SHREVEPORT AIRPORT AUTHORITY
REGULAR BOARD MEETING

SEPTEMBER 3, 2026

OLIVER JENKINS, CHAIRMAN

RAYMOND ALLEY, VICE-CHAIRMAN

TANGELA SYLVIE

CARRANZA PRYOR

LINDA BIERNACKI

DIRECTOR OF AIRPORTS
LARRY W. BLACKWELL, JR., C.M.

SHREVEPORT AIRPORT AUTHORITY
REGULAR MEETING NO. 830-26
SEPTEMBER 3, 2026

ROLL CALL

Oliver Jenkins, Chairman _____

Raymond Alley, Vice Chairman _____

Tangela Sylvie _____

Carranza Pryor _____

Linda Biernacki _____

SHREVEPORT AIRPORT AUTHORITY
MEETING NO. 830-26
SCHEDULED AGENDA
SEPTEMBER 3, 2026

I. Call to order

II. Prayer

III. Pledge

IV. Roll Call

V. Comments from the Public Related to Agenda Items

VI. Approval of minutes from June 18, 2026, Regular Meeting, and August 6, 2026, Special Meeting

VII. Communications

A. Chairman's Report

B. Board Members' Reports

C. Director's Report

1. Engineer's Reports

D. Staff Reports

1. Airport Business and Finance Report

2. Marketing Report

VIII. Consent Agenda

IX. Discussion Agenda

X. Old Business

XI. New Business

XII. Adjournment

Next Board Meeting Date – TBD

SHREVEPORT AIRPORT AUTHORITY
JUNE 18, 2026
Meeting No. 829-26

The Shreveport Airport Authority regular meeting was called to order by Chairman Oliver Jenkins at 9:17 AM in the Conference Room of the Shreveport Airport Authority located at Shreveport Regional Airport.

PRESENT:
Oliver Jenkins - Chairman
Raymond Alley – Vice-Chairman
Linda Biernacki

ABSENT:
Tangela Sylvie
Carranza Pryor

STAFF:
Larry W. Blackwell, Jr.
Stacy Kuba
Tiffany Bagley
Mark Crawford
Lisa Clark
DeLontrell Thomas
Stephen Price
Kimberly Harris
Kim Coenen

Jonathan Farmer – KSA Engineers, Inc.
Isaiah Cates – Neu Aviation
Daniel Sabraw – Signature Aviation
Micah Harrington – Signature Aviation
Dr. Jerome Cox – Committee of 100
Ryan Cox
Kabora Steadman-Byrd
Sarah Burton - Corebridge
Jaime Watson - Corebridge

Board Member Raymond Alley provided the opening prayer. Board Member Linda Biernacki led the Pledge of Allegiance to the American flag.

PUBLIC COMMENTS – Dr. Jerome Cox spoke as the Chairman of the Committee of 100 and stated that the Committee is in full support of a beautiful corridor for visitors to see as they enter the City of Shreveport, not only at the Shreveport Regional Airport, but extending from Greenwood Road and beyond. He stated, "we want you to know that we are excited, that the Committee is in full force, and believes that we are moving in the right direction". Chairman Oliver Jenkins added his support to this project, as did Board Member Linda Biernacki.

Motion was made by Mr. Alley, seconded by Ms. Biernacki to approve the minutes from the Regular Meeting held April 16, 2026, and the Special Meeting held April 22, 2026. Motion passed 3– 0, unanimously.

CONSENT AGENDA - NONE

DISCUSSION AGENDA –

DISCUSSION ITEM NO. 1A - TO APPROVE A REQUEST BY MR. TERRY M. SULLIVAN TO BE RELEASED FROM ANY AND ALL RESPONSIBILITY IN AND OBLIGATION TO THE LEASE AGREEMENT FOR LOT 124 AT SHREVEPORT DOWNTOWN AIRPORT
Management received correspondence dated May 5, 2026, from Terry M. Sullivan that he has sold the hangar located on Lot 124 at Shreveport Downtown Airport. Mr. Sullivan is requesting the Authority to be released from any and all responsibility in and obligation to the lease agreement effective July 1, 2026, thereby terminating the lease. The email communication was attached.
FINANCES: Rental Rate: 19,250 sf x 0.24294 = $4,676.60 per year
Management recommended approving this agenda item as presented. Motion made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0.

