SHREVEPORT AIRPORT AUTHORITY
SEPTEMBER 3, 2026
Meeting No. 830-26

The Shreveport Airport Authority regular meeting was called to order by Chairman Oliver Jenkins at 9:07 AM in the Conference Room of the Shreveport Airport Authority located at Shreveport Regional Airport.

PRESENT:
Oliver Jenkins - Chairman
Raymond Alley – Vice-Chairman
Carranza Pyor
Linda Biernacki

ABSENT:
Tangela Sylvie

STAFF:
Larry W. Blackwell, Jr.
Stacy Kuba
Tiffany Bagley
Mark Crawford
Lisa Clark
Teresa Pierce
DeLontrell Thomas
Stephen Price
Kimberly Harris
Kim Coenen

Robert Taggert – Chief of Aviation Task Force Coordinator
Jonathan Farmer – KSA Engineers, Inc.

Board Member Carranza Pryor led the opening prayer. Board Member Linda Biernacki led the Pledge of Allegiance to the American flag. Attendance was taken by Chairman, Oliver Jenkins with four board members being present.

Motion was made by Mr. Alley, seconded by Ms. Biernacki to approve the minutes from the Regular Meeting held June 18, 2026, and the Special Meeting held August 6, 2026. Motion passed 4 – 0, unanimously.

PUBLIC COMMENTS: NONE.

COMMUNICATIONS

CHAIRMAN'S REPORT: Chairman Oliver Jenkins reported that he continues to receive many positive comments about the airport in general. He stated that he flew into Shreveport late one evening this month and knew several individuals on the flight. He reported a smooth flight with on-time baggage retrieval and that he heard many positive comments from other passengers. He also reported having a good budget review meeting and thanked staff for putting that together

and keeping the board so well-informed.

BOARD MEMBER REPORTS: Carranza Pryor commented continuing to hear positive comments from friends and the public regarding all of the improvements at the airport, especially the aesthetics. Linda Biernacki commented on building excitement regarding the parking improvements and the upcoming Chicago flights.

DIRECTOR'S REPORT: Director Larry Blackwell was present to give this report:

- SporTran is hosting a ribbon cutting event for the new Gateway Hub on Hollywood Avenue. The event is being held tomorrow, September 4th, at 10 AM at 4821 Hollywood Avenue.
- On September 17th, Committee of 100 will be bringing the LADOTD Secretary of Transportation to Regional Airport for a quick tour and discussion of the ongoing improvements to the airport.
- The pre-security Dripp Donut and Rhino Coffee Kiosk opened two weeks ago. Business at the kiosk has been good with positive community reception.
- Terminal electric upgrades were completed this week. Power outlets were installed throughout the concourses and gates to power all our seating. Additionally, exterior LED lights were added above and below aircraft parking spaces at each gate.
- We are waiting for cooler weather to install landscaping around the new monument sign at the entrance to the airport at Regional and in front of the terminal at Downtown Airport.

ENGINEERS' PROJECT UPDATE: Jonathan Farmer with KSA was present to give this report:

- He began with the Federal Inspection Station (FIS). We are waiting for an updated schedule. The elevators and escalators will probably be longer lead times. Stacey and I walk over on check on the FIS periodically and every time we go there is actually good progress being made.
- Yesterday, September 2nd , Stacey Kuba and Jonathan Farmer attended a "Big Room Meeting" with Broadmoor (heading up the CMAR project). The architecture design team was also present. It was a 6 hour meeting with a lot of positive discussion and progress was made in establishing a working relationship between all of the teams.
- We are expecting to get probably 3 more grant offers for Regional before this cycle closes. We have to check in with the FAA tomorrow for air traffic control tower money. They are waiting as we approach the end of the fiscal year, which is September 30. They're telling us they will sweep whatever monies they have left to us at that point. This should be a hefty grant, coupled with the airport's entitlements that we've been saving.
- We have a call scheduled with the FAA this afternoon to discuss all of the things they will need for the new air traffic control, possibly including all new equipment. We still have some negotiations to complete regarding who is paying, who is installing the equipment. We don't want to have any money left over in the grant because we will lose whatever is not used. Hopefully at the next board meeting later this month, we will have more detailed information on all of this for your consideration.
- Overall, we have been extremely impressed with Broadmoor. They are very organized and aggressively pursuing and meeting expectations and deadlines.

