SHREVEPORT AIRPORT AUTHORITY
JUNE 18, 2026
Meeting No. 829-26

The Shreveport Airport Authority regular meeting was called to order by Chairman Oliver Jenkins at 9:17 AM in the Conference Room of the Shreveport Airport Authority located at Shreveport Regional Airport.

PRESENT:
Oliver Jenkins - Chairman
Raymond Alley – Vice-Chairman
Linda Biernacki

ABSENT:
Tangela Sylvie
Carranza Pryor

STAFF:
Larry W. Blackwell, Jr.
Stacy Kuba
Tiffany Bagley
Mark Crawford
Lisa Clark
DeLontrell Thomas
Stephen Price
Kimberly Harris
Kim Coenen

Jonathan Farmer – KSA Engineers, Inc.
Isaiah Cates – Neu Aviation
Daniel Sabraw – Signature Aviation
Micah Harrington – Signature Aviation
Dr. Jerome Cox – Committee of 100
Ryan Cox
Kabora Steadman-Byrd
Sarah Burton - Corebridge
Jaime Watson - Corebridge

Board Member Raymond Alley provided the opening prayer. Board Member Linda Biernacki led the Pledge of Allegiance to the American flag.

PUBLIC COMMENTS – Dr. Jerome Cox spoke as the Chairman of the Committee of 100 and stated that the Committee is in full support of a beautiful corridor for visitors to see as they enter the City of Shreveport, not only at the Shreveport Regional Airport, but extending from Greenwood Road and beyond. He stated, "we want you to know that we are excited, that the Committee is in full force, and believes that we are moving in the right direction". Chairman Oliver Jenkins added his support to this project, as did Board Member Linda Biernacki.

Motion was made by Mr. Alley, seconded by Ms. Biernacki to approve the minutes from the Regular Meeting held April 16, 2026, and the Special Meeting held April 22, 2026. Motion passed 3– 0, unanimously.

CONSENT AGENDA - NONE

DISCUSSION AGENDA –

DISCUSSION ITEM NO. 1A - TO APPROVE A REQUEST BY MR. TERRY M. SULLIVAN TO BE RELEASED FROM ANY AND ALL RESPONSIBILITY IN AND OBLIGATION TO THE LEASE AGREEMENT FOR LOT 124 AT SHREVEPORT DOWNTOWN AIRPORT Management received correspondence dated May 5, 2026, from Terry M. Sullivan that he has sold the hangar located on Lot 124 at Shreveport Downtown Airport. Mr. Sullivan is requesting the Authority to be released from any and all responsibility in and obligation to the lease agreement effective July 1, 2026, thereby terminating the lease. The email communication was attached.
FINANCES: Rental Rate: 19,250 sf x 0.24294 = $4,676.60 per year
Management recommended approving this agenda item as presented. Motion made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0.

DISCUSSION ITEM NO. 1B - TO APPROVE A REQUEST BY MR. H. WHITNEY BOGGS, D/B/A 44 HW, LLC TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 124 AT SHREVEPORT DOWNTOWN AIRPORT Management received correspondence dated March 18, 2026, from H. Whitney Boggs, d/b/a 44 HW, LLC requesting to enter into a new non-commercial lease agreement for Lot 124 at Shreveport Downtown Airport. Mr. Boggs was requesting that he be approved for one primary term of ten (10) years and two ten (10) year extensions for a total of thirty (30) years. The hangar will be used for personal use only. If approved, the Authority will execute a new ground lease agreement for a primary term commencing July 1, 2026, and expiring June 30, 2036, with two (2) additional ten (10) year options for a total of thirty (30) years. A copy of the application was attached.
FINANCES: Rental Rate: 19,250 sf x 0.24294 = $4,676.60 per year
Management recommended approving this agenda item as presented. Chairman Oliver Jenkins clarified that this is a new hangar for Mr. Boggs. Board Member Linda Biernacki clarified that Mr. Boggs's insurance is "to be determined" and "we need that on file". Motion made by Ms. Biernacki, seconded by Mr. Alley. Motion passed 3-0.