DISCUSSION ITEM NO. 1B - TO APPROVE A REQUEST BY MR. H. WHITNEY BOGGS, D/B/A 44 HW, LLC TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 124 AT SHREVEPORT DOWNTOWN AIRPORT Management received correspondence dated March 18, 2026, from H. Whitney Boggs, d/b/a 44 HW, LLC requesting to enter into a new non-commercial lease agreement for Lot 124 at Shreveport Downtown Airport. Mr. Boggs was requesting that he be approved for one primary term of ten (10) years and two ten (10) year extensions for a total of thirty (30) years. The hangar will be used for personal use only. If approved, the Authority will execute a new ground lease agreement for a primary term commencing July 1, 2026, and expiring June 30, 2036, with two (2) additional ten (10) year options for a total of thirty (30) years. A copy of the application was attached.
FINANCES: Rental Rate: 19,250 sf x 0.24294 = $4,676.60 per year
Management recommended approving this agenda item as presented. Chairman Oliver Jenkins clarified that this is a new hangar for Mr. Boggs. Board Member Linda Biernacki clarified that Mr. Boggs's insurance is "to be determined" and "we need that on file". Motion made by Ms. Biernacki, seconded by Mr. Alley. Motion passed 3-0.

DISCUSSION ITEM NO. 2 - TO APPROVE A REQUEST BY DR. JEROME COX, D/B/A ORIGIN AIR, LLC TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 12 AT SHREVEPORT DOWNTOWN AIRPORT Management received correspondence dated May 22, 2026, from Dr. Jerome Cox requesting a new non-commercial ground lease for Lot 12 at Shreveport Downtown Airport. Dr. Cox was requesting a ten (10) year lease with two (2) additional ten (10) year options for a total of thirty (30) years. Additionally, he is requesting a six (6) month grace period to complete all repairs before providing the required engineer's inspection report. If approved, the Authority will execute a new ground lease agreement for a primary term commencing July 1, 2026, and expiring June 30, 2036, with two (2) additional ten (10) year options for a total of thirty (30) years. The 2026, the application and letter of request were attached. Also attached was a list of improvements to be made to the hangar and insurance information on Dr. Cox's recently purchased aircraft.
FINANCES: Rental Rate: 5,689 sf x $0.24294 = $1,382.09 per year
Management recommended approving this agenda item as presented. Motion was made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0.

DISCUSSION AGENDA ITEM NO. 3 - TO DECLARE THE HANGAR LOCATED ON LOT 2 AS SURPLUS AT SHREVEPORT DOWNTOWN AIRPORT Management would like to have the hangar located on Lot 2 at Shreveport Downtown Airport declared as surplus so it can be purchased, renovated, and put back in service as a functioning hangar. In its current state, the hangar is not suitable to be operational at its highest and best use. Based on the hangar location on the airport, this building would be the perfect location for an aviation business that requires road access. Based on the estimates for repair, it is best to sell the hangar as surplus property and issue a ground lease to a new owner who will complete renovations. This facility will be publicly bid in accordance with Louisiana Bid Laws and utilizing the most recent appraisal. If approved, the airport will forward to the Shreveport City Council for their authorization in accordance with Section 26-292 of the City of Shreveport Code of Ordinances.

FINANCES: Rental Rate: Based on Market Value

Management recommended approving this agenda item as presented. Mr. Alley asked about the location of the hangar. Deputy Director, Stacy Kuba clarified the exact location. Everyone agreed that this hangar is in "disarray". Chairman Oliver Jenkins asked if this would be a good location for NEU Aviation, because he was under the impression that we already had an agreement with them to lease the space for "free renovations". Mrs. Kuba responded to this question, that this arrangement fell through because it was not cost-effective for Neu Aviation to renovate the building without owning it. She also added that there has been discussion that many of the operations from Louisiana Tech could be moved to the Shreveport Downtown Airport if Neu Aviation purchases and renovates this hangar, so this is definitely a plan in their future. Director Larry Blackwell discussed plans to build facilities for training rooms, restrooms, etc… for Maintenance and Operations Staff that Shreveport Downtown Airport will use the proceeds from the sale of this hangar for. Motion was made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0.

