 2024, and this is one of the bigger gains that Mr. Crawford has seen in his last 15 years of service to the Shreveport Airport Authority. The official FAA numbers were presented from January – October 2025, showing that Shreveport is up 14% in 2025 over 2024 with a 79% load factor (79% of the seats were full), which is very favorable in comparison with other surrounding airports.

- **ENGINEERS PROJECT UPDATE:** Jonathan Farmer was present to give the Engineer Report. He reported that the project at the end of Runway 24 is going well, with very little rain and weather interference. Its projected completion is the end of February 2026. In addition, he reported working on the West Cargo Apron and other Taxiways and Airport Markings. Dealing with some of the higher winds has been challenging, and we are preparing for the colder weather next week. For the terminal work, applications were submitted yesterday for the FY 2026 Airport Gate Terminal Funding (grant ending this year), and then we procured almost $8,000,000.00 (grant) in 2025 for the new Air Traffic Control Tower. We are hoping to get this year (in 2026) somewhere in the $10-15,000,000.00 range to make our program whole to fund the complete construction of the new Air Traffic Control Tower. Next month, engineers plan to be back at the SAA Board Meeting to give more updates and move forward with the Air Traffic Control Tower. ALL parking lot construction changes are on schedule as of now. Chairman Oliver Jenkins asked about the timeline for the completion

of the parking lot. Mr. Farmer stated that the end of summer, 2026 is the stated goal for completion of this project.

OLD BUSINESS - NONE

NEW BUSINESS - NONE

There being no further business, the meeting was adjourned at 9:49 AM.

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OLIVER JENKINS, CHAIRMAN LARRY W. BLACKWELL, JR., SECRETARY