DISCUSSION ITEM NO. 2 - TO APPROVE A REQUEST BY DR. JEROME COX, D/B/A ORIGIN AIR, LLC TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 12 AT SHREVEPORT DOWNTOWN AIRPORT Management received correspondence dated May 22, 2026, from Dr. Jerome Cox requesting a new non-commercial ground lease for Lot 12 at Shreveport Downtown Airport. Dr. Cox was requesting a ten (10) year lease with two (2) additional ten (10) year options for a total of thirty (30) years. Additionally, he is requesting a six (6) month grace period to complete all repairs before providing the required engineer's inspection report. If approved, the Authority will execute a new ground lease agreement for a primary term commencing July 1, 2026, and expiring June 30, 2036, with two (2) additional ten (10) year options for a total of thirty (30) years. The

application and letter of request were attached. Also attached was a list of improvements to be made to the hangar and insurance information on Dr. Cox's recently purchased aircraft.
FINANCES: Rental Rate: 5,689 sf x $0.24294 = $1,382.09 per year
Management recommended approving this agenda item as presented. Motion was made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0.

DISCUSSION AGENDA ITEM NO. 3 - TO DECLARE THE HANGAR LOCATED ON LOT 2 AS SURPLUS AT SHREVEPORT DOWNTOWN AIRPORT Management would like to have the hangar located on Lot 2 at Shreveport Downtown Airport declared as surplus so it can be purchased, renovated, and put back in service as a functioning hangar. In its current state, the hangar is not suitable to be operational at its highest and best use. Based on the hangar location on the airport, this building would be the perfect location for an aviation business that requires road access. Based on the estimates for repair, it is best to sell the hangar as surplus property and issue a ground lease to a new owner who will complete renovations. This facility will be publicly bid in accordance with Louisiana Bid Laws and utilizing the most recent appraisal. If approved, the airport will forward to the Shreveport City Council for their authorization in accordance with Section 26-292 of the City of Shreveport Code of Ordinances.
FINANCES: Rental Rate: Based on Market Value
Management recommended approving this agenda item as presented. Mr. Alley asked about the location of the hangar. Deputy Director, Stacy Kuba clarified the exact location. Everyone agreed that this hangar is in "disarray". Chairman Oliver Jenkins asked if this would be a good location for NEU Aviation, because he was under the impression that we already had an agreement with them to lease the space for "free renovations". Mrs. Kuba responded to this question, that this arrangement fell through because it was not cost-effective for Neu Aviation to renovate the building without owning it. She also added that there has been discussion that many of the operations from Louisiana Tech could be moved to the Shreveport Downtown Airport if Neu Aviation purchases and renovates this hangar, so this is definitely a plan in their future. Director Larry Blackwell discussed plans to build facilities for training rooms, restrooms, etc… for Maintenance and Operations Staff that Shreveport Downtown Airport will use the proceeds from the sale of this hangar for. Motion was made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0.

DISCUSSION AGENDA ITEM NO. 4 - TO APPROVE A REQUEST BY MRS. KABORA STEADMAN-BYRD TO ENTER INTO A LEASE AGREEMENT FOR THE BUILDING LOCATED AT 5544 GREENWOOD ROAD Management received correspondence in May 2026 from Mrs. Kabora Steadman-Byrd requesting to enter into a new lease agreement for the property located at 5544 Greenwood Road. Mrs. Steadman-Byrd lost her previous lease due to non-payment of rent. However, she has since repaid all past-due rent and has remained current on payments for "as requested" access to the facility. During her initial lease, Mrs. Steadman-Byrd made a number of repairs and upgrades to the building and would like to continue working with the Shreveport Airport Authority by obtaining a new lease. In order to ensure Mrs. Steadman-Byrd is able to successfully meet the obligations to her lease, the Airport feels comfortable offering her a one (1) year lease with two (2) one (1) year options. If approved, the lease agreement will commence on July 1, 2026, and terminate on June 30, 2027. Mrs. Steadman-Byrd's account and insurance remain in good standing. Attached was the letter of request for a new lease agreement from Mrs. Steadman-Byrd.
FINANCES: Rental Rate: $824.00 per month

Management recommended approving this agenda item as presented. Ms. Biernacki asked where this building was located. Mr. Raymond Alley described the location on Greenwood Road. Mr. Jenkins asked what the building was being used for. Director Larry Blackwell stated that it was being used as an event center. Mrs. Kabora Steadman-Byrd was present at the meeting and willing to accept any questions. She clarified that this is being used as an event space. Mrs. Kuba commented on the positive relationship that Mrs. Steadman-Byrd has developed with the SAA, and her motivation to continue this relationship. Motion made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0.