DISCUSSION AGENDA ITEM NO. 4 - TO APPROVE A REQUEST BY MRS. KABORA STEADMAN-BYRD TO ENTER INTO A LEASE AGREEMENT FOR THE BUILDING LOCATED AT 5544 GREENWOOD ROAD Management received correspondence in May 2026 from Mrs. Kabora Steadman-Byrd requesting to enter into a new lease agreement for the property located at 5544 Greenwood Road. Mrs. Steadman-Byrd lost her previous lease due to non-payment of rent. However, she has since repaid all past-due rent and has remained current on payments for "as requested" access to the facility. During her initial lease, Mrs. Steadman-Byrd made a number of repairs and upgrades to the building and would like to continue working with the Shreveport Airport Authority by obtaining a new lease. In order to ensure Mrs. Steadman-Byrd is able to successfully meet the obligations to her lease, the Airport feels comfortable offering her a one (1) year lease with two (2) one (1) year options. If approved, the lease agreement will commence on July 1, 2026, and terminate on June 30, 2027. Mrs. Steadman-Byrd's account and insurance remain in good standing. Attached was the letter of request for a new lease agreement from Mrs. Steadman-Byrd.

FINANCES: Rental Rate: $824.00 per month

Management recommended approving this agenda item as presented. Ms. Biernacki asked where this building was located. Mr. Raymond Alley described the location on Greenwood Road. Mr. Jenkins asked what the building was being used for. Director Larry Blackwell stated that it was being used as an event center. Mrs. Kabora Steadman-Byrd was present at the meeting and willing to accept any questions. She clarified that this is being used as an event space. Mrs. Kuba commented on the positive relationship that Mrs. Steadman-Byrd has developed with the SAA, and her motivation to continue this relationship. Motion made by Mr. Alley, seconded by Ms. Biernacki. Motion passed 3-0.

CHAIRMAN'S REPORT: Chairman Oliver Jenkins reported that he recently received many positive comments about the addition of our Chicago flight and the ribbon-cutting held last month for the gate opening.

BOARD MEMBER REPORTS: Vice-Chairman Raymond Alley commented on complaints he has recently received regarding patrons receiving parking tickets when the new signage is not yet in place. Mr. Mark Crawford, Airport Business and Development Manager, commented that much of the new signage has just arrived and is currently being installed. Director Larry Blackwell informed the group that we have taken a step back from issuing tickets for now, and the Airport Police and Management have been working with patrons to resolve complaints. However, we are committed to getting signage in place and new parking lots completed to resolve issues with parking on grass and other inappropriate places that can hinder safety and accessibility. Mr. Alley also reported receiving complaints about an incident on Sunday, May 31, when passengers arriving on an American Airlines flight from Dallas were prevented from deplaning for a prolonged time period. Board Member Linda Biernacki reported that she also received these complaints and that patrons reported being unable to deplane for 2 ½ hours. Business and Development Manager Mark Crawford discussed the information he received that evening from American Airlines and how staffing issues with American caused these incidents to affect the passengers on these flights. Discussion ensued on ways that the SAA could require the airlines to maintain adequate staff to accommodate the number of passengers and flights. Director Larry Blackwell explained that this is the responsibility of the airlines, over which the SAA has no control. The Airport Authority is actually prohibited from interfering in these functions due to FAA regulations.

Board Member Linda Biernacki asked about TSA, questioning if they only have certain hours within which they operate. Director Larry Blackwell explained that TSA checks with airlines to see if all passengers are checked in. If everyone has checked in, they go home.

Chairman Oliver Jenkins asked another question about signage, stating that he had difficulty parking this morning. He specifically asked about the cones and signage to direct patrons. Mr. Crawford responded that the signage just arrived this morning and hopefully this problem will be resolved with the new signage and new parking lots in construction.