- **BUSINESS AND FINANCE REPORT:** Ms. Tiffany Bagley was present to give this report on the past 2 months, June and July, 2026. She reported that the aging schedule as of month end for June 2026 showed an overall decrease from $1,212,514 to $1,111,192, which is mainly due to Tailwinds payment of a $171,000 invoice. Revenues for June were $1,651,779 about 19% above the 3-year average. Expenses for June were $1,172,499 which is an 11% decrease over the 3-year average. Net Revenues for June have increased in favorability by 503% in comparison to the 3-year average.
- The aging schedule as of month end for July 2026 showed an overall increase from $1,111,192 to $1,158,829, due to the lagging payment cycle from the airlines and WGA last month. Revenues for July were $1,575,765 which is a 16% increase over the 3-year average. Expenses for July were $1,011,279 which was a 10% decrease over the 3-year average. The Net Revenues for July have increased 145% in favorability in comparison to the 3-year average. There were no questions following this report.

- **MARKETING REPORT:** Mr. Mark Crawford was present to give the Marketing and Fuel Report. He reported That looking at the July fuel report, we are up 2%, and looking at Downtown, we are down 35% for the month and down 16% for the year. Looking at the carrier reports, you can see that our numbers are just slightly below last July. The fact that we have less capacity this year is the main factor for that decrease. Looking at the breakdown by carriers, Allegiant was up 5%, American was down 7%, and Delta was down 5%. You should have been seeing some increased advertising (including billboards and radio spots) beginning last week, and this will continue to increase after Labor Day, promoting our Chicago flights. Orlando flights are also returning October 1st. We are very excited about both of these events. Chairman Oliver Jenkins brought up that some of the verbiage on the website discussing the history of the airport is incorrect and asked if this could be corrected. Mark Crawford stated that he will correct this.

CONSENT AGENDA

CONSENT AGENDA ITEM NO. 1 - TO APPROVE A REQUEST BY MR. DAVID KOTTENBROOK TO EXERCISE THE FINAL FIVE (5) YEAR OPTION ON THE NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 27 AT SHREVEPORT DOWNTOWN AIRPORT In June, 2026, Management received a request from Mr. Kottenbrook to exercise the final five (5) year option on the lease agreement for Lot 27. The first option of the lease agreement commenced October 1, 2021, and will expire September 30, 2026. If approved the Shreveport Airport Authority (SAA) will execute the final five (5) year option which will commence October 1, 2026, and expire September 30, 2031.The email request from Mr. Kottenbrook to exercise the final option was attached.
FINANCES: Rental Rate: 5,125 sf x $0.17636 per sf = $557.85 per year
Management recommended approving this agenda item as presented. Motion made by Mr. Alley, seconded by Mr. Pryor. Motion passed 4-0.

DISCUSSION AGENDA

DISCUSSION ITEM NO. 1A - TO APPROVE A REQUEST BY THE EXPERIMENTAL AIRCRAFT ASSOCIATION (EAA), CHAPTER 343, TO BE RELEASED FROM ANY AND ALL RESPONSIBILITY IN AND OBLIGATION TO THE LEASE AGREEMENT FOR LOT 34 AT SHREVEPORT DOWNTOWN AIRPORT Management received correspondence dated August, 2026, from the EAA requesting to be released from the current ground lease on Lot 34 at the Shreveport Downtown Airport for the purpose of selling the improvements thereon to a private individual, Mr. Cody Mayo. If approved the Shreveport Airport Authority (SAA) will release the EAA from and all responsibility in and obligation to the lease agreement for Lot 34 at Shreveport Downtown Airport. The correspondence from the EAA was attached, as well as the engineer's inspection report.
FINANCES: Rental Rate: 5,125 sf x $0.24294 per sf = $1,245.07 per year
Management recommended approving this agenda item as presented. Motion made by Mr. Alley, seconded by Mr. Pryor. Motion passed 4-0.