CHAIRMAN'S REPORT: Chairman Oliver Jenkins reported that he recently received many positive comments about the addition of our Chicago flight and the ribbon-cutting held last month for the gate opening.

BOARD MEMBER REPORTS: Vice-Chairman Raymond Alley commented on complaints he has recently received regarding patrons receiving parking tickets when the new signage is not yet in place. Mr. Mark Crawford, Airport Business and Development Manager, commented that much of the new signage has just arrived and is currently being installed. Director Larry Blackwell informed the group that we have taken a step back from issuing tickets for now, and the Airport Police and Management have been working with patrons to resolve complaints. However, we are committed to getting signage in place and new parking lots completed to resolve issues with parking on grass and other inappropriate places that can hinder safety and accessibility. Mr. Alley also reported receiving complaints about an incident on Sunday, May 31, when passengers arriving on an American Airlines flight from Dallas were prevented from deplaning for a prolonged time period. Board Member Linda Biernacki reported that she also received these complaints and that patrons reported being unable to deplane for 2 ½ hours. Business and Development Manager Mark Crawford discussed the information he received that evening from American Airlines and how staffing issues with American caused these incidents to affect the passengers on these flights. Discussion ensued on ways that the SAA could require the airlines to maintain adequate staff to accommodate the number of passengers and flights. Director Larry Blackwell explained that this is the responsibility of the airlines, over which the SAA has no control. The Airport Authority is actually prohibited from interfering in these functions due to FAA regulations.

Board Member Linda Biernacki asked about TSA, questioning if they only have certain hours within which they operate. Director Larry Blackwell explained that TSA checks with airlines to see if all passengers are checked in. If everyone has checked in, they go home.

Chairman Oliver Jenkins asked another question about signage, stating that he had difficulty parking this morning. He specifically asked about the cones and signage to direct patrons. Mr. Crawford responded that the signage just arrived this morning and hopefully this problem will be resolved with the new signage and new parking lots in construction.

Board Member Raymond Alley asked about the possibility of "real-time" signage, to let people know how many spots remain available in lots to avoid wasting time searching in a full lot. Director Larry Blacwell reported that we used to have that type of signage, yet people continued to park on the grass or curb and inappropriate places, making the signage inaccurate. He also

reported that Mr. Crawford just returned from a conference which offered many parking lot solutions, and our current parking lot contract end at the end of this year (December 31st). This will allow us to explore new solutions, as well as updated equipment in the next few months. Mr. Alley reported that he knows a parking vendor that he would like to put us in touch with to explore this as an option.

Mr. Alley also asked for an update on the back-up generator. Director Larry Blackwell gave an update on new companies and grants that we are currently looking into. He assured the Board that this is in progress. We currently have back-up power in our terminal to run TSA and any life saving equipment. We have a study scheduled in the next couple of weeks to attempt to reevaluate our breaker system. Our current system trips easily and must be reset by a certified electrician, placing us at a disadvantage to wait for service. We are also currently looking into grants and are mindful of the need to revamp this entire system.