Board Member Raymond Alley asked about the possibility of "real-time" signage, to let people know how many spots remain available in lots to avoid wasting time searching in a full lot. Director Larry Blacwell reported that we used to have that type of signage, yet people continued to park on the grass or curb and inappropriate places, making the signage inaccurate. He also reported that Mr. Crawford just returned from a conference which offered many parking lot solutions, and our current parking lot contract end at the end of this year (December 31st). This will allow us to explore new solutions, as well as updated equipment in the next few months. Mr. Alley reported that he knows a parking vendor that he would like to put us in touch with to explore this as an option. Mr. Alley also asked for an update on the back-up generator. Director Larry Blackwell gave an update on new companies and grants that we are currently looking into. He assured the Board that this is in progress. We currently have back-up power in our terminal to run TSA and any life saving equipment. We have a study scheduled in the next couple of weeks to attempt to reevaluate our breaker system. Our current system trips easily and must be reset by a certified electrician, placing us at a disadvantage to wait for service. We are also currently looking into grants and are mindful of the need to revamp this entire system.

DIRECTOR'S REPORT: Director Larry Blackwell was present to give this report:

- Visit Shreveport-Bossier is hosting a ribbon-cutting for their new interactive visitor kiosk in the passenger terminal. The event is being held Wednesday, June 24th, at 11:00 AM in the kiosk area near baggage claim. If you have availability, please make plans to attend.
- The new pre-security Drip Donut and Rhino Coffee concession is under construction in the passenger terminal at the base of the escalators. Construction is scheduled to last for 6-8 weeks. It will eventually serve pre-security and curbside.
- Construction of the Sportran bus transfer station is nearing completion and should be finished in the next 2-3 weeks on Hollywood Drive.
- I am in discussions with an aircraft salvage company to remove the Judah 1 MD-83 from the airport. The earliest we can have the aircraft removed would be the end of July. We are working with Legal on this issue. Mr. Larry Blackwell and Mrs. Stacy Kuba toured the aircraft yesterday and reported that it is in deplorable condition on the interior, as well as the exterior.
- We are adding better way finding signage to the paid parking lots in hopes of eliminating confusion. The new signage, paired with guidance from parking lot attendants, should reduce the time it takes for passengers to find available parking spaces. Mr. Mark Crawford is spearheading this process.

ENGINEERS PROJECT UPDATE:

- Jonathan Farmer with KSA Engineering discussed the Air Traffic Control Tower project. CMAR proposals were received last week and were delivered to the airport Tuesday of this week. The next step is for that committee to score and rank those, then proceed through the interview process and recommend a company for the project. He also stated that the bids on the parking lot project (Phase 2) will open on June 30, so both of those projects will be voted on at July's SAA Board Meeting.

BUSINESS AND FINANCE REPORT: Ms. Tiffany Bagley was present to give this report on the past 2 months. She reported that the aging schedule as of month end for April 2026 showed an overall increase from $1,095,698 to $1,277,907, which is due to retroactive billing from Tailwinds of $171,000. Revenues for April were $1,398,800 about 16% above the 3-year average. Expenses were $1,029,326 which is an 8% decrease over the 3-year average.

- Net Revenues have increased in favorability by 325% in comparison to the 3-year average. The aging schedule as of month end for May 2026 showed an overall decrease of $65,000 from $1,277,907 to $1,212,514, due to the retroactive billing from Tailwinds last month. Revenues for May were $1,366,725 which is a 5% increase over the 3-year average. Expenses for May were $1,055,722 which was a 5% decrease over the 3-year average. The Net Revenues for May have increased 60% in favorability in comparison to the 3-year average. Ms. Biernacki asked for data on the correlation between landing fees vs. parking fees, as landing fees have decreased while parking
- fees have increased significantly. Miss Bagley explained that these fees are not a 1:1 correlation, and Mrs. Kuba confirmed that she does have the data readily available and will get that to Ms. Biernacki.