DISCUSSION ITEM NO. 1B - TO APPROVE A REQUEST BY MR. CODY MAYO TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 34 AT SHREVEPORT DOWNTOWN AIRPORT In August, 2026, the Experimental Aircraft Association (EAA) Chapter 343 requested to be released from the current ground lease on Lot 34 at the Shreveport Downtown Airport for the purpose of selling the improvements thereon to a private individual, Mr. Cody Mayo. Mr. Cody Mayo requested a new thirty (30) year lease. If approved the Shreveport Airport Authority (SAA) will execute a new ground lease agreement with a primary term commencing September 1, 2026, and expiring August 31, 2036, with two (2) additional ten (10) year options for a total of thirty (30) years. The application for the new lease agreement was attached. Also attached was the insurance information on Mr. Mayo's aircraft.
FINANCES: Rental Rate: 5,125 sf x $0.24294 per sf = $1,245.07 per year
Chairman Oliver Jenkins asked why this rental rate was higher? Answered by Mrs. Kuba. This is because this is a new lease and not just exercising an option to extend a current lease.
Management recommended approving this agenda item as presented. Motion made by Mr. Alley, seconded by Mr. Pryor. Motion passed 4-0.

DISCUSSION ITEM NO. 2 - TO APPROVE A REQUEST BY MEYER LOGISTICS, INC., TO ENTER INTO A NEW LEASE AGREEMENT FOR EAST CARGO BAY 5 AT SHREVEPORT REGIONAL AIRPORT Management received a request from Meyer Logistics, Inc., to enter into a new lease for a term of two (2) years with an additional two (2) year option for East Cargo Bay 5 at Shreveport Regional Airport. If approved the Shreveport Airport Authority will execute a new two (2) year lease agreement which will commence September 1, 2026, and expire August 31, 2028, with one (1) two (2) year option. The correspondence from Meyer Logistics, Inc., was attached.
FINANCES: 200 sf x $4.2725 per sf = $854.50 per month
Management recommended approving this agenda item as presented. Motion was made by Mr. Alley, seconded by Mr. Pryor. Motion passed 4-0.

DISCUSSION AGENDA ITEM NO. 3 - TO APPROVE THE SHREVEPORT AIRPORT AUTHORITY'S 2027 OPERATING BUDGET In accordance with the City Charter and pursuant to City Ordinance 18.31, the Authority must recommend to the Chief Administrative Officer (CAO) the Airports' Annual Operating Budget. Management has prepared the 2027 Operating Budget. Upon the Board's approval, the budget will be forwarded to the CAO for submission to the City Council for final approval. The proposed budget was attached. Mrs. Bagley gave a brief summary of the 2027 Budget and changes from last year's budget.
FINANCES: As depicted in the 2027 Operating Budget submission
Questions were asked regarding staff raises and who approves and advocates for these raises, which Ms. Bagley and Mrs. Kuba explained is voted on by the City Council. Chairman Oliver Jenkins explained the City's system of Classified vs. Unclassified employees. Ms. Biernacki asked about the status of filling the Downtown Airport Manager's position. Mr. Blackwell explained that the position still exists, but we did not fund it this year because at this point Mrs. Kuba has been able to keep a watch on Downtown Airport Operations and Stephen Price is in place to manage tenant relations. Both are doing an excellent job at this point. Management recommended approving this agenda item as presented. Motion was made by Ms. Biernacki, seconded by Mr. Alley. Motion passed 4-0.

OLD BUSINESS: Ms. Biernacki asked about the status of the special parking passes for Board Members. Director Larry Blackwell responded that he would like to take a poll on how many Board Members are interested in doing this. He explained the process of obtaining and badge, including the procedures for entering the gate with the badge. Board members expressed that they are in favor of having the option to use the badges to enter the gated parking lot. Chairman Jenkins expressed concern that the gate may not be manned at all hours, but Mr. Blackwell assured him that it will be manned during the hours that board members would be using the parking lot. Mr. Blackwell agreed to send out instructions to the board members on the process to receive a badge.

NEW BUSINESS: We will have another meeting toward the end of the month. The meeting today was basically our August meeting. We will have some items on the agenda regarding the parking lots, grants, and contracts for the control tower. We will be sending out an email to get confirmation on your availability, but September 24th looks like it may be the best date for all.

There being no further business, the meeting was adjourned at 9:11 AM.

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OLIVER JENKINS, CHAIRMAN LARRY W. BLACKWELL, JR., C.M., SECRETARY