DIRECTOR'S REPORT: Director Larry Blackwell was present to give this report:

- Visit Shreveport-Bossier is hosting a ribbon-cutting for their new interactive visitor kiosk in the passenger terminal. The event is being held Wednesday, June 24th, at 11:00 AM in the kiosk area near baggage claim. If you have availability, please make plans to attend.
- The new pre-security Drip Donut and Rhino Coffee concession is under construction in the passenger terminal at the base of the escalators. Construction is scheduled to last for 6-8 weeks. It will eventually serve pre-security and curbside.
- Construction of the Sportran bus transfer station is nearing completion and should be finished in the next 2-3 weeks on Hollywood Drive.
- I am in discussions with an aircraft salvage company to remove the Judah 1 MD-83 from the airport. The earliest we can have the aircraft removed would be the end of July. We are working with Legal on this issue. Mr. Larry Blackwell and Mrs. Stacy Kuba toured the aircraft yesterday and reported that it is in deplorable condition on the interior, as well as the exterior.
- We are adding better way finding signage to the paid parking lots in hopes of eliminating confusion. The new signage, paired with guidance from parking lot attendants, should reduce the time it takes for passengers to find available parking spaces. Mr. Mark Crawford is spearheading this process.

ENGINEERS PROJECT UPDATE:

- Jonathan Farmer with KSA Engineering discussed the Air Traffic Control Tower project. CMAR proposals were received last week and were delivered to the airport Tuesday of this week. The next step is for that committee to score and rank those, then proceed through the interview process and recommend a company for the project. He also stated that the bids on the parking lot project (Phase 2) will open on June 30, so both of those projects will be voted on at July's SAA Board Meeting.

- **BUSINESS AND FINANCE REPORT:** Ms. Tiffany Bagley was present to give this report on the past 2 months. She reported that the aging schedule as of month end for April 2026 showed an overall increase from $1,095,698 to $1,277,907, which is due to retroactive billing from Tailwinds of $171,000. Revenues for April were $1,398,800 about 16% above the 3-year average. Expenses were $1,029,326 which is an 8% decrease over the 3-year average.

Net Revenues have increased in favorability by 325% in comparison to the 3-year average. The aging schedule as of month end for May 2026 showed an overall decrease of $65,000 from $1,277,907 to $1,212,514, due to the retroactive billing from Tailwinds last month. Revenues for May were $1,366,725 which is a 5% increase over the 3-year average. Expenses for May were $1,055,722 which was a 5% decrease over the 3-year average. The Net Revenues for May have increased 60% in favorability in comparison to the 3-year average. Ms. Biernacki asked for data on the correlation between landing fees vs. parking fees, as landing fees have decreased while parking fees have increased significantly. Miss Bagley explained that these fees are not a 1:1 correlation, and Mrs. Kuba confirmed that she does have the data readily available and will get that to Ms. Biernacki.

- **MARKETING REPORT:** Mr. Mark Crawford was present to give the Marketing and Fuel Report. He reported on the recent conference that he attended in Milwaukee and some ideas that he received at the conference to alleviate parking and directional problems. He then reported that we have officially now been switched off the City of Shreveport network to our own AT&T network, which NEVER goes down. We are very thankful and are expecting many fewer network problems in the future. Fuel numbers are up 1% for the month. Our air carrier report shows that we are down 8% and this is in in total correlation with our air carriers having fewer seats this year vs. last year. When you take a look at this May vs. last May, there are 1400 fewer seats available this year vs. last year, which is part of the reason these numbers are down. If you take a look at June's numbers, you can see that even though we have fewer flights this year, we do have bigger planes, which means we will have more passengers in more seats. So hopefully next month our numbers will be on the positive side. Ms. Biernacki expressed concern over why American's numbers are down 17% this year. Mr. Crawford responded that there is 1 fewer flight to Charlotte each day and they are using planes with 65 seats this year, rather than planes with 76 seats used last year. This is the same issue with Dallas flights on American Airlines. We do have more passengers going through the TSA checkpoint, at least for part of the year, even though we have had smaller planes. Mr. Crawford then showed a photo of the board members at the ribbon-cutting last month that was featured in the Shreveport Times. He also discussed that advertising has already begun for the Chicago flights.

- **OLD BUSINESS** - NONE

NEW BUSINESS – Mr. Jenkins asked if there was a notary present, which there was not.

There being no further business, the meeting was adjourned at 10:24 AM.

OLIVER JENKINS, CHAIRMAN LARRY W. BLACKWELL, JR., C.M., SECRETARY