- **MARKETING REPORT:** Mr. Mark Crawford was present to give the Marketing and Fuel Report. He reported on the recent conference that he attended in Milwaukee and some ideas that he received at the conference to alleviate parking and directional problems. He then reported that we have

officially now been switched off the City of Shreveport network to our own AT&T network, which NEVER goes down. We are very thankful and are expecting many fewer network problems in the future. Fuel numbers are up 1% for the month. Our air carrier report shows that we are down 8% and this is in in total correlation with our air carriers having fewer seats this year vs. last year. When you take a look at this May vs. last May, there are 1400 fewer seats available this year vs. last year, which is part of the reason these numbers are down. If you take a look at June's numbers, you can see that even though we have fewer flights this year, we do have bigger planes, which means we will have more passengers in more seats. So hopefully next month our numbers will be on the positive side. Ms. Biernacki expressed concern over why American's numbers are down 17% this year. Mr. Crawford responded that there is 1 fewer flight to Charlotte each day and they are using planes with 65 seats this year, rather than planes with 76 seats used last year. This is the same issue with Dallas flights on American Airlines. We do have more passengers going through the TSA checkpoint, at least for part of the year, even though we have had smaller planes. Mr. Crawford then showed a photo of the board members at the ribbon-cutting last month that was featured in the Shreveport Times. He also discussed that advertising has already begun for the Chicago flights.

- **OLD BUSINESS** - NONE

NEW BUSINESS – Mr. Jenkins asked if there was a notary present, which there was not.

There being no further business, the meeting was adjourned at 10:24 AM.

_____ _____

OLIVER JENKINS, CHAIRMAN LARRY W. BLACKWELL, JR., C.M., SECRETARY

SHREVEPORT AIRPORT AUTHORITY
August 6, 2026
Special Meeting No. 2-26

The Shreveport Airport Authority regular meeting was called to order by Vice-Chairman Raymond Alley at 9:01 AM in the Conference Room of the Shreveport Airport Authority located at Shreveport Regional Airport.

PRESENT:
Raymond Alley
Carranza Pryor
Linda Biernacki

ABSENT:
Oliver Jenkins
Tangela Sylvie

STAFF:
Larry W. Blackwell, Jr.
Stacy Kuba
Tiffany Bagley
Mark Crawford
Lisa Clark
DeLontell Thomas
Kim Coenen

Kristina Douglas – City Attorney's Office
Jonathan Farmer – KSA
Mark Hall – KSA
Eric Cantrell – Broadmoor
Chris Groh – K & G

Vice-Chairman, Raymond Alley asked that the group observe a moment of silence for Sergeant Jacques White, an Airport Police Officer, who passed away after having had spinal surgery this week. Condolences were offered and a moment of silence observed for Sergeant White. Funeral service times and locations were also announced.

PUBLIC COMMENTS – None

CONSENT AGENDA – None

DISCUSSION AGENDA –

DISCUSSION ITEM NO. 1 - TO AWARD AND ENTER INTO A CONTRACT WITH SYNERGEN CONSTRUCTION, LLC FOR PARKING LOT EXPANSION-PHASE 2 PROJECT AT SHREVEPORT REGIONAL AIRPORT Through the City of Shreveport's Purchasing Department, the Airport Authority solicited for the Parking Lot Expansion-Phase 2 (IFB 26-209) project at Shreveport Regional Airport. The project will construct the next phase of the parking lot expansion to address the increasing demand from growing passenger traffic. This project will add approximately 445 permanent spaces.

The bids were opened June 30, 2026. Six (6) bids were received as follows:

Company	Bid
Turner and Turner Contracting	$4,540,672.49
3 Gen Construction	$3,400,441.42
Level Best Construction	$2,952,892.95
Testament, LLC	$3,237,433.00
Hand Construction	$2,978,233.16
Synergen Construction	$2,726,528.00

The lowest responsive bidder was Synergen Construction, LLC. Airport management and the engineer of record, Corgan, recommend awarding the contract to Synergen Construction, LLC in the amount of $2,726,528.00. This project is 100% Airport funded, with the amount not to exceed $2,726,528.00. This will add approximately 445 additional parking spaces.

Management recommended approving this agenda item as presented. Motion made by Carranza Pryor, seconded by Linda Biernacki Motion passed 3-0.

DISCUSSION AGENDA ITEM NO. 2 - TO APPROVE A REQUEST TO ENTER INTO TASK AGREEMENT #10 WITH CORGAN, INC., FOR BIDDING AND CONSTRUCTION ADMINISTRATION SERVICES RELATED TO PARKING LOT EXPANSION-PHASE 2 PROJECTAT SHREVEPORT REGIONAL AIRPORT In July 2023, Shreveport Airport Authority entered into a Master Services Agreement (MSA 23-702) with Shreveport Airport Authority for Engineering Services that include planning and construction administration for landside projects. Airport Management received a proposal from Corgan, Inc., for bidding and construction administration services for Parking Lot Expansion-Phase 2 project in the amount of $237,190.00. An analysis of the fee proposal was conducted, and it was determined the fee proposal is acceptable. This project is 100% Airport funded, with the amount not to exceed $237,190.00.

Management recommended approving this agenda item as presented. Motion made by Carranza Pryor, seconded by Linda Biernacki Motion passed 3-0.

DISCUSSION ITEM NO. 3 – Larry Blackwell, Director of Airports requested that this item be postponed until the next regularly scheduled SAA Board Meeting. Linda Biernacki had a question about one bid that was significantly lower than the other bids, and if this was the reason for the need to postpone. Larry Blackwell and Stacy Kuba, Deputy Director of Airports, explained that this was not the reason. The reason had to do with a misunderstanding in verbiage regarding the timeline of notifications between the contractor and one of the bidders.

Motion made by Carranza Pryor, seconded by Linda Biernacki. Motion to table agenda item no. 3 passed 3-0.

DISCUSSION ITEM NO. 4 - TO APPROVE A REQUEST TO ENTER INTO TASK AGREEMENT #11 WITH CORGAN, INC., FOR BIDDING AND CONSTRUCTION ADMINISTRATION SERVICES RELATED TO THE AIRPORT TRAFFIC CONTROL TOWER (ATCT) RELOCATION ENABLING PACKAGE AT SHREVEPORT REGIONAL AIRPORT In February 2025, the Shreveport Airport Authority entered into Task Agreement #5 with Corgan to provide 30% architectural design and engineering services for the new Air Traffic Control

Tower (ATCT) at Shreveport Regional Airport. Airport Management received a proposal from Corgan for construction and construction administration phase services on the ATCT Enabling Package. Corgan provided a fee proposal in the amount of $355,404.00. Based upon an independent fee assessment the proposal was found to be fair and reasonable. This project is funded 90% by the FAA and 10% by the Louisiana Department of Transportation and Development, with the amount not to exceed $355,404.00.

Management recommended approving this agenda item as presented. Motion made by Linda Biernacki, seconded by Carranza Pryor Motion passed 3-0.

DISCUSSION ITEM NO. 5 - TO AWARD AND ENTER INTO A CONTRACT WITH BROADMOOR AND BOH, J.V. FOR CONSTRUCTION MANAGER AT RISK (CMAR) SERVICES RELATED TO THE CONSTRUCTION OF THE AIRPORT TRAFFIC CONTROL TOWER (ATCT) AT SHREVEPORT REGIONAL AIRPORT Through the City of Shreveport's Purchasing Department, the Shreveport Airport Authority solicited for proposals for Construction Manager at Risk Services (RFQ 26-600) at Shreveport Regional Airport. The selected CMAR will construct the new ATCT following the CMAR delivery process. Five (5) proposals were received as follows:

Company
Broadmoor and Boh, J.V.
Brown Builders, LLC
Ideal Construction, LLC
Structure Tone, LLC
Hand Construction, LLC

The proposals were evaluated in accordance with Louisiana Revised Statute Title 38:2225.2.6. Design build contracts; authorized use by airports; air traffic control tower and hangar. The top three proposers were invited to interview, and a final score was calculated. Broadmoor and BOH, J.V were the top scoring proposer. A copy of the score tab is attached for your information.
This project is funded through FAA and LADOTD Grant funds.

Management recommended approving this agenda item as presented. Motion made by Linda Biernacki, seconded by Carranza Pryor Motion passed 3-0.

OLD BUSINESS - NONE

NEW BUSINESS – Linda Biernacki asked Eric Cantrell, who is an engineer for Broadmoor, if the superintendent that recently worked with NASA on one of the space shuttle projects will be directly involved with this project, referring to item no. 5 on this agenda. Mr. Cantrell explained that the engineer to whom she is referring will not be on this project, but that he (Mr. Cantrell) will be leading this project. He also gave her the names of two other engineers who will be directly involved with this project.

There being no further business, the meeting was adjourned at 9:11 AM.
The next Regular Board Meeting is scheduled for August 27, 2027.

_____ _____

OLIVER JENKINS, CHAIRMAN LARRY W. BLACKWELL, JR., C.M., SECRETARY

SHREVEPORT AIRPORT AUTHORITY
CONSENT AGENDA
REGULAR MEETING NO. 830–26
SEPTEMBER 3, 2026

DOWNTOWN AIRPORT

ITEM NO. 1 - TO APPROVE A REQUEST BY MR. DAVID KOTTENBROOK TO EXERCISE THE FINAL FIVE (5) YEAR OPTION ON THE NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 27 AT SHREVEPORT DOWNTOWN AIRPORT

REGIONAL AIRPORT

NONE

SHREVEPORT AIRPORT AUTHORITY
CONSENT AGENDA ITEM NO. 1
REGULAR MEETING NO. 830-26

DATE: SEPTEMBER 3, 2026 **AIRPORT: DOWNTOWN**

SUBJECT: TO APPROVE A REQUEST BY MR. DAVID KOTTENBROOK TO EXERCISE THE FINAL FIVE (5) YEAR OPTION ON THE NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 27 AT SHREVEPORT DOWNTOWN AIRPORT

PURPOSE:

To approve a request by Mr. David Kottenbrook to exercise the final five (5) year option on the non-commercial ground lease agreement for Lot 27 at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In June, 2026, Management received a request from Mr. Kottenbrook to exercise the final five (5) year option on the lease agreement for Lot 27. The first option of the lease agreement commenced October 1, 2021, and will expire September 30, 2026.

If approved the Shreveport Airport Authority (SAA) will execute the final five (5) year option which will commence October 1, 2026, and expire September 30, 2031.

The email request from Mr. Kottenbrook to exercise the final option is attached for your information.

FINANCES:

Rental Rate: 5,125 sf x $0.17636 per sf = $557.85 per year

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this consent agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA
REGULAR MEETING NO. 830–26
SEPTEMBER 3, 2026

DOWNTOWN AIRPORT

ITEM NO. 1A - **TO APPROVE A REQUEST BY THE EXPERIMENTAL AIRCRAFT ASSOCIATION (EAA), CHAPTER 343, TO BE RELEASED FROM ANY AND ALL RESPONSIBILITY IN AND OBLIGATION TO THE LEASE AGREEMENT FOR LOT 34 AT SHREVEPORT DOWNTOWN AIRPORT**

ITEM NO. 1B - **TO APPROVE A REQUEST BY MR. CODY MAYO TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 34 AT SHREVEPORT DOWNTOWN AIRPORT**

REGIONAL AIRPORT

ITEM NO. 2 - **TO APPROVE A REQUEST BY MEYER LOGISTICS, INC., TO ENTER INTO A NEW LEASE AGREEMENT FOR EAST CARGO BAY 5 AT SHREVEPORT REGIONAL AIRPORT**

DOWNTOWN/REGIONAL AIRPORT

ITEM NO. 3 - **TO APPROVE THE SHREVEPORT AIRPORT AUTHORITY'S 2027 OPERATING BUDGET**

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 1A
REGULAR MEETING NO. 830-26

DATE: SEPTEMBER 3, 2026 **AIRPORT: DOWNTOWN**

SUBJECT: TO APPROVE A REQUEST BY THE EXPERIMENTAL AIRCRAFT ASSOCIATION (EAA), CHAPTER 343, TO BE RELEASED FROM ANY AND ALL RESPONSIBILITY IN AND OBLIGATION TO THE LEASE AGREEMENT FOR LOT 34 AT SHREVEPORT DOWNTOWN AIRPORT

PURPOSE:

To approve a request by the Experimental Aircraft Association (EAA), Chapter 343, to be released from any and all responsibility in and obligation to the lease agreement for Lot 34 at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received correspondence dated August, 2026, from the EAA requesting to be released from the current ground lease on Lot 34 at the Shreveport Downtown Airport for the purpose of selling the improvements thereon to a private individual, Mr. Cody Mayo.

If approved the Shreveport Airport Authority (SAA) will release the EAA from and all responsibility in and obligation to the lease agreement for Lot 34 at Shreveport Downtown Airport.

The correspondence from the EAA is attached for your information, as well as the engineer's inspection report.

FINANCES:

Rental Rate: 5,125 sf x $0.24294 per sf = $1,245.07 per year

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this consent agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 1B
REGULAR MEETING NO. 830-26

DATE: SEPTEMBER 3, 2026 **AIRPORT: DOWNTOWN**

SUBJECT: TO APPROVE A REQUEST BY MR. CODY MAYO TO ENTER INTO A NEW NON-COMMERCIAL GROUND LEASE AGREEMENT FOR LOT 34 AT SHREVEPORT DOWNTOWN AIRPORT

PURPOSE:

To approve a request by Mr. Cody Mayo to enter into a new non-commercial ground lease agreement for Lot 34 at Shreveport Downtown Airport

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BACKGROUND INFORMATION AND DISCUSSION:

In August, 2026, the Experimental Aircraft Association (EAA) Chapter 343 requested to be released from the current ground lease on Lot 34 at the Shreveport Downtown Airport for the purpose of selling the improvements thereon to a private individual, Mr. Cody Mayo. Mr. Cody Mayo requested a new thirty (30) year lease.

If approved the Shreveport Airport Authority (SAA) will execute a new ground lease agreement with a primary term commencing September 1, 2026, and expiring August 31, 2036, with two (2) additional ten (10) year options for a total of thirty (30) years.

The application for the new lease agreement is attached for your information. Also attached is the insurance information on Mr. Mayo's aircraft.

FINANCES:

Rental Rate: 5,125 sf x $0.24294 per sf = $1,245.07 per year

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this consent agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 2
REGULAR MEETING NO. 830-26

DATE: SEPTEMBER 3, 2026 **AIRPORT: REGIONAL**

SUBJECT: TO APPROVE A REQUEST BY MEYER LOGISTICS, INC., TO ENTER INTO A NEW LEASE AGREEMENT FOR EAST CARGO BAY 5 AT SHREVEPORT REGIONAL AIRPORT

PURPOSE:

To approve a request by Meyer Logistics, Inc., requesting to enter into a new lease agreement for East Cargo Bay 5 at Shreveport Regional Airport

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BACKGROUND INFORMATION AND DISCUSSION:

Management received a request from Meyer Logistics, Inc., to enter into a new lease for a term of two (2) years with an additional two (2) year option for East Cargo Bay 5 at Shreveport Regional Airport.

If approved the Shreveport Airport Authority will execute a new two (2) year lease agreement which will commence September 1, 2026, and expire August 31, 2028, with one (1) two (2) year option.

The correspondence from Meyer Logistics, Inc., is attached for your information.

FINANCES:

Rental Rate: 200 sf x $4.2725 per sf = $854.50 per month

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this consent agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports

SHREVEPORT AIRPORT AUTHORITY
DISCUSSION AGENDA ITEM NO. 3
REGULAR MEETING NO. 830-26

DATE: SEPTEMBER 3, 2026 **AIRPORT: DOWNTOWN/REGIONAL**

SUBJECT: TO APPROVE THE SHREVEPORT AIRPORT AUTHORITY'S 2027 OPERATING BUDGET

PURPOSE:

To approve the Shreveport Airport Authority's 2027 Operating Budget

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BACKGROUND INFORMATION AND DISCUSSION:

In accordance with the City Charter and pursuant to City Ordinance 18.31, the Authority must recommend to the Chief Administrative Officer (CAO) the Airports' Annual Operating Budget. Management has prepared the 2027 Operating Budget. Upon the Board's approval, the budget will be forwarded to the CAO for submission to the City Council for final approval.

The proposed budget is attached for your review.

FINANCES:

As depicted in the 2027 Operating Budget submission

ALTERNATIVES:

_____ Approve the request as presented.
_____ Reject the request as presented.
_____ Modify the request and approve.

CONCLUSION/RECOMMENDATION:

Management recommends approving this consent agenda item as presented.

Fact Sheet Prepared By: Larry W. Blackwell, Jr., C.M.
Director of Airports